

TOWN OF EDGEWOOD
BUDGET ADJUSTMENT RESOLUTION NO. 2023-013, BAR #4
FY 2022-2023

WHEREAS, the Governing Body for the Town of Edgewood, has authority for establishing, monitoring, and adjusting the Town's budget; and

WHEREAS, the official meeting for review of said documents was duly advertised in compliance with the State Open Meetings Act; and

WHEREAS, the Governing Body met in regular session on **April 11, 2023**, and proposes to make certain budget: transfer(s), increase(s), or decrease(s) and

WHEREAS, periodic budget adjustments are required to allow for: correct beginning cash balances; new or adjustments to inter-fund transfers; budget increases and decreases to revenues or expenditures; and to correct amounts when required; and

WHEREAS, said budget was adjusted based on need and through cooperation with all user departments, elected officials, and other department supervisors, the budget adjustment(s) and the associated line item(s) with amount(s) **as summarized on the attached Schedule of Budget Adjustments** is essential; and

WHEREAS, it is the majority opinion of this Governing Body the adjusted budget meets the requirements as currently determined.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the Governing Body for the Town of Edgewood, State of New Mexico, hereby adopts the budget adjustment hereinabove described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, ADOPTED and APPROVED, this 11th day of April, 2023.

Attest:



Nina R. McCracken, Clerk



Audrey J. Jaramillo, Mayor



TOWN OF EDGEWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: FEBRUARY 28TH, 2023

700-CELL TOWER ESCROW FUND

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CELL TOWER ESCROW	0	0.00	1,201.52	0.00	1,201.52	0.00
CONTRACTUAL SERVICES	0	0.00	1,201.52	0.00	1,201.52	0.00
700-417-4919 CROWN CASTLE VERISON	0	0.00	1,201.52	0.00	1,201.52	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	1,201.52	0.00	1,201.52	0.00
TOTAL CELL TOWER ESCROW	0	0.00	1,201.52	0.00	1,201.52	0.00
TOTAL EXPENDITURES	0	0.00	1,201.52	0.00	1,201.52	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0.00	1,201.52	0.00	1,201.52	0.00
TRANSFERS IN						
TRANSFERS OUT						
REVENUE & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0	0.00	1,201.52	0.00	1,201.52	0.00

Michael Steininger

From: Roger Jimenez
Sent: Monday, March 27, 2023 1:57 PM
To: Michael Steininger
Subject: Re: BAR Email and Ford PIU Packet Approx. 60k mileage

Yes, that makes sense. I wasn't sure where we needed it to go, and I thought we were already in the red in that C.O. Vehicles line item.

Respectfully,
Roger P. Jimenez
Chief of Police
Edgewood Police Department
(505) 331-0683 Work Mobile
(505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

From: Michael Steininger <msteininger@edgewood-nm.gov>
Sent: Monday, March 27, 2023 1:03 PM
To: Roger Jimenez <rjimenez@edgewood-nm.gov>
Subject: RE: BAR Email and Ford PIU Packet Approx. 60k mileage

Why do you want the \$30,000 moved into an expense line item if you want it to purchase a vehicle? Wouldn't account 100-405-48070 C.O. Vehicles be a better place?

Michael P. Steininger
CMO, CPM, CTO, CCC, CAPE
Treasurer
505-286-4518
msteininger@edgewood-nm.gov



From: Roger Jimenez <rjimenez@edgewood-nm.gov>
Sent: Monday, March 27, 2023 12:02 PM
To: Michael Steininger <msteininger@edgewood-nm.gov>
Subject: Fwd: BAR Email and Ford PIU Packet Approx. 60k mileage

Respectfully,

Roger P. Jimenez
Chief of Police
Edgewood Police Department
(505) 331-0683 Work Mobile
(505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

From: Roger Jimenez <rjimenez@edgewood-nm.gov>
Sent: Tuesday, March 21, 2023 1:06:22 PM
To: Michael Steininger <msteininger@edgewood-nm.gov>
Cc: Holly Massey <hmassey@edgewood-nm.gov>; Jerrett Perry <jperry@edgewood-nm.gov>
Subject: BAR Email and Ford PIU Packet Approx. 60k mileage

Good afternoon sir!

I am respectfully requesting a BAR from Communications line item in the amount of \$30,000.00 # 100-405-47010 to purchase a police vehicle for our detective position. I am requesting the funds go into the Safety Equipment line item # 100-405-46030, or the Other Supplies line item # 100-405-46900.

Please see attached packet information regarding the vehicle. It is a great value, and we are in dire need of vehicles at this time. I also believe we have only requested an amount of \$20k to be spent from the Communication line item, and we should have approximately \$30k left over for any other comm. needs. I am also waiting for the original MSRP from Troy.

I look forward to hearing back from you soon.

Respectfully,
Roger P. Jimenez
Chief of Police
Edgewood Police Department
(505) 331-0683 Work Mobile
(505) 281-5717 Work Office
rjimenez@edgewood-nm.gov

Troy Products <> 2020 Ford PIU Hybrid Demo Unit

VIN#: 1FM5K8AW4LGB86117

Soundoff Signal Lighting and Siren Solutions

<u>Soundoff Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: ENGCC01243 (x1)	bluePRINT central control system	MSRP: \$807.00
Part number: ENGLMK012 (x1)	bluePRINT link module	MSRP: \$163.00
Part number: ENGSYMD01 (x1)	bluePRINT sync module	MSRP: \$507.00
Part number: ENGND04102 (x2)	bluePRINT remote node	MSRP: \$454.00
Part number: ENFWB00K2Y	R/W-B/W interior lightbar	MSRP: \$1,400.00
Part number: ETSS100J (x1)	100-watt high freq. siren speaker	MSRP: \$389.00
Part number: ETSSLF100 (x1)	100-watt low freq. siren speaker	MSRP: \$816.00
Part number: PNGNDHK01 (x1)	bluePRINT remote node	MSRP: \$454.00
Part number: ETHFSS-FV1 (x1)	Head light flasher (wigwag)	MSRP: \$110.00
Part number: ETFBSSN-P (x1)	Tallight flasher	MSRP: \$102.00
Part number: ELUC3H025J (x2)	R/B LED inserts – side head lamps	MSRP: \$197.00
Part number: EMPSCG2STS5RBW (x2)	R/B/W 4" mPower LEDs side fr. bump	MSRP: \$272.00
Part number: EMPSCG1SMS3J (x2)	R/B 3" mPower LEDs grille	MSRP: \$219.00
Part number: EMPSCG2STS5RBW (x2)	R/B/W 4" mPower LEDs under mirror	MSRP: \$272.00
Part number: ENFSGS3J (x2)	R/B 4" nForce LEDs side windows	MSRP: \$266.00
Part number: EMPSCG2STS4D (x8)	R/W 4" mPower LEDs rear spoiler	MSRP: \$245.00
Part number: EMPSA05C2-J (x2)	R/B 4x2" mPower LEDs rear hatch	MSRP: \$352.00
Part number: EMPSCG1SMS3J (x2)	R/B 3" mPower LEDs under hatch	MSRP: \$219.00
Part number: ECVDMLTAL00 (x2)	R/W interior LED dome light	MSRP: \$137.00

Troy Products Metal Solutions

<u>Troy Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CC-UV20-OH (x1)	2020+ PIU 4" overhead console	MSRP: \$392.00
Part number: CC-20-YV10-L8 (x1)	2020+ PIU 18" center console	MSRP: \$601.00

Troy Products Metal Solutions (cont.)

<u>Troy Part Numbers</u>	<u>Component Description</u>	<u>cost per (1) item</u>
Part number: CM-UV20-SL-LED (x1)	2020+ PIU comp mnt, slide arm, clevis	MSRP: \$392.00
Part number: CC-UV20-OH (x1)	2020+ PIU 4" overhead console	MSRP: \$392.00
Part number: FP-SO500-R (x1)	4" face plate Soundoff siren controller	MSRP: Included
Part number: CC-LP-8 (x1)	8" low profile center console	MSRP: \$199.00
Part number: AC-FILE-7P (x1)	External lidded storage box	MSRP: \$276.00
Part number: FP-USB-DC	2" faceplate, 2DC & 1 USB outlet	MSRP: \$84.00
Part number: AC-INBHG (x2)	4" internal dual beverage holder	MSRP: \$64.00
Part number: FP-SGTRAY (x2)	4" shallow internal storage tray	MSRP: \$50.00
Part number: AC-MIC-Z-FPI (x2)	Height adjustable mic mounts	MSRP: \$33.00
Part number: AC-TB-ARMMNT-XL (x1)	Height adjustable arm rest 5'x10"	MSRP: \$224.00
Part number: GM-SGL-SC (x1)	Universal weapon mnt, single cell	MSRP: \$347.00
Part number: WG-UV20-POLY-PS (x1)	2020+ PIU Poly window guard PS	MSRP: \$178.00
Part number: PS-20UV-SC-OS-FX-LCD	2020+ PIU single cell solution, with poly window half cage, kick panel with foot pocket, metal/poly divider with removable panel, center seat floor plate, replacement plastic seat with OS seatbelt system, rear partition square-hole pattern with driver side lockable compartment and passenger side fire extinguisher compartment.	MSRP: \$3,400.00
Part number: CP-20UV-CARGO-DECK	2020+ PIU rear cargo storage system with electronics sliding tray, rubber mat top, and gap panel.	MSRP: \$2,400.00

911 Circuits Wire Harness

<u>911 Part Number</u>	<u>Component Description</u>	<u>cost per (1) Item</u>
Part number: CH27.1 (x1)	2020+ PIU 27 circuit wire harness	MSRP: \$1,200.00

Total Number of Items

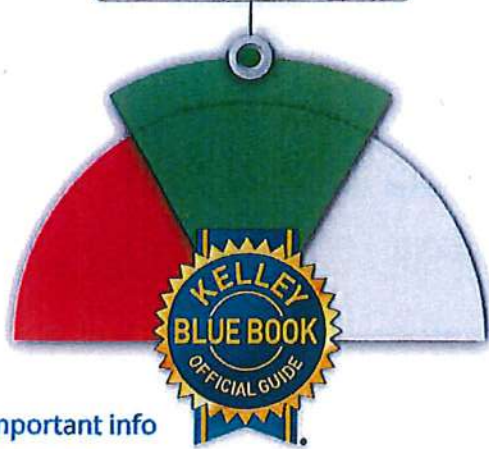
Total Cost of Equipment Upgrades

55

\$17,614.00 *

DOES NOT INCLUDE THE LABOR TO INSTALL AND WORK ON EQUIPMENT

Trade-in Range
\$29,010 - \$31,641
Trade-in Value
\$30,326



[Important info & definitions](#)

Value valid as of **03/21/2023**

Factors That Impact Value

Check that yours are correct below.

Condition:

Very Good



Mileage: **60,000**

ZIP Code: **87015**



Instant Cash Offer

Instant Cash Offer Advantages

- Get your Instant Cash Offer online
- Redeem it at a Participating Dealer
- Get cash for your car or trade it in today

Get Offer

Start the Trade-in Process Online

Plus, get a no-obligation quote for your next car.

You're Interested In:

2023 Ford Explorer

[Change Vehicle](#)

Your Trade-in:

2020 Ford Explorer

[Change Vehicle](#)


Choose up to 3 dealers [Change ZIP Code](#)

Compare prices from three local dealers.

Rich Ford
8601 Lomas NE
Albuquerque, NM 87112
20 miles away

Chalmers Ford
2500 Rio Rancho Blvd.
Rio Rancho, NM 87124
28 miles away

3 Shop for Your Next Car - What Can I Afford?

Estimated Trade-in Amount	\$30,326
Desired Monthly Payment *	\$400
*This field is required.	
Terms (months)	60 
Interest Rate (%)	3.19

Advertisement

Trade In Your Old Vehicle for a New
**2022 Ford
Explorer® SUV**



And pay just
\$5,184
or
\$89.73
per month



Explore Explorer SUV

on shop.ford.com

Calculation based on:

2022 Explorer® SUV MSRP ⓘ		\$35,510
Your Estimated Trade-In Value ⓘ <small>Based on certain conditions</small>	\$	30,326
Down Payment	\$	0
Loan Term		60 months ▼
Interest Rate ⓘ <small>For well-qualified buyers with excellent credit</small>		1.5 %

Your Potential Net Cost:

Advertisement

Budget Adjustment Request – Planning and Zoning

Control #	ITEM	Budgeted	Actual	Amount over	Adjust	New Budget
44040	Maint./Vehicle Repair	\$1,200	\$1,616.42	(\$416.42)	\$700	\$1,900
44900	Other Maint.	\$0	\$918.96	(\$918.96)	\$1,500	\$1,500
45030	Professional Services	\$10,000	\$13,680.68	(\$3,680.68)	\$7,500	\$17,500
47080	Print & Publication	\$1,000	\$1,653.18	(\$1,164.48)	\$3,000	\$4,000
47040	Conferences / Training	\$3,000	\$3,500*	(\$500)	\$500	\$3,500
47150	Telephone & Internet	\$1,500	\$1,645.04	(145.04)	\$500	\$2,000
	TOTAL INCREASES			\$6,825.58	\$13,700	
47211	Other Operating	\$50,000	724.29		(\$13,700)	\$36,800
	TOTAL DECREASE				\$13,700	

*Anticipated

TOWN OF EDGEWOOD
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: MARCH 31ST, 2023

503-WASTEWATER FUND

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE WATER						
=====						
MUNICIPAL TAXES						
503-319-31260 Environmental GR	133,681	22.45	267.32	0.00	133,413.68	0.20
TOTAL MUNICIPAL TAXES	133,681	22.45	267.32	0.00	133,413.68	0.00
CHARGES FOR SERVICES						
503-319-34240 Sewer Connection Fees	21,750	0.00	98.63	0.00	21,651.37	0.45
503-319-34241 Wastewater services	44,178	0.00	31,375.57	0.00	12,802.43	71.02
503-319-34242 Compensating Tax	2,209	0.00	1,357.75	0.00	851.25	61.46
503-319-34244 Sewer Application Fee	500	100.00	100.00	0.00	600.00	20.00
TOTAL CHARGES FOR SERVICES	68,637	100.00	32,731.95	0.00	35,905.05	0.00
FINES/FEES & FORFEITURES						
TRANSFER IN						
503-319-39000 Transfer In	266,323	0.00	574,301.72	744,354.58	307,978.72	215.64
TOTAL TRANSFER IN	266,323	0.00	574,301.72	0.00	307,978.72	0.00
TOTAL WASTE WATER	468,641	77.55	607,300.99	0.00	138,659.99	129.59
TOTAL REVENUE	468,641	77.55	607,300.99	0.00	138,659.99	129.59

$745,000 \div 9 \times 12 = 993,333$

100-400-52,000

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

100-OPERATING FUND
DEPARTMENT - GENERAL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TRANSFERS OUT						
100-400-52000 Transfer Out	853,600	21,970.87	915,638.37	1,085,691.17	62,038.37	107.27
TOTAL TRANSFERS OUT	853,600	21,970.87	915,638.37	1,085,691.17	62,038.37	107.27
TOTAL GENERAL	853,600	21,970.87	915,638.37	0.00	62,038.37	107.27

+ 170,052.80 w/w

TOWN OF EDGEWOOD
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

503-WASTEWATER FUND
DEPARTMENT - WASTE WATER

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALARIES & WAGES						
503-419-41020 Salaries	106,381	3,024.00	32,875.52	0.00	73,505.48	30.90
503-419-41050 Overtime	10,003	1,365.05	8,282.47	0.00	1,720.53	82.80
TOTAL SALARIES & WAGES	116,384	4,389.05	41,157.99	0.00	75,226.01	35.36
EMPLOYEE BENEFITS						
503-419-42010 FICA	7,256	0.00	2,080.31	0.00	5,175.69	28.67
503-419-42020 Medicare	1,697	0.00	486.53	0.00	1,210.47	28.67
503-419-42030 PERSA	11,463	0.00	3,615.57	0.00	7,847.43	31.54
503-419-42050 Employee Insurance	25,218	0.00	9,347.45	0.00	15,870.55	37.07
503-419-42060 RHCA	2,001	0.00	585.84	0.00	1,415.16	29.28
503-419-42070 SUTA	1,253	0.00	80.96	0.00	1,172.04	6.46
503-419-42080 W/C Assessment	19	0.00	4.60	0.00	14.40	24.21
503-419-42090 Basic Life	386	0.00	0.00	0.00	386.00	0.00
TOTAL EMPLOYEE BENEFITS	49,293	0.00	16,201.26	0.00	33,091.74	32.87
TRAVEL						
503-419-43010 Mileage Reimbursement	500	0.00	0.00	0.00	500.00	0.00
503-419-43020 Per Diem	1,000	0.00	0.00	0.00	1,000.00	0.00
503-419-43030 Gas & Oil	2,000	2,772.58	5,096.13	30.00	3,126.13	256.31
TOTAL TRAVEL	3,500	2,772.58	5,096.13	30.00	1,626.13	146.46
PROPERTY SERVICES						
503-419-44010 Maintenance Building/Struc	1,000	0.00	183.81	0.00	816.19	18.38
503-419-44020 Maintenance Contracts	1,500	0.00	250.17	0.00	1,249.83	16.68
503-419-44041 Equipment - Maint/Repair	30,000	0.00	5,208.28	17,605.40	7,186.32	76.05
503-419-44900 Maintenance/Repair Well	0	12,596.00	22,398.90	37,146.99	59,545.89	0.00
TOTAL PROPERTY SERVICES	32,500	12,596.00	28,041.16	54,752.39	50,293.55	254.75
CONTRACTUAL SERVICES						
503-419-45029 Unclaimed Property	30,000	0.00	0.00	0.00	30,000.00	0.00
503-419-45030 Professional Services	0	102,404.93	112,199.58	0.00	112,199.58	0.00
503-419-45900 Other Contractual Services	30,000	650.32	6,095.10	25,144.86	1,239.96	104.13
TOTAL CONTRACTUAL SERVICES	60,000	103,055.25	118,294.68	25,144.86	83,439.54	239.07
SUPPLIES						
503-419-46010 Office Supplies	1,000	0.00	52.99	348.36	598.65	40.14
503-419-46013 Supplies	47,586	0.00	24,092.74	9,541.78	13,951.48	70.68
503-419-46020 Non-Cap. Equip. Furn. Fixt	500	0.00	0.00	0.00	500.00	0.00
503-419-46040 Uniforms	1,900	0.00	85.00	0.00	1,815.00	4.47
503-419-46090 Tools	5,000	0.00	0.00	388.28	4,611.72	7.77
503-419-46999 Maintenance Supplies	5,000	11,804.00	11,856.41	264.76	7,121.17	242.42
TOTAL SUPPLIES	60,986	11,804.00	36,087.14	10,543.18	14,355.68	76.46
OPERATING COSTS						
503-419-47040 Conference/Training	2,000	0.00	0.00	0.00	2,000.00	0.00
503-419-47069 Liability Ins. Deductables	5,000	0.00	0.00	0.00	5,000.00	0.00
503-419-47080 Printing & Publications	200	0.00	0.00	0.00	200.00	0.00

503-WASTEWATER FUND
 DEPARTMENT - WASTE WATER

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
503-419-47115 GRT Admin Fees	0	0.67	8.01	0.00	8.01	0.00
503-419-47140 Dues & Subscriptions	0	0.00	60.00	0.00	60.00	0.00
503-419-47150 Telephone/Internet	2,700	224.46	1,378.92	0.00	1,321.08	51.07
503-419-47160 Utilities	53,000	3,290.28	30,026.49	0.00	22,973.51	56.65
503-419-47211 Other Operating Costs	20,000	6,548.61	46,365.86	4,355.00	30,720.86	253.60
503-419-47212 Gross Receipts Tax	1,900	0.00	156.49	0.00	1,743.51	8.24
TOTAL OPERATING COSTS	84,800	10,064.02	77,995.77	4,355.00	2,449.23	97.11
CAPITAL PURCHASES						
503-419-48010 Building & Structures	23,000	0.00	0.00	0.00	23,000.00	0.00
503-419-48030 Furniture & Fixtures	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL PURCHASES	33,000	0.00	0.00	0.00	33,000.00	0.00
PROFESSIONAL SERVICES						
503-419-49010 Debt Service Payment-Princ	22,244	22,243.65	22,243.65	0.00	0.35	100.00
503-419-49011 Debt Service Payment-Inter	5,934	5,933.94	5,933.94	0.00	0.06	100.00
TOTAL PROFESSIONAL SERVICES	28,178	28,177.59	28,177.59	0.00	0.41	100.00
TOTAL WASTE WATER	468,641	172,858.49	351,051.72	94,825.43	22,763.85	95.14
TOTAL EXPENDITURES	468,641	172,858.49	351,051.72	94,825.43	22,763.85	95.14
REVENUE OVER/(UNDER) EXPENDITURES	0	(172,936.04)	256,249.27	(94,825.43)	161,423.84	0.00

Michael Steininger

From: Nina McCracken
Sent: Monday, April 3, 2023 12:55 PM
To: Michael Steininger
Subject: Yes! Program Funding

M. Yes! Program Funding.

Mayor Jaramillo- Due to State Appropriations (\$50k) not coming through asking Commissioners to pull from operational fund and split between fiscal years. \$25,000 for this fiscal year and \$25,000 for next fiscal year so we can have money to prepare for planning, but we also have the \$30,000 from the County [Santa Fe].

Commissioner Anaya- Have you secured the \$30,000 from the County [Santa Fe].

Mayor Jaramillo- Yes.

Commissioner Anaya- When did you do that?

Mayor Jaramillo- As soon as I found out it was in question. Yes, I have confirmation that the County [Santa Fe] will continue funding us for the 30.

Mayor Pro Tem Powers- Will this require a budget adjustment?

Mayor Jaramillo- I believe it will for Fiscal Year 23, it will not require a budget adjustment for 24 necessarily as we have not done the budget.

100-407-45900

Commissioner Audrey Jaramillo moved for fiscal year 23 the Town do a BAR for youth programming under Parks and Recreation for \$25,000 and approve \$25,000 for Yes! Program Funding for Fiscal Year 24 budget.

Commissioner Sterling Donner seconded the motion.

Commissioner Anaya- Did you get confirmation or approval from the Commission on the 30,000?

Mayor Jaramillo- No we have never done that.

Commissioner Anaya- So they just send us a check?

Mayor Jaramillo- It is something we have to apply for reimbursement for.

Commissioner Anaya- So it is not guaranteed right now?

Mayor Jaramillo- It is guaranteed right now.

Nina R. McCracken

Town of Edgewood Clerk

505-286-4518 ext. 106

505-264-9830 Cell

clerk@edgewood-nm.gov

