

TOWN OF EDGEWOOD

Resolution No. 2022-018

A RESOLUTION

ADOPTING THE PROCESS OF FORMULATE THE GOVERNING BODY COMMISSION AGENDA

WHEREAS, the Municipality of Edgewood recognizes the importance of setting the process of the formation of the governing body commission agenda for each meeting; and

WHEREAS, it is important for the public to recognize the process being used by the governing body; it is necessary to describe such process.

WHEREAS, it is important that all representatives of the public have a voice and any minority positions are not denied;

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF EDGEWOOD that:

1. The Municipal Clerk/Treasurer will compile the agenda for each of the Commission meetings called for by Resolution or by the Town Manager or by any member of the Governing Body with the date set by the Clerk.
2. The Municipal Cler/Treasurer will compile the agenda based on input for the Town Manager or any member of the governing body.
3. When an agenda item has been placed on the agenda at the request of the Town Manager or any Governing Body member , no one can remove an item from the agenda unless the Clerk/Treasurer has received permission from the individual(s) who have asked that the item be placed on the agenda.
4. The Clerk/Treasurer may add or remove items received from the public or committees/boards based on time constraints for each meeting, except as provided in item #3.
5. This resolution rescinds Resolution No. 2004-07

PASSED, APPROVED and ADOPTED by the governing body at its meeting of July 19, 2022

ATTEST:


Stefanie Muller, CMC Clerk-Treasurer


Audrey J. Jaramillo, Mayor

