

THE TOWN OF EDGEWOOD

COUNTY OF SANTA FE

RESOLUTION NO. 2015-16

**A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT
PLAN (I.C.I.P.)**

WHEREAS: the Town of Edgewood recognizes that the financing of public projects has become a major concern in New Mexico nationally; and

WHEREAS: in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS: systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS: this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF EDGEWOOD that:

1. The Town of Edgewood has adopted the attached 2017-2021 Infrastructure Capital Improvement Plan; and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 2014-18.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of August 19, 2015.



Brad E. Hill, Mayor

ATTEST:



Stefanie B. Muller, CMC, Clerk-Treasurer



Infrastructure Capital Improvement Plan FY 2017-2021

ICIP for Edgewood

Contact: Stephen Shepherd, Administrator
P.O. Box 3610
Edgewood, NM 87015

Telephone No.: (505) 286-4518

County: Santa Fe

COG District: 3

Fax: (505) 286-4519

Entity Type: MU

Email Address: sshepherd@edgewood-nm.gov

Provide your entity's most current audit opinion: Unmodified Modified Qualified Adverse Disclaimer AUP

No	No	No	No	No	No
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For what fiscal year was opinion issued? 2014

Is your entity REQUIRED to report to the NM State Auditor's Office? Yes

Does your entity fall under the No **Tiered Number:**

Tiered System Reporting?

If your entity falls under Tiers 1 or 2, have you provided a copy of the certification to:

NM State Auditor's Office:	No	LGD:	No
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Findings for Tiers 3-6:	0	FY for these findings:	1900
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Is entity required to submit budgets/quarterly reports to LGD?: Yes

Fiscal Year for the most current budget approved by LGD: 2016

Current report to LGD /Year: 2015 **Current report to LGD / Qtr:** 4

Does entity have an asset management plan/inventory listing?: Yes

Project Priority Process

The Council reviewed and prepared the budget for fiscal year 2016 and reviewed the ICIP prepared for the 5 year planning period. Upon review of the goals and budget, the Council held public discussions about the needs and priorities of the Town for the next five year planning period. A Call for Public Hearing was made at Town of Edgewood Council meeting on July 15, 2015. On August 19, 2015 a final Public Hearing was held in where public comment was allowed for, priorities were finalized, and a resolution adopting the 2017-2021 ICIP plan was approved.

Capital Improvement Goals

To establish a comprehensive, thorough plan for the next five years which will provide our legislators with a solid planning document. Also, provide a funding strategy including the federal grants/loans and funding from the State of New Mexico. The Town of Edgewood Council is looking at local bonding and taxing powers to raise additional funding.

Factors/Trends Considered

The Town of Edgewood is situated in a tri-county area in the lower portion of Santa Fe County, bordering Bernalillo County and Torrance County. As a new municipality we have a tremendous need to develop our wastewater/water reuse plant, roads and road maintenance equipment, and community facilities and parks/open space areas.

Infrastructure Capital Improvement Plan FY 2017-2021

Edgewood Project Summary

ID	Year	Rank	Project Title	Category	Funded to date	2017	2018	2019	2020	2021	Total Project Cost	Amount Not Yet Funded	Phases?
						634,500	687,000	600,000	0	0			
26705	2017	001	Waste Water Collection, Effluent, and Treatment	Wastewater	0	634,500	687,000	600,000	0	0	1,921,500	1,921,500	Yes
31277	2017	002	Road Maintenance Water Truck	Hiways/Roads/Streets/Bridges	0	200,000	0	0	0	0	200,000	200,000	No

Number of projects: 2

Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
0	834,500	687,000	600,000	0	0	2,121,500	2,121,500

Infrastructure Capital Improvement Plan FY 2017-2021

ICIP Capital Project Description

Year/Rank 2017 001 **ID:**26705
Project Title: Waste Water Collection, Effluent, and Treatment **Category:** Wastewater
Contact Name: Stephen Shepherd **Contact E-mail:** sshepherd@edgewood-nm.gov
Project Location: 209 State Hwy 344, Edgewood NM 87015 **Longitude:** -106W 1' 92.431
Legislative Language: To plan, design, and construct, and equip the Wastewater Collection and Effluent Line Extension System, and plan, design, construct, and equip the Edgewood Town Wastewater Plant Treatment System in order to increase capacity and perform improvements for the Town of Edgewood in Santa Fe County.

Description/Scope of Work: Planning, design, archaeological studies, environmental studies and construction to expand the Town's wastewater collection, reuse, and treatment system with an emphasis on Section 16 development and sports field and landscape irrigation with respect to the distribution, transmission lines, pumpstation(s), storage, and appurtenances to collect wastewater and conserve potable water. The first year will consist of the planning, design, and archaeological/environmental studies (if required by the funding source), and construction and/or purchasing and installing needed equipment. The second and third years will consist of construction of the collection and effluent extension lines and construction or purchasing and installing equipment concerning the treatment portion of the system.

Previous and Potential Funding Budget:					
Has this project received previous legislative or other funding?	Yes				
Please explain. A grant of \$ 440,000 (14-1700-STB) was received in February of 2015, and a grant of \$ 620,000 is pending a bond sale in December of 2015.					
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.					
Please complete table below with funding source, etc. (No commas, decimals or \$ signs)					
Funding Sources:	Potential Funding Amt applied for or to be applied for	Applied for?	Matching Funds?	Funded to Date Amt Previously Spent / Secured	Date Received
SLOAN	500,000	No	No	0	
	0	Yes	No	0	
	0	Yes	No	0	
	0	Yes	No	0	
TOTALS					0

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

Estimated Costs Not Yet Funded	2017	2018	2019	2020
Completed	Funded to Date	2021	Total Project Cost	

Infrastructure Capital Improvement Plan FY 2017-2021

	Water Rights	Easements and Rights of Way	Acquisition	Archaeological Studies	Environmental Studies	Planning	Design (Engr./Arch.)	Construction	Furnishing/Equipment	TOTALS
	N/A	0	0	0	0	0	0	0	0	0
	Yes	0	0	0	0	0	0	0	0	0
	N/A	0	0	0	0	0	0	0	0	0
	No	0	6,500	0	0	0	0	0	0	6,500
	No	0	8,000	0	0	0	0	0	0	8,000
	No	0	20,000	0	0	0	0	0	0	20,000
	No	0	100,000	187,000	0	0	0	0	0	287,000
	No	0	500,000	500,000	600,000	0	0	0	0	1,600,000
	N/A	0	0	0	0	0	0	0	0	0
		0	634,500	687,000	600,000	0	0	0	0	1,921,500
	Amount Not Yet Funded 1,921,500									

Can this project be phased? Yes										
Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.										
Project phases: Unfunded amounts broken down by phase and category.										
Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete			
1	634,500	Yes	Yes	Yes	Yes	No	8			
2	687,000	No	Yes	Yes	No	No	4			
3	600,000	No	Yes	Yes	Yes	No	8			
4	0	No	No	No	No	No	0			
5	0	No	No	No	No	No	0			
TOTAL	1,921,500									

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why:

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL

Infrastructure Capital Improvement Plan FY 2017-2021

Annual Operating Revenues 5,000 5,000 6,000 6,000 7,000 29,000

Does the project lower out-year operating costs? 0 0 0 0 0 0 Yes

If yes, please explain and provide estimates of operating costs It is estimated that the Town will save at least \$ 15,000 and \$ 17,000 in potable water savings by using reuse water on the recreation field.

Entities who will assume the following responsibilities for this project:

	Own:	Operate:	Fiscal Agent:	Own Land:	Own Asset:
	Town of Edgewood	Town of Edgewood	Town of Edgewood	Town of Edgewood	Town of Edgewood

Does the project have life expectancy of 10 or more years? Yes

Has the project had public input and buy-in? Yes

Is the project necessary to address population or client growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? Yes

Legislators affected by this project:

House: _____ Senate: _____

22-Smith _____ 19-Beffort _____

50-McQueen _____

Is this project a regional priority? For example, is it supported by more than one legislator or by more than one local government entity? Yes

If yes, please explain. All three legislators that represent the Town of Edgewood are aware of the plans and efforts of the Town to develop and expand collection, reuse, and treatment systems within the Town.

Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? Yes

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If yes, please explain. The New Mexico Environment Department monitors and performs comprehensive oversight on projects associated with the Town of Edgewood Wastewater System.

Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? No

If yes, please explain.

Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? Yes

If yes, please explain. Increased capacity of the Wastewater System will benefit the regional economy by allowing more businesses to locate in Edgewood and providing jobs and increased services for the region's residents.

Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and describe the population benefiting from the project. Aside from the economic benefits associated with this project, all residents of the Town and region should benefit from reuse water being used in place of potable water.

Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? No

Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)

Infrastructure Capital Improvement Plan FY 2017-2021

ICIP Capital Project Description

Year/Rank 2017 002 **ID:**31277
Project Title: Road Maintenance Water Truck **Category:** Hiways/Roads/Streets/Bridges
Contact Name: Steve Shepherd **Contact E-mail:** sshpherd@edgewood-nm.gov
Project Location: Roads within the Town of Edgewood, NM and Edgewood Wastewater Plant **Longitude:** -106W 11' 38.1222
Latitude: +35N 3' 46.2636
Legislative Language: To purchase and equip a new Water Truck to be used to use treated wastewater to maintain roads within the boundaries of the Town of Edgewood, New Mexico to reduce dust and aid in maintaining roads.
Description/Scope of Work: The new Water Truck will be used by the Town of Edgewood Road Crew to reduce dust on dirt roads when dry, as well as reduce the amount of wastewater discharged from the Town of Edgewood Wastewater Plant.

Previous and Potential Funding Budget:	Applied		Matching		Funded to Date		Date
Has this project received previous legislative or other funding? No	Potential Funding	for?	Funds?	Amt Previously Spent / Secured			Received
State Grant Funding should only be requested when all other funding sources have been exhausted if entity is providing matching funds, i.e. Federal, Local Taxes, Fees, NM Finance Authority Loans (NMEFA), Tribal Infrastructure Fund (TIF), Water Trust Board (WTB), Public School Facility Authority (PSFA), Colonia's Infrastructure Board (CIB), etc.							
Please complete table below with funding source, etc. (No commas, decimals or \$ signs)							
Funding Sources:	0	No	No	0			0
	0	No	No	0			0
	0	No	No	0			0
	0	No	No	0			0
TOTALS	0						0

	Completed	Funded to Date	Estimated Costs Not Yet Funded			2021 Total Project Cost
			2017	2018	2019	
Water Rights	N/A	0	0	0	0	0
Easements and Rights of Way	N/A	0	0	0	0	0
Acquisition	N/A	0	0	0	0	0

Project Budget - Complete the Budget below. Only include unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amounts listed above here.

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Archaeological Studies	N/A	0	0	0	0	0	0	0	0	0
Environmental Studies	N/A	0	0	0	0	0	0	0	0	0
Planning	N/A	0	0	0	0	0	0	0	0	0
Design (Engr./Arch.)	N/A	0	0	0	0	0	0	0	0	0
Construction	N/A	0	0	0	0	0	0	0	0	0
Furnishing/Equipment	No	0	200,000	0	0	0	0	0	0	200,000
TOTALS		0	200,000	0	0	0	0	0	0	200,000
Amount Not Yet Funded 200,000										

Can this project be phased? No

Phase: A project phase is a fundable, standalone, functional or operable stage during the development and/or life of a project.

Project phases: Unfunded amounts broken down by phase and category.

Phase	Amount	Plan	Design	Construct	Furnish/Equip	Other (Wtr Rights, Easements, Acq)	# Mos to Complete
1	0	No	No	No	No	No	0
2	0	No	No	No	No	No	0
3	0	No	No	No	No	No	0
4	0	No	No	No	No	No	0
5	0	No	No	No	No	No	0
TOTAL	0						0

Has your local government/agency budgeted for operating expenses for the project when it is completed? No

If no, please explain why: Operating expenses will be budgeted in FY17

ANNUAL OPERATING BUDGET

Annual Operating Expenses plus Debt Service	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	TOTAL
Annual Operating Revenues	3,000	3,000	3,000	3,000	4,000	16,000
Does the project lower out-year operating costs?	0	0	0	0	0	0

If yes, please explain and provide estimates of operating costs We assume this will reduce the cost of discharging treated wastewater, but do not have an estimate yet.

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Entities who will assume the following responsibilities for this project:	Town of Edgewood	Operate: Town of Edgewood	Fiscal Agent: Town of Edgewood	Own Land: Town of Edgewood	Own Asset: Town of Edgewood
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Does the project have life expectancy of 10 or more years? Yes

Has the project had public input and buy-in? Yes

Is the project necessary to address population or client growth? Yes

Has the land and all necessary easement or rights of way been acquired to complete the project? No

Legislators affected by this project:

House:	Senate:
22-Smith	19-Beffort
50-McQueen	

Is this project a regional priority? For example, is it supported by more than one legislator or by more than one local government entity? No

If yes, please explain.

Are there oversight mechanisms built in that would ensure timely construction and completion of the project on budget? No

If yes, please explain.

Do the requested funds complete a fully functional phase of the project or complete a project previously funded by a legislative appropriation? Yes

If yes, please explain. The \$ 200,000 will purchase and equip a Water Truck for the Town of Edgewood.

Other than the temporary construction jobs associated with the project, does the project maintain or advance the region's economy? No

If yes, please explain.

Does the project benefit all citizens within a recognized region, district or political subdivision? Yes

If yes, please explain and describe the population benefiting from the project. This project will benefit all residents of Edgewood and other jurisdictions who drive on dirt roads, and pay rates and taxes to support wastewater treatment in the Town of Edgewood.

Infrastructure Capital Improvement Plan FY 2017-2021

Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable? No
Emergencies must be documented by a Subject Matter Expert.

If yes, please explain. (If mandatory, provide Summary Page of the Federal, State or Judiciary Agency who issued the mandate.)