

**Ordinance No. 1999-S**

**AN ORDINANCE CREATING A PLANNING BOARD for the TOWN OF EDGEWOOD, NEW MEXICO, AND PRESCRIBING THE POWERS, DUTIES AND ORGANIZATION OF SAID BOARD.**

**BE IT ORDAINED BY THE TOWN COUNCIL OF EDGEWOOD:**

**Section 1. Purpose**

The purpose of this ordinance is to establish a municipal organization of appointed officials in order to promote and carry out a continuing process of comprehensive planning within the jurisdiction of the Town of Edgewood, hereinafter called the Town.

**Section 2. Planning Board**

- A. **Creation.** There is hereby created a Planning Board for the Town, pursuant to sections 3-19-1 through 3-19-4, NMSA 1978.
- B. **Membership.** The Planning Board shall consist of not less than five members who shall be appointed by the Mayor with the consent of the Town Council.
- C. **Terms.** A majority of the members on the first planning board shall be appointed for one-year terms and the balance of the members shall be appointed for two-year terms. Each subsequent term shall be for two years or less in order to maintain the original staggering. Vacancies shall be filled for the remainder of the unexpired term after a public hearing and for cause stated in writing and made part of the public record, the mayor with the approval of the Town Council may remove a member of the planning board.

**Section 3. Powers & Duties**

- A. **Delegation of Powers and Duties.** The planning board shall have such powers and duties as may be delegated to it by the Town Council. There are hereby delegated the following:
  - 1. The planning board shall promote a comprehensive planning process with General purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the Town.
  - 2. The planning board shall make careful and comprehensive surveys and Studies of existing conditions and probable future growth of the Town and shall make recommendations on means of protecting and improving the environment.
  - 3. The planning board shall submit preliminary written reviews and Recommendations to the Town Council on any proposed subdivision platting or replatting.
  - 4. The planning board shall have those powers and duties necessary to Perform its function as stated within the provisions of the Town zoning ordinance.
  - 5. The planning board may recommend to the Town Council, programs for Public improvements and their financing.
  - 6. The planning board is authorized to confer with other municipal, county, Regional, state or Federal agencies as it deems necessary.

**Section 4. Organization**

- A. Officers. The planning board shall elect from its members a chairman and a vice-chairman for one Year terms. Officers may be re-elected for an indefinite number of terms.
- B. Conduct of Business. The planning board shall adopt and publish such rules, regulations, and Procedures for the conduct of business as seem appropriate to its members. A quorum shall be a majority of the membership of the planning board.
- C. Meetings. The planning board shall hold regularly scheduled meetings at least once a month and Such meetings will be open to the public. The planning board may hold special meetings as may be called by the chairman or vice-chairman with at least 24 hour public notice.
- D. Records. A public record shall be kept of all actions and considerations undertaken by the planning Board. The records shall be filed with the Town Clerk and kept available for public inspection in the office of the Town Clerk during normal office hours.

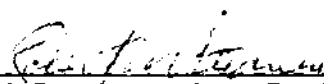
**Section 5. Severability**


If any section, subsection, paragraph, sentence, clause, phrase, or part of hereof are for any reason declared unconstitutional or invalid, the validity of the remaining portions hereof shall not be affected since it is the express intent of the Town and every part thereof separately and independently of every other part.

**Section 6. Effective Date**

This Ordinance shall take effect on the 13<sup>th</sup> day of October, 1999.

Approved, adopted and signed this 6<sup>th</sup> day of October, 1999.

  
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Bob Stearley - Mayor Pro-Tem

ATTEST:  
  
\_\_\_\_\_  
Karen Alarid - Clerk-Treasurer

## **Ordinance No. 1999-S**

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- B. **Membership.** The Planning Board shall consist of not less than five members who shall be appointed by the Mayor with the consent of the Town Council. The Planning Board shall also have one non voting ex-officio member that will represent the Edgewood Chamber of Commerce.
- C. **Terms.** A majority of the members on the first planning board shall be appointed for one-year terms and the balance of the members shall be appointed for two-year terms. Each subsequent term shall be for two years or less in order to maintain the original staggering. Vacancies shall be filled for the remainder of the unexpired term. The mayor with the approval of the Town Council may appoint or remove a member of the planning board.

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#### **Section 4. Organization**

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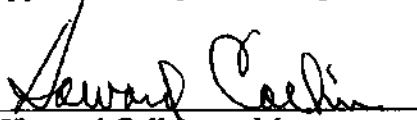
#### **Section 5. Severability**

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#### **Section 6. Effective Date**

This Ordinance shall take effect on the 21st day of August, 2001.

Approved, adopted and signed this 15 th day of August, 2001.

  
Howard Calkins - Mayor

ATTEST: )

  
Karen Alarid - Clerk-Treasurer