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**Library Department Head Report
December FY23
Submitted by: Rachel Martinez**

Programs/Events

- **Family Story Time**
 - Family Story Time continued to be a popular program throughout the month! Families and children of all ages have been joining us to have fun in an interactive environment, reading stories, learning early literacy skills, crafting, and MORE! Family Story time is offered biweekly on Wednesdays and Saturdays at 11am. Dates and themes for each Storytime can be found on the library's webpage.
- **Holiday Cookie Decorating**
 - We had a great turnout for our Holiday Cookie Decorating event on December 10th from 10:30am to 2:30pm. Patrons and community members enjoyed a fun morning/afternoon with us decorating cookies for Santa!
- **Winter Reading Program**
 - Registration for our Winter Reading Program began December 1st! Participants can register online via the Beanstack app or in person via paper reading trackers at the library! The program runs December 10th through January 21st. Participants can complete reading and activities for entries into the prize drawings of their choice.

Stats

- **Monthly Averages**
 - Daily Patron Count: 53.5
 - Daily Internet Uses: 3.5
 - Daily Questions: 13.5
- **Busiest Day**
 - Patron Count: 101
 - Internet Uses: 7
 - Questions: 25
- **Slowest Day:**
 - Patron Count: 6
 - Internet Uses: 0
 - Questions: 2
- **Circulation and Acquisitions**
 - New Library Cards Issued: 31
 - Materials Added to Collections: 59
 - Checkouts: 1,336

Current Projects

- **Relabeling Adult Fiction Section**
 - After receiving feedback from patrons and volunteers we have determined we will leave the adult fiction section as is for the time being rather than separating it into sub-genres (i.e., mystery, romance, science fiction, western, etc.) We are however, in the process of slowly relabeling the entire collection so all labels within the collection are consistent. This will make it

easier for our patrons to find what they are looking for, and it will also make it easier for our volunteers when they are reshelving the books.

- **Inventory and Weeding**
 - The librarians have been prepping and training to begin a huge weeding and inventory project in the month of January.
- **Computer Room Upgrades**
 - The library is currently working with the Town of Edgewood IT department to upgrade all the computers in the computer room. They have been running extremely slow for a very long time, and we are getting that fixed very soon.

Other News

- The library currently still has two vacant positions on the Library Advisory Board.
- The roof in the library has been fixed! Yay! No more risking damage to the books due to roof leaks!
- The “Friends of the Library” group desperately needs volunteers to help in the book barn. Anyone interested in volunteering should contact the library to get the group directors contact information.
- The library now has a TI-84 Plus graphing calculator available for in library use!
- The library used the remainder of our ARPA Grant funds to order signage for the outside of the library building to make it easier for patrons to find us.

Coming Soon

- **Build-a-Valentines-Bear**
 - Edgewood Community Library will be having a stuffed animal making event similar to “Build-A-Bear” on February 11th, 2023, from 10:30am to 1:30. Children and adults of all ages can come build and dress their very own stuffed animal that they can keep to snuggle themselves, or give to someone they love for Valentine’s Day!
- **Blind Date with a Book**
 - Throughout the month of February, patrons can come in and browse through our shelf of mystery books. All books on our mystery shelf will be covered so patrons cannot see what the book is. The only hints patrons will have about the book they chose, will be a small excerpt from the book written on the front of the blank book cover. This program is to encourage getting people out of their comfort zone when it comes to what they like to read.

Stay Engaged in Your Library!

Cardholders still have 24/7 access to the library’s digital collection and public Wi-Fi. More information about these and other municipal services can be found at www.edgewood-nm.gov . Want to receive automatic text and email notifications about newsworthy items, alerts, and posted agendas? Subscribe from the bottom of the homepage! You can also follow Town events and happenings from Facebook too! Just select the Facebook icon in the upper righthand corner from the homepage!