



# ***Edgewood Community Library***

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## LIBRARIAN REPORT

June 2012

My, how time flies when you are having fun! Here it is, the end of June, and it seems like just yesterday the Assistant Librarian started learning from Andrea. Now Andrea will be back in less than 2 weeks, and the Assistant Librarian has overseen 2 ½ months of library functions. It doesn't seem like that long! June has been a pretty good month overall. It has been busy each week, with Wednesday appearing to be the busiest day each week. Story time has really taken off for the summer, with wonderful attendance numbers, awesome children, and their parents!

During June we had some interesting events. On June 5, Martin Heinrich's office had 2 of his aides in the library from 2-3 PM to meet with constituents. It did not look like anyone came in to talk to them that day, but it was interesting to have them in the library. They donated a box of books from the Congressional Library while they were here.

On June 12, Mayor Hill had a staff meeting at the community center. Basically it was a re-cap of what has been happening in the town of Edgewood. The Mayor did say he would like to have these meetings every other month or so, to keep everyone on the same page. It is nice to stay on top of all the town happenings!

The Town of Edgewood sent out inventory forms to all departments early in June, with a due date back to the town of June 19. The library was able to complete the inventory on time, but the Assistant Librarian has some concerns over the items that could not be located. The town said not to worry; they would look into it and take care of it, asking the librarian's if they had any questions about items not found. The Assistant Librarian has also become concerned about some of the line items in the budget, as they are showing a negative amount. The amounts are small, most under \$10, and the town clerk said not to worry, amounts can be moved from other areas that are in the black. She also informed the Assistant Librarian that the library's budget for the next fiscal year has been approved flat, with no increase, and no decrease.

The Summer Reading Program (SRP) really took off. We have quite a few children signed up, and reading – it doesn't get more awesome than that, reading in the summer for fun!! Another patron requested the library proctor her online exams this summer, and

the Assistant Librarian has agreed. She has math and history, and only needs about 4 tests proctored for each subject. It is a good feeling to be able to help someone accomplish their educational goals in this manner! There also appears to be more teachers and/or parents bringing their students and/or children in for tutoring. Some have requested time and space, others just come in and set up in the Northeast corner of the library and start working. Again, it is good to see children being educated, and receiving any extra help that is necessary to their success. Read/Write continues to utilize the library meeting room once a week to tutor adults learning the English Language, another awesome activity in the library!

Also in June, the GO Bond arrived, and was taken to the town for signatures. The town administrator will sign and send the documents back, and the library will receive a copy from the State Library. The amount of the GO Bond is approximately \$7400, which will be a big help in maintaining the library's collection, and other incidentals. In the library itself, one of the volunteers lent a hand to the Assistant Librarian in moving books on shelves to accommodate the volume of books in the non-fiction section. We were able to move enough books to provide room with a small bit of excess in the most troublesome area of non-fiction, the 600's. It is nice to be able to shelve and not worry about where the space is going to be found for the books that have been returned! Another computer died in the library towards the end of May, and Karen, town administrator, instructed the Assistant Librarian to replace it with one from the closet. That was accomplished, and Adam came in to load the programs and other necessary items to make the computer usable for the patrons. There was a DVD returned by a patron who then informed the staff that it had been recorded over. Instead of a religious story, it had a full Oprah episode on it. The last checkout for the DVD was in 2011, so it doesn't look like the previous patron can be contacted to compensate the library for this loss. That DVD has been removed from the inventory. A patron upset over having to pay for a CD book that was destroyed while in their possession in May came in and took care of the issue in June. They seemed to be over their upset, but still not happy about having to pay for an item they did not feel was their responsibility. The Assistant Librarian just reiterated the policy that if an item is damaged or destroyed while in a patron's possession, it is their responsibility to pay for that damage. The Assistant Librarian also apologized to the patron that they felt they were being wrongly charged.

On a personal note, the Assistant Librarian is looking forward to returning the mantle of authority to Andrea when she returns on July 9. WELCOME BACK ANDREA, you have been missed by many, myself included!

Programs: Weekly Story Time  
Programs: 4  
Total Attendance: 171

Meetings: Library Board  
Meetings: 1  
Attendance: 7

Read Write Adult Literacy  
Meetings: 4  
Attendance: 8

Proctored Tests  
Meetings: 5  
Attendance: 5

Other: Friends of Our Library Society  
2 book sales

Tutoring  
Meetings: 7  
Attendance: 14

Smarty Pants Daycare Outreach  
Meetings: 1  
Attendance: 21

Statistics: Adult Visitors: 1,309  
Children: 564  
TOTAL DAY LIBRARY VISITORS: 1,873  
CHECKOUTS and RENEWALS: 1,736

Volunteer Logged Hours: 208.75  
Internet: 710  
Reference: 91

Respectfully Submitted,  
Barbara Hambek, Assistant Librarian