

**TOWN OF EDGEWOOD  
OPEN MEETINGS ACT  
RESOLUTION NO. 2018-29**

**WHEREAS,**

The Town of Edgewood Governing Body met in regular session at the Town Council Chambers, located at 171A State Rd. 344, on December 5th, 2018 at 6:30 P.M. as required by law; and

**WHEREAS,**

Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 10-15-4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policymaking body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

**WHEREAS,**

any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

**WHEREAS,**

Section 10-15-1 (D) of the Open Meetings Act requires the Town of Edgewood Governing Body to determine annually what constitutes reasonable notice of it public meetings;

**NOW, THEREFORE, BE IT RESOLVED**

by the Town of Edgewood Governing Body that:

1. All Council meetings shall be held at the Edgewood Town Council Chambers at 6:30 P.M. or as indicated in the meeting notice.
2. Unless otherwise specified, regular Council meetings shall be held each month on the first and third Wednesday. The agenda will be available at least seventy –two (72) hours prior to the meeting from the Town Clerk/Treasurer, whose office is in Edgewood, New Mexico.
3. Notice of regular meetings other than those described in Paragraph 2 will be given ten days in advance of the meeting date. The notice will include a copy of the agenda or information on how a copy of the agenda may be obtained.
4. Special meetings may be called by the Mayor or a majority of the council members upon three days' notice. The notice for a special meeting shall include an agenda for the meeting or information on how a copy of the agenda may be obtained.
5. For the purposes of all meetings, not including Emergency meetings described in paragraphs 2, 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and agenda and information on how to obtain a copy of such agenda is placed in a newspaper of general circulation in the state *or* if that same information is posted in the following locations:

- I. Edgewood Library – 171B New Mexico 344
- II. Smith's Grocery - 2B Highway 344
- III. Mr. Gas - #1 Highway 344
- IV. Edgewood Community Center - 27 E. Frontage Road
- V. Mail and Copy Business Center – 2 Marietta Court
- VI. Town Hall Office – 171A New Mexico 344
- VII. Town Website ([www.edgewood-nm.gov](http://www.edgewood-nm.gov))
- VIII. Town Electronic Sign – (corner of NM 344 and I-40)

Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request for notice of public meetings.

6. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of