

**TOWN OF EDGEWOOD  
PLANNING & ZONING COMMISSION  
MEETING MINUTES**

Planning & Zoning Minutes		
June 23, 2020	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	Chairman Glenn Felton opened the meeting at 6:31 p.m. <b><u>In attendance:</u></b> Commissioner Janelle Turner Commissioner Steven Foxe Commissioner Stephanie Herrera Commissioner Jim Lee <b><u>Staff in attendance:</u></b> Tawnya Mortensen Tim Dvorak <b><u>Public in attendance/Signed in:</u></b> None	
2. APPROVAL OF AGENDA	Chairman Glenn Felton entertained a motion for approving the Agenda. <b><u>DISCUSSION:</u></b> None <b><u>MOTION:</u></b> Commissioner Herrera: Motion to approve the agenda. <b><u>SECOND:</u></b> Commissioner Lee <b><u>VOTE:</u></b> All aye <b><u>ACTION:</u></b> The motion to approve the Agenda carried.	
3. APPROVAL OF MINUTES 2/25/2020	Chairman Glenn Felton entertained a motion for approving the Minutes from 2/25/20. <b><u>DISCUSSION:</u></b> None <b><u>MOTION:</u></b> Commissioner Herrera: Motioned to approve the minutes from 2/25/20. <b><u>SECOND:</u></b> Commissioner Foxe <b><u>VOTE:</u></b> All aye <b><u>ACTION:</u></b> The motion to approve the Minutes from 2/25/20 carried.	

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**4. DISCUSSION ITEM**

Future Meetings  
During Public Health  
Emergency

Discussion on how the Planning & Zoning Commission will operate during the Coronavirus pandemic.

Chairman Felton read his guidelines he comprised after attending the virtual training held by MRCOG addressing P&Z Commissions holding meetings amid the pandemic. A brief discussion ensued, and ideas from Commissioners were added to the guidelines. No decisions made.

**5. PUBLIC COMMENT**

None.

**6. MATTERS FROM THE CHAIR AND COMMISSIONERS**

Commissioner Herrera asked about the status of the paving of the remainder of Church Street.

Commissioner Turner thanked Commissioner Lee for his question regarding MRCOG and to Chairman Felton for his guidelines. She additionally thanked Town Staff and MRCOG for the meetings amid the pandemic training. She also thanked IT Administrator Jesus Velasquez for his excellent IT work for the virtual Town Council Meetings and suggested the Commission meet the new road supervisor after he officially begins work.

Commissioner Lee spoke about strange road issues with Appaloosa Ln.

Chairman Felton spoke about his volunteering to help digitize Town records to make them more accessible for Town Council, Planning & Zoning, and the public.

**7. MATTERS FROM THE STAFF**

None.

**8. CALENDAR UPDATE & FUTURE AGENDA ITEMS**

- a. Next P&Z Meeting 7/14/2020 @ 6:30 pm
- b. Conditional use permit (tentative)

**9. ADJOURN**

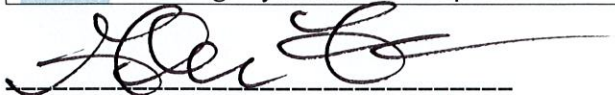
Chairman Felton entertained a motion to adjourn.

**MOTION:** Commissioner Turner

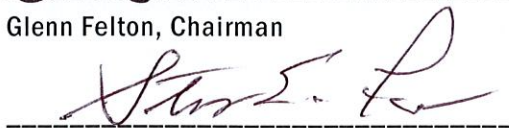
**SECOND:** Commissioner Foxe

**VOTE:** All aye

**ACTION:** Meeting adjourned at 7:44 p.m.



Glenn Felton, Chairman



Steve Foxe, Commission Secretary