

**TOWN OF EDGEWOOD  
PLANNING & ZONING COMMISSION  
MEETING MINUTES**

Planning & Zoning Minutes		
January 14, 2019	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Vice Chairman Janelle Turner opened the meeting at 6:31 p.m.</p> <p><b><u>In attendance:</u></b>            Commissioner Steven Foxe            Commissioner Stephanie Herrera            Commissioner Jim Lee</p> <p><b><u>Absent:</u></b>            Chairman Glenn Felton</p> <p><b><u>Staff in attendance:</u></b>            Tawnya Mortensen            Tim Dvorak</p> <p><b><u>Public in attendance/Signed in:</u></b>            None</p>	
2. APPROVAL OF AGENDA	<p>Vice Chairman Turner entertained a motion for approving the Agenda.</p> <p><b><u>DISCUSSION:</u></b> None</p> <p><b><u>MOTION:</u></b> Commissioner Herrera: Motion to approve the agenda.</p> <p><b><u>SECOND:</u></b> Commissioner Foxe</p> <p><b><u>VOTE:</u></b> All aye</p> <p><b><u>ACTION:</u></b> The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 12/10/2019	<p>Vice Chairman Turner entertained a motion for approving the Minutes from 12/10/19.</p> <p><b><u>DISCUSSION:</u></b> None</p> <p><b><u>MOTION:</u></b> Commissioner Foxe: Motion to approve the Minutes from December 10, 2019</p> <p><b><u>SECOND:</u></b> Commissioner Lee</p> <p><b><u>VOTE:</u></b> All aye</p> <p><b><u>ACTION:</u></b> The motion to approve the Minutes from 12/10/19 carried.</p>	

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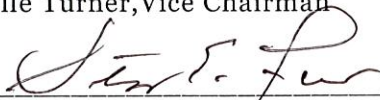
4. DISCUSSION ITEM	
Operating Resolution	Planning & Zoning Operating Resolution Update
	<p>Vice Chairman Turner introduced the next item, and everyone went through the Operating Resolution and shared feedback of changes that were needed.</p> <p><b>DISCUSSION:</b></p> <p><b>MOTION:</b></p> <p><b>SECOND:</b></p> <p><b>VOTE:</b></p> <p><b>ACTION:</b> No action was taken during this item.</p>
5. ACTION ITEM	
	Election of Officers
	<p>Vice Chairman Turner introduced the next item and shared that she had spoken to Chairman Glenn Felton earlier who stated, if nominated for Chairman, he would accept. The election went as follows:</p> <p><b>MOTION:</b> Commissioner Herrera: I nominate Commissioner Felton for Chairman.</p> <p><b>SECOND:</b> Commissioner Foxe</p> <p><b>DISCUSSION:</b> None</p> <p><b>VOTE:</b> Commissioner Lee: In the affirmative          Commissioner Foxe: Yes          Commissioner Herrera: Aye          Commissioner Turner: Aye</p> <p><b>ACTION:</b> The motion to elect Commissioner Felton as Chairman for 2020 carried.</p>

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	<p><b>MOTION:</b> Commissioner Foxe: I nominate Commissioner Turner for Vice Chairman.</p> <p><b>SECOND:</b> Commissioner Lee</p> <p><b>DISCUSSION:</b> None</p> <p><b>VOTE:</b> Commissioner Lee: Aye Commissioner Foxe: Aye Commissioner Herrera: Aye</p> <p><b>ACTION:</b> The motion to elect Commissioner Turner as Vice Chair carried.</p> <p><b>MOTION:</b> Commissioner Lee: I nominate Commissioner Foxe for Secretary</p> <p><b>SECOND:</b> Commissioner Herrera</p> <p><b>DISCUSSION:</b> None</p> <p><b>VOTE:</b> Commissioner Lee: Aye Commissioner Foxe: Aye Commissioner Herrera: Aye Vice Chair Turner: aye</p> <p><b>ACTION:</b> The motion to elect Commissioner Foxe as Secretary carried.</p>
<b>6 Public Comment</b>	None
<b>7. Matters from Commissioners</b>	Commissioner Herrera – Entrance to Town Hall is too dark
<b>8. Matters from Staff</b>	None
<b>9. Calendar Update</b>	<p>a. Next P&amp;Z Meeting 1/28/2020 @ 6:30 p.m.</p> <p>b. Action Item: Operating Resolution</p> <p>c. Possible Subdivision</p>
<b>10. Adjourn</b>	<p>Vice Chairman Turner entertained a motion to adjourn.</p> <p><b>MOTION:</b> Commissioner Lee</p> <p><b>SECOND:</b> Commissioner Herrera</p> <p><b>VOTE:</b> All aye</p> <p><b>ACTION:</b> The motion to adjourn carried at 7:20 p.m.</p>



Janelle Turner, Vice Chairman



Steve Foxe, Commissioner