

**AGENDA  
TOWN OF EDGEWOOD  
PLANNING & ZONING COMMISSION MEETING  
JUNE 25, 2019 AT 6:30 P.M.  
171 STATE RD 344**

THE TOWN OF EDGEWOOD PLANNING & ZONING COMMISSION IS PLEASED TO HAVE RESIDENTS OF THE COMMUNITY TAKE TIME TO ATTEND COMMISSION MEETINGS. ATTENDANCE AND PARTICIPATION IS ENCOURAGED. INDIVIDUALS WISHING TO BE HEARD DURING PUBLIC HEARING PROCEEDINGS ARE ENCOURAGED TO BE PREPARED PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION. WRITTEN COMMENTS ARE WELCOME AND SHOULD BE GIVEN TO THE TOWN ADMINISTRATOR PRIOR TO THE START OF THE MEETING.

1. **CALL TO ORDER & ROLL CALL**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
  - a. **DRAFT PLANNING & ZONING COMMISSION MEETING MINUTES FOR JUNE 11, 2019**
4. **PUBLIC HEARING – REQUEST FOR CONDITIONAL USE PERMIT – SECONDARY QUARTERS**

*QUASI JUDICIAL PROCEDURE: Certification that public notice of this meeting has been posted as required: This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The affected parties will have the right to cross-examine persons giving testimony. Confirmation of no conflict of interest or ex-parte communication.*

Application of Robert A. Marquez of a Conditional Use Permit for Secondary Quarters on 5.06 acres of TR A-4-R, T11N R7E SEC34 (41 Windswept Rd.) Santa Fe County, Edgewood, New Mexico
5. **ACTION ITEM – APPEAL OF RECORD**
6. **DISCUSSION ITEM – SECTION 8. DEVELOPMENT REVIEW**
7. **PUBLIC COMMENT**
8. **MATTERS FROM THE CHAIR AND COMMISSION MEMBERS**
9. **MATTERS FROM THE STAFF**
10. **CALENDAR UPDATE & FUTURE AGENDA ITEMS**
  - a. **Next P&Z Meeting 7/9/2019 @ 6:30 pm**
  - b. **Discussion/Action Industrial Zone**
  - c. **Discussion Commissioners Reference Guide**
  - d. **Findings of Fact**
  - e. **Discussion/Action Development Review**
11. **ADJOURN**

A COPY OF THE AGENDA MAY BE OBTAINED AT THE TOWN OFFICE, 171 A NM 344, DURING REGULAR BUSINESS HOURS OF 8:00 AM - 5:00 PM. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER, OR ANY OTHER FORM OF AUXILIARY AID OR SERVICE TO ATTEND OR PARTICIPATE IN THE HEARING OR MEETING, PLEASE CONTACT THE TOWN CLERK AT 505-286-4518 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.

**TOWN OF  
EDGEWOOD**

PLANNING & ZONING COMMISSION MEETING

JUNE 25.2019

6:30 P.M.

**ITEM #3**

**DRAFT PLANNING & ZONING  
MINUTES**

**6/11/2019**



**TOWN OF EDGEWOOD  
PLANNING & ZONING COMMISSION  
MEETING MINUTES**

Planning & Zoning Minutes		
June 11, 2019	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:30 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Steven Foxe Commissioner Cheryl Huppertz Commissioner Jim Lee Commissioner Stephanie Herrera</p> <p>Absent: Staff in attendance: Tawnya Mortensen Tim Dvorak Mayor Bassett</p> <p>Public in attendance/Signed in: Linda Holle</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>MOTION: Commissioner Herrera SECOND: Commissioner Foxe DISCUSSION: None VOTE: All aye ACTION: The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 4/23/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 5/28/19.</p> <p>DISCUSSION: Commissioner Huppertz wanted specific language added to the minutes regarding deleting Objective 2 from Goal C: Plan for long-range water needs of the community. Objective 2 states: Town will identify current and future water needs of commercial areas.</p> <p>MOTION: Commissioner Huppertz: Motioned to approve the minutes with the changes that were discussed.</p> <p>SECOND: Commissioner Foxe VOTE: All aye ACTION: The motion to approve the Minutes with the chages from 6/11/19 carried.</p>	