

**TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION
MEETING MINUTES**

Planning & Zoning Minutes		
September 10, 2019	6:30 p.m.	171 A State Rd 344
<p>1. CALL TO ORDER/ROLL CALL</p>	<p>Chairman Glenn Felton opened the meeting at 6:31 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Steven Foxe Commissioner Cheryl Huppertz Commissioner Stephanie Herrera</p> <p>Absent: Commissioner Jim Lee</p> <p>Staff in attendance: Tawnya Mortensen Tim Dvorak Carla Salazar</p> <p>Public in attendance/Signed in: Donald DeHarde</p>	
<p>2. APPROVAL OF AGENDA</p>	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>DISCUSSION: None</p> <p>MOTION: Commissioner Huppertz Motion to approve the agenda.</p> <p>SECOND: Commissioner Turner</p> <p>VOTE: All aye</p> <p>ACTION: The motion to approve the Agenda carried.</p>	
<p>3. APPROVAL OF MINUTES 8/13/2019</p>	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 8/13/19.</p> <p>DISCUSSION: None</p> <p>MOTION: Commissioner Turner: Motion to approve the minutes from 8/13/19</p> <p>SECOND: Commissioner Foxe</p> <p>VOTE: All aye</p> <p>ACTION: The motion to approve the Minutes from 8/13/19 carried.</p>	

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4. DISCUSSION ITEM	
Design Standards	Continued discussion on possible changes
	Chairman Felton introduced the next item and Tawnya Mortensen took the Commissioners through the different ordinances from other municipalities with examples of their road design standards. A brief discussion ensued with no decisions or actions taken.
5. DISCUSSION ITEM	
RS - Residential Services	Introduction to possible change
	Chairman Felton introduced the next item. Tawnya Mortensen explained that she wanted to discuss adding duplexes under the Conditional Use Section in RS - Residential Services. She explained that this zone is a transitional zone and since MU scares most people with the allowance of apartments that duplexes may be less frightening if they were allowed as a condition under RS. A brief discussion ensued, no decisions were made. MOTION: No motion was made SECOND: DISCUSSION: VOTE: ACTION: No action was taken
6. COMMISSIONERS REFERENCE GUIDE	
This document is a guide that is solely used by the Planning and Zoning Commissioners and does not require an update to an Ordinance or Resolution or be approved by the Town Council. The Commissioners worked on updating language.	
9. PUBLIC COMMENT	
Donald DeHarde spoke about the issues on Appaloosa Rd.	
10. MATTERS FROM THE CHAIR AND COMMISSIONERS	
Commissioner Herrera spoke about a duplex her sister just purchased. Commissioner Huppertz spoke about Parliamentary Procedures Commissioner Turner spoke about motions before discussions.	

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11. MATTERS FROM THE STAFF

Tim Dvorak handed out the proposed change on the Business Registration Ordinance.

12. CALENDAR UPDATE & FUTURE AGENDA ITEMS

- a. Next P&Z Meeting 9/24/2019 @ 6:30 pm**
- b. Discussion Design Standards**
- c. Discussion Commissioners Reference Guide**
- d. NMLZO Sept 18 – 20**
- e. Open House & 20-year Celebration September 20th**
- f. October 2 – Town Council Proposed Ordinance Changes**
- g. (2) Public Hearing Zone Change in October**

13. ADJOURN

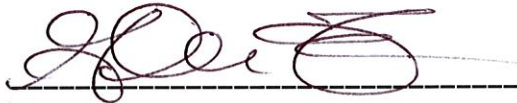
Chairman Felton entertained a motion to adjourn.

MOTION: Commissioner Foxe

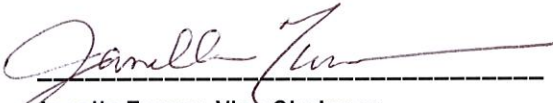
SECOND: Commissioner Herrera

VOTE: All aye

ACTION: Meeting adjourned at 8:22 p.m.



Glenn Felton, Chairman



Janelle Turner, Vice Chairman