

**TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION
MEETING MINUTES**

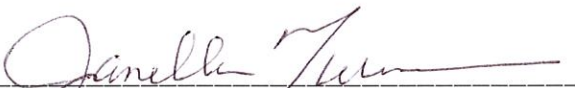
Planning & Zoning Minutes		
December 10, 2019	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:32 p.m.</p> <p><u>In attendance:</u> Commissioner Steven Foxe Commissioner Stephanie Herrera Commissioner Jim Lee</p> <p><u>Absent:</u> Commissioner Janelle Turner</p> <p><u>Staff in attendance:</u> Tawnya Mortensen Tim Dvorak</p> <p><u>Public in attendance/Signed in:</u> Bobby Carmon</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p><u>DISCUSSION:</u> None</p> <p><u>MOTION:</u> Commissioner Herrera: Motion to approve the agenda.</p> <p><u>SECOND:</u> Commissioner Foxe</p> <p><u>VOTE:</u> All aye</p> <p><u>ACTION:</u> The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 11/19/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 11/19/19.</p> <p><u>DISCUSSION:</u> Commissioner Lee found a mistake on page 2 and Commissioner Foxe found a mistake on page 3</p> <p><u>MOTION:</u> Commissioner Foxe: Motion to approve the Minutes from November 19, 2019 with corrections discussed</p> <p><u>SECOND:</u> Commissioner Lee</p> <p><u>VOTE:</u> All aye</p> <p><u>ACTION:</u> The motion to approve the Minutes from 11/19/19 carried.</p>	

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4. ACTION ITEM	
Lot Line Vacation	Application of Bobby Carmon for a Lot Line Vacation between Lot 1-B and Lot 1-C of the Tierra Linda Subdivision, T10N R7E SEC 28, both 2.803 acres, Town of Edgewood, Santa Fe County, New Mexico. (aka 25 Camino Del Sur)
	<p>Chairman Felton introduced the next item and Tawnya Mortensen to read the staff report. Tawnya read through the report and Chairman Felton asked the Commissioners if they had any questions for staff. Hearing none, he asked the applicant Bobby Carmon to come forward to address the Commissioners. Mr. Carmon explained the need for the lot line vacation. Chairman Felton asked if the Commissioners had any questions for the applicant. Seeing none, Chairman Felton entertained a motion.</p> <p>DISCUSSION: None</p> <p>MOTION: Commissioner Foxe: Motion to approve the application of Bobby Carmon for a Lot Line Vacation.</p> <p>SECOND: Commissioner Lee</p> <p>VOTE: All aye</p> <p>ACTION: The motion to approve the Lot Line Vacation carried.</p>
5. DISCUSSION ITEM	
Sign Ordinance	Discussion on possible changes to TOE Sign Ordinance
	<p>Chairman Felton introduced the next item and took the Commissioners through some possible changes to the Sign Ordinance. No decisions were made, and no action was taken.</p> <p>MOTION: None</p> <p>SECOND:</p> <p>DISCUSSION:</p> <p>VOTE: None</p> <p>ACTION: No action taken</p>

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7. DISCUSSION ITEM	
Vacant Property Ordinance	Discussion of a Vacant Property Ordinance
Chairman Felton introduced the next item and asked Tawnya Mortensen to take the Commission through the examples that were in the packet. Tawnya explained the examples from other municipalities and the pros and cons of this type of ordinance. A brief discussion ensued. No decisions were made.	
8. Public Comment	
None	
9. Matters from Commissioners	
None	
10. Matters from Staff	
None	
11. Calendar Update	
a. Next P&Z Meeting – January 14, 2020 b. Vacant Property Ordinance c. Sign Ordinance	
12. Adjourn	
Chairman Felton entertained a motion to adjourn. MOTION: Commissioner Lee: Motion to adjourn. SECOND: Commissioner Foxe VOTE: All Aye ACTION: Motion to adjourn carried at 8:36 p.m.	



Janelle Turner, Vice Chairman



Steve Foxe, Commissioner