

**TOWN OF EDGEWOOD  
PLANNING & ZONING COMMISSION  
MEETING MINUTES**


Planning & Zoning Minutes		
May 28, 2019	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:30 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Steven Foxe Commissioner Cheryl Huppertz</p> <p>Absent: Commissioner Jim Lee &amp; Commissioner Stephanie Herrera</p> <p>Staff in attendance: Tawnya Mortensen Courtney Labrum Tim Dvorak Mayor Bassett</p> <p>Public in attendance/Signed in: Linda Burke</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>MOTION: Commissioner Foxe SECOND: Commissioner Turner DISCUSSION: None VOTE: All aye ACTION: The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 4/23/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 5/14/19.</p> <p>DISCUSSION: None MOTION: Commissioner Foxe SECOND: Commissioner Huppertz VOTE: All aye ACTION: The motion to approve the Minutes from 5/14/19 carried.</p>	

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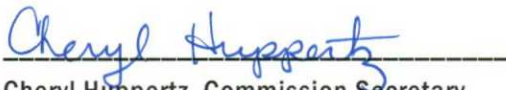
4. ACTION ITEM	
Comprehensive Plan Update: Action Strategies	MRCOG
	<p>Chairman Felton introduced the next item and asked Maida Rubin from Mid-Region Council of Governments to come forward to present the action strategies for the Comprehensive Plan Update. Ms. Rubin went through each strategy with the Commissioners and the Committee members that were present. The Commissioners and present Committee members changed wording on a few of the strategies and added two amendments to the Goals and Objectives, which included taking out Objective 2 under Goal C. Plan for long-range water needs of the community: Town will identify current and future water needs of commercial area. They also added a hyphen to multiple-housing. Both will be presented at Town Council on June 5, 2019.</p> <p><b>MOTION:</b> Commissioner Huppertz – Motioned to approve the changes and send to Town Council for consideration.</p> <p><b>SECOND:</b> Commissioner Foxe</p> <p><b>DISCUSSION:</b> None</p> <p><b>VOTE:</b> All voted aye.</p> <p><b>ACTION:</b> The motion to approve the changes made to the Action Strategies and amend the Goals and Objectives for the Comprehensive Plan Update and send to Town Council carried.</p>
5. DISCUSSION ITEM	
INDUSTRIAL ZONE	MRCOG
	<p>Chairman Felton introduced the next item and asked Maida Rubin from MRCOG to present. Ms. Rubin was asked by Tawnya Mortensen to look at the changes that the staff and the Commissioners had added to Section 23, Industrial Zone. Ms. Rubin explained the differences between an Industrial Zone, Business Park and Light vs. Heavy Industry. A brief discussion ensued, and it was decided to add some language for master planning and make some changes to allowable uses. This will be looked at again at the June 11<sup>th</sup> meeting.</p> <p><b>MOTION:</b> No motions were made</p> <p><b>SECOND:</b></p> <p><b>DISCUSSION:</b> None</p> <p><b>VOTE -</b></p> <p><b>ACTION -</b></p>

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<b>6. DISCUSSION</b>	
<b>COMMERCIAL ZONES</b>	C1 & C2
	Chairman Felton introduced the next item and Tawnya Mortensen explained that it would be a good idea to consider moving the wording of "Light Industry" from a permissive use to a conditional use. All agreed. This will be an action item at the next Commission meeting.
<b>7. PUBLIC COMMENT</b>	
	None
<b>8. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS</b>	
	None
<b>9. MATTERS FROM THE STAFF</b>	
	Tawnya Mortensen introduced Tim Dvorak as the new Code Enforcement Officer. Reference Guide for Commissioners was discussed, and an Ordinance List was handed out to the Commissioners.
<b>10. CALENDAR UPDATE</b>	
	Next P&Z Meeting will be on 6/11/2019 Town Council 6/5/2019 Discussion Item - Industrial Zone Discussion Item - Reference Guide Action Item - Commercial Zone Changes Discussion - Appeal of Record Discussion - Development Review
<b>11. ADJOURN</b>	
	Chairman Felton entertained a motion to adjourn. MOTION: Commissioner Foxe; Motion to adjourn SECOND: Commissioner Huppertz VOTE: All voted aye ACTION: Meeting adjourned at 8:57 p.m.



Glenn Felton, Chairman



Cheryl Huppertz, Commission Secretary

DATE: 6/11/2019

**PUBLIC COMMENT SIGN IN SHEET**  
TIME LIMIT: 2 MINUTES PER PERSON

Please sign in for items not on the Agenda and not for Public Hearing Testimony

NO PERSONAL ATTACKS OR QUESTIONS OF A PERSONAL NATURE WILL BE TOLLERATED.

(PLEASE PRINT)

NAME: LINDA HOLLE

TOPIC: PARLIAMENTARY PROCEDURE

Statement or questions directed to whom: \_\_\_\_\_

NAME: \_\_\_\_\_

TOPIC: \_\_\_\_\_

Statement or questions directed to whom: \_\_\_\_\_

NAME: \_\_\_\_\_

TOPIC: \_\_\_\_\_

Statement or questions directed to whom: \_\_\_\_\_

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Statement or questions directed to whom: \_\_\_\_\_

NAME: \_\_\_\_\_

TOPIC: \_\_\_\_\_

Statement or questions directed to whom: \_\_\_\_\_

Public comments items are for information purposes only. Council officials may or may not respond to comments, and action will not be taken on these items at this time. Thank you.



DATE: 5/28/19

**PUBLIC COMMENT SIGN IN SHEET**  
TIME LIMIT: 2 MINUTES PER PERSON

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NO PERSONAL ATTACKS OR QUESTIONS OF A PERSONAL NATURE WILL BE TOLLERATED.

(PLEASE PRINT)

NAME: Linda Burrell

TOPIC: Chamber Meyer

Statement or questions directed to whom: \_\_\_\_\_

NAME: \_\_\_\_\_

TOPIC: \_\_\_\_\_

Statement or questions directed to whom: \_\_\_\_\_

NAME: \_\_\_\_\_

TOPIC: \_\_\_\_\_

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Statement or questions directed to whom: \_\_\_\_\_

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