

**TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION
MEETING MINUTES**

Planning & Zoning Minutes		
February 18, 2019	6:00 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:00 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Stephanie Herrera Commissioner Steven Foxe Commissioner James Lee Commissioner Cheryl Huppertz</p> <p>Staff in attendance: Tawnya Mortensen Michelle Schmidt</p> <p>Public in attendance/Signed in: None</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>MOTION: Commissioner Huppertz SECOND: Commissioner Turner DISCUSSION: None VOTE: All aye ACTION: The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 2/4/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 2/4/19.</p> <p>MOTION: Commissioner Herrera SECOND: Commissioner Lee DISCUSSION: None VOTE: All aye ACTION: The motion to approve the Minutes from 2/4/19 carried.</p>	
4. DISCUSSION/ACTION ITEM		
	PLANNING & ZONING OPERATING RESOLUTION	
Discussion		
	<p>Chairman Felton introduced the next item and asked if there was any discussion. Commissioner Huppertz questioned the distribution of packets and if we need any language in the resolution pertaining to packets being placed in the outside cabinet, since they are currently sent electronically. Tawnya Mortensen said she'd like to leave the language in there in case we decide to place the packets in there in the future. Commissioner Huppertz also questioned the language regarding receiving the packets five days before the meeting, when they actually receive it three days. That language will change to reflect the</p>	

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	<p>timing that is occurring. There was a brief discussion on the site visit section. It was decided to add language that reflects more reasoning for the site visit rather than just “geographical orientation”. Chairman Felton also brought up that the Alternate Commissioner should not vote unless a Commissioner is absent. It was also decided to change the Planning & Zoning meetings to the second and fourth Tuesday of every month and begin the meetings at 6:30 p.m.</p> <p>There were enough changes suggested that the Commission deferred adoption of the resolution until a future meeting.</p>
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5. DISCUSSION

INDUSTRIAL ZONE

Discussion

	<p>Chairman Felton introduced the next item. Commissioner Turner explained the addition that was in the packets that came from another municipality regarding an industrial zone. The procedures from that municipality were tweaked by Commissioner Turner to better fit the Town of Edgewood. Discussions continued about different ideas for an industrial zone which included different lot sizes. Tawnya suggested that after the changes are made to the industrial zone section in the Zoning Ordinance and the area is zoned Industrial, that they take out “Light Industrial” from the C2 Zoning. She continued with problems she is running into with developers wanting to put things in an area that is permitted by ordinance but isn’t a good fit for the area. A brief discussion continued about infrastructure and zone changes. It was decided to work on this further in the next meeting.</p>
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6. DISCUSSION

ALLOWED AGE OF MANUFACTURED HOMES

Discussion

	<p>Chairman Felton introduced the next item and asked Tawnya Mortensen to explain. Tawnya began by apologizing for misleading Commissioner Huppertz into thinking that another municipality had a revolving twenty-year rule where the age of allowed manufactured homes was concerned. They had used that rule, but it was not in the Ordinance. She continued to state that according to State Law, if the manufactured home is newer than 1974, they are allowed. A discussion continued about what municipalities can and cannot do as far as manufactured homes go. They then discussed an article that was placed in their packets regarding unfair ordinances regarding manufactured homes. No action was taken on this item.</p>
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7. PUBLIC COMMENT

NONE

8. MATTERS FROM THE CHAIR AND COMMISSION MEMBERS

Commissioner Turner thanked everyone for their patience with the ideas she brought forth on the Industrial Zone.

9. MATTERS FROM STAFF

NONE

10. CALENDAR UPDATE

Next meeting will be March 12, 2019 at 6:30 p.m.

Discussion: Industrial Zoning

Lot Line Vacation

Conditional Use Permit

11. ADJOURN

Chairman Felton entertained a motion to adjourn.

MOTION: Commissioner Turner; motion to adjourn

SECOND: Commissioner Foxe

DISCUSSION: NONE

VOTE: ALL AYE

ACTION: Meeting adjourned at 7:12 p.m.



Glenn Felton, Chairman



Cheryl Huppertz, Commission Secretary