

**TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION
MEETING MINUTES**

Planning & Zoning Minutes		
February 4, 2019	6:00 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:00 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Stephanie Herrera Commissioner Steven Foxe Commissioner James Lee Commissioner Cheryl Huppertz arrived late</p> <p>Staff in attendance: Tawnya Mortensen Michelle Schmidt</p> <p>Public in attendance/Signed in: Linda Burke Others in attendance but not signed in</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>MOTION: Commissioner Foxe SECOND: Commissioner Herrera DISCUSSION: None VOTE: All aye ACTION: The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 1/7/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 1/7/19.</p> <p>MOTION: Commissioner Lee SECOND: Commissioner Turner DISCUSSION: Commissioner Foxe pointed out that Minutes were spelled as Minuets. Tawnya Mortensen said she would correct the spelling. VOTE: All aye ACTION: The motion to approve the Minutes from 1/7/19 carried.</p>	
4. FINDINGS OF FACT & CONCLUSIONS OF LAW Application for Suzette Renee Madrid for a Subdivision (1 lot into 2) at Lot 51, Edgewood Estates, NW4-SW4-SW4-NE4, T10N R7E SEC 27 NMPM, Edgewood,	<p>Chairman Felton introduced the next item and asked Tawnya Mortensen if she wanted to present anything on this item. Tawnya explained this is record of what happened in the Public Hearing and asked if the Commissioners had any questions. Commissioner Foxe asked if this would now go to Town Council. Tawnya explained that it would only go to Town Council if someone appealed the decision. Chairman Felton entertained a motion.</p> <p>MOTION: Commissioner Huppertz; to approve the Findings of Fact and Conclusions of Law SECOND: Commissioner Foxe</p>	

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<p>Santa Fe New Mexico 25 Pinion Rd</p>	<p>DISCUSSION: None VOTE: Roll Call vote: Commissioner Lee - I concur Commissioner Foxe - I concur Commissioner Herrera - I concur Commissioner Huppertz - I concur Commissioner Turner - I concur Chairman Felton - I also concur ACTION: The motion to approve the Findings of Fact and Conclusions of Law carried. </p>
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5. DISCUSSION/ACTION ITEM

	<p>Draft Goals & Objectives for Comprehensive Land use Plan - Maida Rubin from MRCOG. Recommendation to sent to Town Council for consideration</p>
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<p>Discussion</p>	
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<p>Action</p>	<p>Chairman Felton introduced the next item and asked Maida Rubin from MRCOG to come up and begin her presentation. Maida explained that this was to approve what was discussed at the Comp Plan Committee's last workshop. Linda Burke had some changes and she came up to the podium to speak about her recommendations. They went through each change line by line and some discussion ensued on different ways to word things. During the discussion Commissioner Huppertz wanted some language added in regarding Code Enforcement and Clean and Liens. It was decided to add the language under a "Public Safety" section that was originally titled Police and Fire. Chairman Felton entertained a motion. Motion: Commissioner Huppertz; to approve and send to Town Council for consideration Second: Commissioner Herrera Discussion: NONE Vote: All aye ACTION: The motion to approve and send to Town Council for consideration was approved.</p>
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6. PUBLIC COMMENT

	<p>Linda Burke spoke during the discussion on Goals and Objectives</p>
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9. MATTERS FROM CHAIR AND COMMISSIONERS

<p>Chairman Felton asked if anyone had anything to address. Commissioner Lee - Nothing to report</p>

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Commissioner Foxe - Nothing to report

Commissioner Herrera - Nothing to report

Commissioner Huppertz - Asked for clarification on Multi-use zones as far as manufactured housing goes - manufactured houses are allowed in all zones unless there are covenants that are enforced. Asked to look at adding the 20-year age of manufactured homes and update our Ordinance. Discussed time change and site visit with the Mayor showing us the sewer plant.

Commissioner Turner - Spoke about not all HOA's need an active committee to enforce covenants. Individual property owners can act on their own in the absence of an HOA committee.

Chairman Felton - Reported on the court finding on Campbell ranch that had to do with water conservation. He also reported on attending a meeting where Rep. Deb Haaland was in attendance and she spoke about the need for infrastructure regarding roads, fast internet, cell phones etc. in rural areas.

10. MATTERS FROM STAFF

Tawnya Mortensen spoke about an article that was in their packets that shows how important accurate minutes are. She also explained that at the next meeting they will vote on updating the Planning and Zoning Operating Resolution where they can also vote on changing the date of the meetings to the second and fourth Tuesday of every month and the time to 6:30 p.m.

11. CALENDAR UPDATE & FUTURE AGENDA ITEMS

Next Meeting 2/18/19

Industrial Zone Discussion

12. ADJOURN

Chairman Felton entertained a motion to adjourn.

MOTION: Commissioner Turner; to adjourn

SECOND: Commissioner Foxe

DISCUSSION: None

VOTE: All aye

ACTION: Meeting adjourned at 7:05 p.m.



Glenn Felton, Chairman



Cheryl Huppertz, Commission Secretary

Date: 2/4/19

PUBLIC COMMENT SIGN IN SHEET

TIME LIMIT: 2 MINUTES PER PERSON

Please sign up for items not on the Agenda and not for Public Hearing Testimony

NO PERSONAL ATTACKS OR QUESTIONS OF A PERSONAL NATURE WILL BE TOLERATED.

(PLEASE PRINT)

NAME: Linda Burke

TOPIC: Draft Goals + Obj. for Comp Land Use Plan

Statement or question directed to whom: _____

Comp. Plan

NAME: _____

TOPIC: _____

Statement or question directed to whom: _____

NAME: _____

TOPIC: _____

Statement or question directed to whom: _____

NAME: _____

TOPIC: _____

Statement or question directed to whom: _____

NAME: _____

TOPIC: _____

Statement or question directed to whom: _____

NAME: _____

TOPIC: _____

Statement or question directed to whom: _____

NAME: _____

TOPIC: _____

Statement or question directed to whom: _____

Public comments items are for informational purposes only. Council officials may or may not respond to comments, and action will not be taken on these items at this time. Thank You.

