

MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
SEPTEMBER 24, 2018 AT 6:05 PM
171 NM 344

1) Call to Order-Roll call.

Vice-Chairman Felton called the meeting to order with a roll call at 6:00 P.M.

Commissioners Present: Commissioner Stephanie Herrera, Commissioner Steve Foxe

Commissioners Absent: Commissioner Cheryl Huppertz, Commissioner James Lee and Chairman Lorenzo Stanton

Staff Present: Tawnya Mortensen, Michelle Schmidt

Public Present and signed in:

Leon Richter

2) Approval of Agenda.

Vice-Chairman Felton asked for a motion to approve the agenda. Commissioner Foxe motioned to approve the agenda. Commissioner Herrera seconded the motion. All voted aye.

Action: The Agenda was approved unanimously.

3) Approval of the Minutes of 9/10/18

Vice-Chairman Felton asked if there were any changes or corrections to the Draft Planning & Zoning Minutes for September 10, 2018. Commissioner Foxe motioned to approve the minutes from September 10, 2018 with Commissioner Herrera seconding the motion.

Action: The Minutes of September 10, 2018 were approved.

4) Action Item – Findings of Fact & Conclusions of Law - Application of Huston Family Trust c/o Dorothy Miller for a Subdivision of 366.55 acres into three (3) Lots at Tract C, Lands of Donald & Mary Huston in Sections, 14, 23 and 24, T10n, R7E, NMPM Santa Fe County, Edgewood, New Mexico. (aka 510 Dinkle Rd)

Vice-Chairman Felton introduced the item and asked staff to report. Tawnya Mortensen explained that this was the Findings of Fact and Conclusions of Law for the Public Hearing on the Subdivision from the last meeting. This is an account of what happened during the Public Hearing and if the Commissioners found anything that was wrong it would be changed and looked at during the next meeting. With no changes, Commissioner Foxe motioned to approve the Findings with Commissioner Herrera seconding the motion. All voted aye.

Action: The Findings of Fact and Conclusions of Law were approved.

5) Discussion Item – Off Premise Signage

Vice-Chairman Felton introduced the next item asked staff to present. Tawnya Mortensen explained that currently in the Sign Ordinance, off premise signage is not allowed. She went on to say that it was brought to her attention that it would be helpful if businesses could utilize signs that are not being used. A brief discussion ensued, and it was decided that staff should put some new wording together and bring it back to P&Z to take a look at it.

Action – No action was taken.

6) Discussion Item – Performance Based Setbacks

Vice-Chairman Felton introduced the next item and asked staff to present. Tawnya Mortensen explained that in the Zoning Ordinance we already have a section for Performance Based Setbacks, but it was weak. She also explained what Performance Based Setbacks were. A brief discussion ensued, and all agreed that it should be brought back for action at the next P&Z meeting.

7) Public Comment – Leon Richter spoke about the need for a recycle and transfer station in Edgewood. He gave some examples for staff to look at from Tijeras, NM and Casper Wyoming. He also expressed that Rt 66 needs a bike lane from Edgewood to Moriarty.

8) Matters from the Chair and Commission Members None

9) Matters from the Staff None

10) Calendar Update & Future Agenda Items –

The next meeting will be October 8, 2018 at 6:00 pm. Items that will possibly be discussed are the Comprehensive Plan, Off Premise signage, and a possible Subdivision and Performance Based Setbacks.

11) Adjourn – Vice-Chairman Felton entertained a motion to adjourn. Commissioner Foxe motioned to adjourn with Commissioner Herrera seconding the motion. All vote aye. The motion to adjourn at 7:01 pm was approved.

Glenn Felton, Vice-Chairman

ATTEST:

Steve Foxe, Commissioner