

MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
JUNE 4, 2018 AT 6:00 PM
27 E. Frontage Rd Community Center

1) Call to Order-Roll call.

Chairman Stanton called the meeting to order with a roll call at 6:00 P.M.

Commissioners Present: Commissioner Cheryl Huppertz, Commissioner James Lee, Commissioner Glenn Felton, Commissioner Steve Foxe, and Commissioner Stephanie Herrera

Commissioners Absent: None

Staff Present: Tawnya Mortensen, Michelle Schmidt

Public Present and signed in:

Janelle Turner

Julia Wood

2) Approval of Agenda.

Chairman Stanton asked for a motion to approve the agenda. Tawnya Mortensen informed the Chairman that Juan Torres and Norton Henninger were unable to make the meeting so Item #5 should be taken off. Commissioner Huppertz motioned to approve the agenda with removing Item #5. Commissioner Felton seconded the motion. All voted aye.

Action: The Agenda was approved unanimously.

3) Approval of the Minutes of 4/16/18

Chairman Stanton asked if there were any changes or corrections to the Draft Planning & Zoning Minutes for April 16, 2018. Commissioner Felton motioned to approve the minutes from April 16, 2018 with Commissioner Lee seconding the motion.

Action: The Minutes of April 16, 2018 were approved.

At this time, Chairman Stanton welcomed two new Commissioners. Commissioner Stephanie Herrera and Commissioner Steve Foxe.

- 4) Discussion/Action Item – Changes to R1, R2 and R5 Secondary Quarters -** Chairman Stanton introduced the next item and asked staff to present. Tawnya Mortensen explained that she made the changes that were discussed at the last meeting and added Secondary Quarters under Conditional Use Permit in all the Residential Zones of R1, R2 and R5. Chairman Stanton asked if attached and detached were still going to be addressed in the ordinance since it's under a CUP. Tawnya said she would take that language out now that it would come before the Commissioners on a case by case basis. Chairman Stanton entertained a motion. Commissioner Huppertz asked if there was a time limit on how long a mobile home can sit on a property without being set and skirted. A brief discussion ensued about how long it's allowed and what the P&Z staff is planning on doing in the future about abandoned houses. Tanya Mangum asked from the audience if this was just for 1 acre lots? Tawnya clarified the changes and how a Conditional Use works and what would be looked at. Chairman Stanton entertained a motion on the changes to R1, R2 and R5 Secondary Quarters.

Commissioner Huppertz motioned to approve the changes and send to Town Council with Commissioner Felton seconding the motion. All voted aye.

Action: The motion to approve the changes and send to Town Council were approved.

5) Discussion Item: Animal Control changes in the Zoning Ordinance

Chairman Stanton introduced the next item on the agenda asked the staff to begin. Tawnya Mortensen began explaining that all the changes were under Conditional Use Permit in all zones. She took the Commissioners through all of them and all matched in each zoning section. A brief discussion ensued and no one had any concerns about the changes that were being made. Commissioner Felton asked if the things that are listed under Conditional Use Permit are defined anywhere. Tawnya Mortensen stated that they are in the standalone Animal Control Ordinance and she will add them in before it is sent to Town Council. Tanya Mangham approached the mic and added that aggressive animals are acceptable by this town and are allowed to be taken back home. She added that maybe the owners are cited if the dog bites someone it may change what happens to the animal. She went on to say that there are 7 children under the age of 5 on her street and they have just had a dog attack. She went on to add that if the Commissioners are okaying aggressive animals to just be returned that are on a chain not even socialized within its own home with another dog then it gets out and hurts a child then you are ok with that and it would be on record based on prior history. Tawnya Mortensen jumped in and explained that what she is addressing would actually be decided in court. Chairman Stanton added that what the Commissioners are approving are types of businesses that deal with animals that are listed under a Conditional Use Permit and would be approved through this Commission. The issues she wants to address need to be taken to Town Council. Julia Wood approached the mic and expressed her concern about dogs that kill chickens and how dogs that do that should not be rehomed. Chairman Stanton explained that Ms. Wood should call Animal Control about that. Carla Salazar added that the Animal Control Ordinance will be heard on June 20th at the Town Council meeting. Chairman Stanton entertained a motion. Commissioner Felton motioned to approve the Animal Control changes in the Zoning Ordinance and send to Town Council. Commissioner Huppertz seconded the motion. All voted aye.

Action: The motion to approve the Animal Control changes in the Zoning Ordinance and send to Town Council was approved.

6) Discussion Item – Sign Ordinance

Chairman Stanton introduced the next item and asked staff to present. Tawnya Mortensen began by explaining that at the NMLZO conference they heard a presentation by City of Gallup showing how they added their sign ordinance to each zoning section rather having a standalone ordinance. She added that she wanted to see if this is something the Commissioners would be on board for. A discussion ensued about the current sign ordinance and the issues that staff has with it. It was also discussed that the current Sign Ordinance was found to “unconstitutional” and there is a need to correct that. Tawnya added that she’d bring some ideas to the residential portion first for the next meeting. She also added that she’d like to see a moratorium on billboards. We should keep the current billboards and make sure they are maintained but not allow anymore into the Town. Commissioner Felton went on to add that when the sign ordinance was first being discussed there were issues with on premises and off premises, size and lighting and he thinks billboards may have been in on that. A brief discussion continued. There will be a first look at the next meeting.

7) Public Comment

Janelle Turner spoke after Item #4 regarding the Road Priority List that was taken off. Her concerns are about the Square H subdivision. She wanted to explain that in 2005 the residents of Square H road came to the town asking for help with the fugitive dust on that road. There was a treatment that was put on the roads during that time and it hasn't helped much. The dust is still really bad and is causing dangerous conditions. She would like to see Square H paved due to high traffic, health issues and dangerous driving conditions that are occurring due to fugitive dust.

8) Matters from the Chair and Commission Members – None

9) Matters from the Staff – None

10) Calendar Update & Future Agenda Items –

The next meeting will be June 18, 2018 at 6:00 pm. At this meeting, the P&Z Commission will hear Ordinance changes on the Sign Ordinance Changes and Road Priority List.

11) Adjourn - Chairman Stanton entertained a motion to adjourn. Commissioner Felton motioned to adjourn with Commissioner Lee seconding the motion. All vote aye. The motion to adjourn at 7:16 pm was approved.

Glen Felton, Vice Chairman

ATTEST:

Cheryl Huppertz, Commissioner Secretary