

MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
JUNE 18, 2018 AT 6:00 PM
27 E. Frontage Rd Community Center

1) Call to Order-Roll call.

Vice Chairman Felton called the meeting to order with a roll call at 6:01 P.M.

Commissioners Present: Commissioner Cheryl Huppertz, Commissioner James Lee, Commissioner Steve Foxe, and Commissioner Stephanie Herrera

Commissioners Absent: Chairman Stanton

Staff Present: Tawnya Mortensen, Michelle Schmidt, Juan Torres, Norton Henninger

Public Present and signed in:

None

2) Approval of Agenda.

Vice Chairman Felton asked for a motion to approve the agenda. Commissioner Huppertz motioned to approve the agenda with Commissioner Foxe seconding the motion. All voted aye.

Action: The Agenda was approved unanimously.

3) Approval of the Minutes of 6/4/18

Vice Chairman Felton asked if there were any changes or corrections to the Draft Planning & Zoning Minutes for June 4, 2018. Commissioner Lee motioned to approve the minutes from June 4, 2018 with Commissioner Foxe seconding the motion.

Action: The Minutes of June 4, 2018 were approved.

4) Discussion Road Surfacing Priority List - Vice Chairman Felton introduced the next item and asked staff to present. Juan Torres and Norton Henninger both approached the podium and began speaking on the different road surfacing options and the price difference. Juan also explained how CO-OP funding and ICIP funding work. The Commissioners asked questions regarding why some roads were being worked on and not others. Norton also spoke to and handed out a map of roads in the town that have flooding issues. A brief discussion went on about the cost of fixing the areas with the flooding issues and what would need to be done. At the end of the discussion it was decided that the Planning & Zoning Commission would meet at Town Hall on June 30th at 9:00 am to do site visits to the roads that are on the list for resurfacing.

Action: No action was taken.

5) Discussion Item: Sign Ordinance Changes

Vice Chairman Felton introduced the next item on the agenda asked the staff to begin. Tawnya Mortensen began explaining the changes that she implemented in the Residential Zoning sections in the Zoning Ordinance regarding signs. She explained that this was just a first run at it and would like the Commissioners to think about what other changes they would like to see. There was a brief discussion on sign height being set at 6 feet. It was also discussed that temporary signs would not be allowed in any public right of way since signs in the highways in the public right of way is not allowed now and it would be easier to regulate if it was the same in each zone. The

Commissioners also discussed not allowing any more billboards and the billboards that are existing should be maintained. Tawnya will do some more work on this section and bring it back at the next meeting.

Action: No action was taken.

6) Public Comment

None

7) Matters from the Chair and Commission Members – None

8) Matters from the Staff – None

9) Calendar Update & Future Agenda Items –

The next meeting will be July 2, 2018 at 6:00 pm. At this meeting, the P&Z Commission will hear Ordinance changes on the Sign Ordinance Changes and Road Priority List. The Commissioners will also meet on June 30 for site visits to roads that are being considered for resurfacing.

10) Adjourn - Vice Chairman Felton entertained a motion to adjourn. Commissioner Lee motioned to adjourn with Commissioner Foxe seconding the motion. All vote aye. The motion to adjourn at 7:45 pm was approved.

Glen Felton, Vice Chairman

ATTEST:

Cheryl Huppertz, Commissioner Secretary