

MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
OCTOBER 22, 2018 AT 6:00 PM
171 NM 344

1) **Call to Order-Roll call.**

Chairman Stanton called the meeting to order with a roll call at 6:03 P.M.

Commissioners Present: Commissioner Stephanie Herrera, Commissioner Steve Foxe

Commissioners Absent: Commissioner James Lee

Staff Present: Tawnya Mortensen, Michelle Schmidt

Public Present and signed in:

None

2) **Approval of Agenda.**

Chairman Stanton asked for a motion to approve the agenda. Commissioner Huppertz motioned to approve the agenda. Commissioner Foxe seconded the motion. All voted aye.

Action: The Agenda was approved unanimously.

3) **Approval of the Minutes of 9/24/18**

Chairman Stanton asked if there were any changes or corrections to the Draft Planning & Zoning Minutes for September 24, 2018. Commissioner Herrera motioned to approve the minutes from September 24, 2018 with Commissioner Felton seconding the motion.

Action: The Minutes of September 24, 2018 were approved.

4) **Action Item – Performance Based Setbacks** – Chairman Stanton introduced the item and asked staff to present. Tawnya Mortensen stated that this was an action to approve the changes to Section 26 and Section 37 in the Zoning Ordinance that were discussed at the meeting on September 24th. A brief discussion took place and Chairman Stanton entertained a motion. Commissioner Felton motioned to approve and send to Town Council with Commissioner Foxe seconding the motion.

Action: The motion to send the Performance Based Setbacks to Town Council was approved.

5) **Discussion Item – Commission Reappointments**

Chairman Stanton introduced the next item and asked staff to present. Tawnya Mortensen explained that staff would like to know who was planning on being part of the Planning and Zoning Commission for the upcoming year. Chairman Stanton stated that he would not be coming back in January. All other Commissioners planned on coming back.

Action – No action was taken.

6) **Public Comment** – Mayor John Bassett came forward and continued the discussion about reappointments. He thanked Lorenzo Stanton for his service and stated that he hated to see him go.

7) **Matters from the Chair and Commission Members** Commissioner Huppertz would like to have a review of the Secondary Quarters before it is taken to Town Council.

8) Matters from the Staff None

9) Calendar Update & Future Agenda Items –

The next meeting will be November 5, 2018 at 6:00 pm. Items that will possibly be discussed are the Comprehensive Plan, Design Standards, and a possible training from NMML.

10) Adjourn – Chairman Stanton entertained a motion to adjourn. Commissioner Felton motioned to adjourn with Commissioner Foxe seconding the motion. All vote aye. The motion to adjourn at 6:26 pm was approved.

Glenn Felton, Vice Chairman

ATTEST:

Cheryl Huppertz, Secretary/Commissioner