

TOWN OF EDGEWOOD

ORDINANCE NO. 2014-06

An Ordinance Establishing an Animal Welfare Advisory Committee

WHEREAS public hearings have been held regarding the role and need for an Animal Welfare Advisory Committee to make recommendations to the Town on how to best provide for animal welfare and control in the Town of Edgewood; and

WHEREAS the Governing Body has determined that the public interest supports creation of an Animal Welfare Advisory Committee to fill the needs identified in said hearings.

NOW THEREFORE, be it ordained by the Town of Edgewood, by and through its Governing Body as follows:

A. The Governing Body hereby establishes an Animal Welfare Advisory Committee for the following purposes:

1. To review and recommend information regarding how the Town may best provide for animal welfare and control in the Town of Edgewood, whether through education, facilities, or other means;
2. To make recommendations to the Town on how to best provide for animal welfare and control in the Town of Edgewood;

And

3. Assist with events for the benefit of animal welfare and control in the Town of Edgewood, with the approval and supervision of the Chief of Police.

B. Said Committee shall consist of six members and two alternates.

1. Three members and one alternate of the committee shall reside in the incorporated boundaries for the Town of Edgewood and up to three members and one alternate may reside in territory adjacent to the incorporated Town limits, provided their residence does not fall within the limits of any other municipality.
2. The Mayor, with the advice and consent of the Council, initially shall appoint two (2) members to the committee. Each of the four (4) Council members shall nominate one of the remaining four (4) initial members to serve on the committee. Appointments, re-appointments and vacancies shall be filled by Mayoral appointment with Council approval. Vacancies shall be filled for the remainder of the Committee member's unexpired term. The Mayor with the advice and consent of the Council shall nominate the two (2) alternates.
3. The initial terms of office for members of the Committee shall be staggered, with three (3) members and one (1) alternate serving one year, and three (3) members and one (1) alternate serving two (2) years. The length of each initial member's term shall be determined by lot. Upon expiration of the initial term of office for any of the six (6) members and two (2) alternates, the term of office thereafter shall be two (2) years.
4. Advisory Committee Members and Alternates are expected to attend Animal Welfare Advisory Committee meetings in order to be knowledgeable on the issues and for alternates to be able to step into an Advisory Committee Member's position in case of absence.

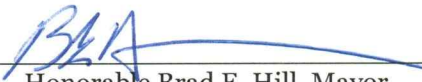
5. In making nominations and approving appointments, it is the Council's intent that Advisory Committee Members and Alternates shall be appointed from the broadest possible base of the community at large and also shall be made to ensure the Committee members possess the diverse skills, knowledge and expertise necessary to fulfill the purpose of this Ordinance.
 6. The Governing Body may remove any Advisory Committee Member or Alternate for cause and may fill any vacancy on the Committee for the balance of the unexpired term.
 7. The Committee shall appoint a Chairperson, Vice Chair and a Secretary. Each shall serve for one (1) year. The Chairperson shall preside at Committee meetings and vote in case of a tie. In the absence of the Chairperson, the Vice Chair shall preside at Committee Meetings and vote in case of a tie. In the absence of both Chair and Vice Chair, the remaining members will choose one of their members to act as temporary Chairperson. The Secretary shall keep minutes of the Committee's meetings, including its deliberations and proposed recommendations. The minutes and proposed recommendations of the Committee shall be included in the Animal Control Department reports to the Governing Body.
- C. The Committee shall, when it deems itself ready and able to do so, make proposed recommendations to the Animal Control Department by means of a simple majority vote of the Committee. The Committee's proposed recommendations may relate to all aspects of animal welfare and animal control within the local community including issues concerning the long range plans, general policies, shelter programs, and services in the Town, and may include plans for improved facilities and educational outreach.
- D. In making proposed recommendations, the Committee shall, at a minimum, review:
1. The Town's animal control ordinance;
 2. General policies and existing programs; and
 3. Existing animal control facilities and equipment.
- E. The Committee may form such subcommittees as are necessary from the public at large to assist the Committee in carrying out its assigned responsibilities. A member of the Committee shall serve as Chairperson of all subcommittees. Subcommittees shall be terminated when their assigned responsibilities have been fulfilled as determined by the Committee.
- F. The Chief of Police is directed to act as liaison between the Committee and the Governing Body. In this capacity, the Chief of Police shall:
1. Prepare, distribute and post the Agenda for the Committee meetings;
 2. Review, distribute and post Sub-Committee Agendas;
 3. Attend said meetings or provide notice of his or her unavailability to so attend;
 4. Report to the Governing Body all matters discussed by the Committee at its meetings, and the results of such discussions; and
 5. Report to the Committee all matters concerning animal welfare or control discussed or voted upon by the Governing Body, and the results of such discussions or votes.
 6. Notwithstanding any other provisions of this Ordinance, the responsibility for making recommendations directly to the Governing Body on animal welfare matters lies with the Chief of Police, who may adopt, modify, or reject proposals from the Committee in reporting

to the Governing Body, but shall nonetheless report fully to the Governing Body on all Committee deliberations and discussions.

7. Committee members shall have no authority to obligate the Town financially. All requests for financial expenditures must be properly presented to the Governing Body for approval. Any financial obligations that have not received prior approval from the Governing Body shall be deemed void and no cause of action shall arise against the Town.

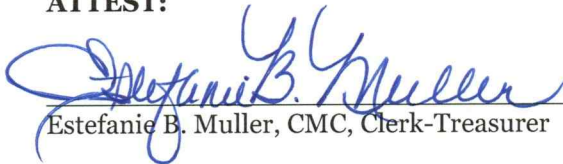
- G. The Chief of Police shall at all times remain subject to the supervision of the Mayor and such other employees as properly are delegated by the Mayor or by such Town Ordinances as may be in effect from time to time, and shall not be supervised by the Committee or individual Committee members.

PASSED, APPROVED and ADOPTED this 20th day of AUGUST, 2014.



Honorable Brad E. Hill, Mayor

ATTEST:



Estefanie B. Muller, CMC, Clerk-Treasurer

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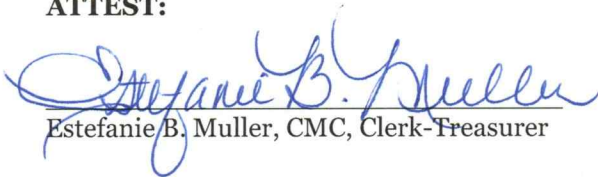
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