

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – MARCH 11, 2020 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Audrey Jaramillo, Sherry Abraham, John Abrams, and Linda Holle.

Also Present: Clerk/Treasurer Juan Torres, Chief Ron Crow, Secretary Courtney LaBrum, and Administrative Assistance Amelia Alderete.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**MOTION:** Councilor Abrams made a motion to approve the agenda. Councilor Jaramillo seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Proclamation declaring the Town of Edgewood as a Purple Heart Town in the State of New Mexico  
Councilor Abrams presented and read aloud the Proclamation in honor of the Military Order of the Purple Heart.

Recognition of Officers Walker and Bell

Chief Crow and the Holten family thanked Officers Walker and Bell for their service and quick response when responding to a call that involved the Officers assisting with performing life saving CPR on Mr. Holten who was in full cardiac arrest. Mrs. Holten thanked the Officers for saving Mr. Holten's life.

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for February 26, 2020
- B. Town Council Meeting Minutes for March 3, 2020

**MOTION:** Councilor Abrams made a motion to approve the Consent Agenda. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**III. DISCUSSION ITEMS**

- A. Public Comment on General Matters

The Governing Body entertained Public Comment from the following Residents:  
Sabine Price  
Janelle Turner  
Chuck Ring  
William Bassett  
Susan Simons  
Jerry Powers

- B. Matters from the Councilors

- a. **Councilor Audrey Jaramillo**

Councilor Jaramillo stated that opening meetings with a moment of silence and a prayer is allowable per Randy Van Vleck, the attorney for the New Mexico Municipal League, and suggested adding prayer to begin each meeting. Councilor Jaramillo also thanked Deputy Clerk Carla Salazar and Librarian Andrea Corvin for meeting with her to speak about Youth Programming for the community, she stated that the meeting went well and they are planning on

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scheduling programming. She stated that Governor Grisham has vetoed Capital Project money, but there is other funding available for these programs.

**b. Councilor Sherry Abraham**

Councilor Abraham requested to add a discussion on the next meeting's agenda to discuss the Town's Personnel Policy as she believes there are updates and changes that need to be made. Councilor Abraham also requested that an attorney be present at Council Meetings once a month, she stated that she has requested this multiple times and asked where Council stands on this. Clerk/Treasurer Juan Torres stated that he polled Council and majority of the Council showed no interest.

**c. Councilor John Abrams**

Councilor Abrams stated that with former Mayor Howard Calkins passing, he would like to request a Resolution to dedicate a day as Howard Calkins day. Councilor Abrams also stated that we need to be careful about including an opening prayer because not everyone is of the same belief. He also suggested that with the current coronavirus pandemic, Council should consider moving the meetings to once a month to help not spread the virus.

**d. Councilor Linda Holle**

Councilor Holle spoke about the Community Cleanup Day that is taking place on March 21<sup>st</sup> at the Edgewood Soccer Field Park from 9am to 5pm. She also spoke about the Community Gardening Series which is scheduled to begin on March 7<sup>th</sup>.

**C. Matters from the Clerk/Treasurer**

Clerk/Treasurer Juan Torres spoke about the IRS Audit that is currently taking place. He stated that the audit was brought about by an error on the IRS side with transposition of payroll numbers being incorrect. He stated that everything else was good and we are doing everything as we should be. He also stated that when the Town first incorporated, an agreement regarding Social Security deductions was never completed, therefore we are current taking the necessary steps to correct the issue. He also stated that the Town is still waiting to hear from Santa Fe County about the dispatch services. Councilor Jaramillo asked if the Town is doing anything to promote Census Day and she would like to volunteer her time to help. Mr. Torres stated that yes, we are taking measures to promote and support Census and Planning and Zoning Administrator Tawnya Mortensen has been attending meetings and is heading the project.

**D. Matters from the Mayor**

Mayor Bassett spoke about the coronavirus and the advisory given the Governor Grisham and the New Mexico Department of Health. He stated that the Governor has vetoed much of the Capital Outlay money, but the Town is still going to receive Capital Outlay funding for improvements to the Wastewater Treatment Plant.

**IV. ACTION ITEMS**

- A. Discussion, Consideration and Action on Resolution No. 2020-04; A Resolution Authorizing the Town of Edgewood to Apply for the New Mexico Department of Transportation 2020 Annual Hardship Sale.

**MOTION:** Councilor Abrams made a motion to approve on Resolution No. 2020-04; A Resolution Authorizing the Town of Edgewood to Apply for the New Mexico Department of Transportation 2020 Annual Hardship Sale. Councilor Holle seconded the motion.

Councilor Abrams asked if there was a wish list of equipment that the Town was looking for. Mayor Bassett stated they are looking for a backhoe, a sweeper, a trailer, and a motor grader.

**VOTE:** Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted aye. The motion carried.

- B. Discussion, Consideration and Action on Resolution No. 2020-05; Authorizing an Application for the 2021 New Mexico Department of Transportation Municipal Arterial Program Funds for Street and Drainage Improvements within Edgewood, NM

**MOTION:** Councilor Abrams made a motion to approve Resolution No. 2020-05; Authorizing an Application for the 2021 New Mexico Department of Transportation Municipal Arterial Program Funds for Street and Drainage Improvements within Edgewood, NM. Councilor Holle seconded the motion.

Councilor Abraham asked what criteria was used to decide what road we are using the funding on. Mayor Bassett stated that the road has to connect two state roads and staff recommendations. Mayor Bassett stated that the Road Department Supervisor, Norton Henninger recommended that the funding be used to improve the surface of Frost Road.

**VOTE:** Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. The motion carried.

- C. Discussion, Consideration and Action on issuing an Invitation to Bid (IFB) for a Concrete Pad at the WWTP

Clerk/Treasurer Juan Torres stated that this is in response to the (NOV) Notice of Violation, there is currently a temporary solution for the drying beds at the plant, but this concrete pad is the permanent solution. Councilor Abraham asked about the estimated cost of the project. Mr. Torres stated that the engineer's estimate is around \$130,000. Councilor Abraham asked if this is the last item on the NOV. Mr. Torres stated yes.

**MOTION:** Councilor Abrams made a motion to approve issuing an Invitation to Bid (IFB) for a Concrete Pad at the WWTP. Councilor Abraham seconded the motion.

**VOTE:** Councilor Abraham voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. Councilor Abrams voted aye. The motion carried.

## V. CALENDAR REVIEW

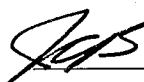
- A. Next Regular Council Meeting – March 25, 2020  
B. Public Hearing: Ordinance 2020-01: AN ORDINANCE OF THE TOWN OF EDGEWOOD AUTHORIZING THE SALE OF REAL PROPERTY OWNED BY THE TOWN, WHICH WAS FORMERLY UTILIZED AS THE TOWN HALL, AND WHICH IS LOCATED AT 1911 HISTORIC ROUTE 66, EDGEWOOD, NEW MEXICO

Councilor Abraham asked about the Special Meeting. Mr. Torres stated that it is scheduled for March 19<sup>th</sup> and it will be a Closed Session to discuss legal matters. He stated that the agenda will be ready for Council by tomorrow. Councilor Jaramillo encouraged public input during the Public Hearing for Ordinance 2020-01.

## VI. ADJOURN

**MOTION:** Councilor Abrams made a motion to adjourn the meeting. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

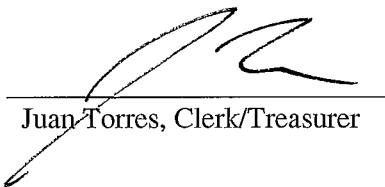
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Mayor Bassett adjourned the meeting of March 11, 2020 at 7:42 p.m.

**PASSED, APPROVED, and ADOPTED this 22<sup>nd</sup> day of April 2020.**

  
John Bassett, Mayor

**ATTEST:**

  
Juan Torres, Clerk/Treasurer