

**AGENDA-TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – SEPTEMBER 4, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation are encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for August 14, 2019
- B. Planning and Zoning Commission Meeting Minutes for July 23, 2019
- C. Call for a Public Hearing: Ordinance 2019-03: An ordinance repealing and replacing Ordinance 2017-02 the Subdivision Ordinance of the Town of Edgewood to be heard October 2, 2019
- D. Call for a Public Hearing: Ordinance 2019-03: An ordinance repealing and replacing Ordinance 2017-02 the Subdivision Ordinance of the Town of Edgewood to be heard October 2, 2019

**III. DISCUSSION ITEMS**

- A. Wastewater Collection System Expansion Project Wrap Up Report: Cody Sipes, Smith Engineering
- B. Public Comment on General Matters.
- C. Matters from the Councilors
  - a. Councilor Audrey Jaramillo
  - b. Councilor Sherry Abraham
  - c. Councilor John Abrams
  - d. Councilor Linda Holle
- D. Matters from the Clerk/Treasurer
- E. Matters from the Mayor

**IV. ACTION ITEMS**

- A. PUBLIC HEARING: Discussion, Consideration and Action on Ordinance 2019-02: An Ordinance Adopting a Business Registration Fee, Providing for Registration for all Business, Provided for Enforcement and Imposing Business License Fees, which would repeal and replace Ordinance 2011-01.
- B. Discussion, Consideration and Action on Resolution 2019-19: A Resolution Authorizing the Disposition of Town of Edgewood Personal Property
- C. Discussion, Consideration and Action on Resolution 2019-20: A Resolution Authorizing Wage Increases for Town of Edgewood Employees.
- D. Discussion, Consideration and Action on the Financial Report for the month of July 2019.

**V. CALENDAR REVIEW**

- A. Next Regular Council Meeting – September 18, 2019
- B. Town of Edgewood's Open House-September 20, 2019 @ 4pm to 6pm
- C. Town of Edgewood's 20 Year Celebration-September 20, 2019 @ 6pm to dark
- D. Woolstock at the Soccer Field Park: September 21, 2019

**VI. ADJOURN**

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 171A State Rd. 344, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at [clerk@edgewood-nm.gov](mailto:clerk@edgewood-nm.gov) if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit [www.edgewood-nm.gov](http://www.edgewood-nm.gov) and click on Agendas and Minutes.**

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – AUGUST 14, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: John Abrams, Linda Holle, Audrey Jaramillo. Councilor Abraham (telephonically for a portion of the meeting.)

Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, Chief of Police Ron Crow and Staff Amelia Alderete and Courtney LaBrum.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**MOTION:** Councilor John Abrams made a motion to approve the Agenda. Councilor Jaramillo seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for July 3, 2019
- B. Town Council Meeting Minutes for July 17, 2019
- C. Town Council Meeting Minutes for July 27, 2019
- D. Planning and Zoning Commission Meeting Minutes for July 9, 2019
- E. Parks and Recreation Advisory Committee Meeting for May 21, 2019
- F. Court Report for the month of July 2019
- G. Parks and Recreation Report for the month of July 2019
- H. Planning and Zoning Report for the month of July 2019
- I. Police Report for the month of July 2019
- J. Wastewater Report for the month of July 2019

**MOTION:** Councilor Holle made a motion to approve the Agenda. Councilor Abrams seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**III. DISCUSSION ITEMS**

- A. Matters from the Moriarty-Edgewood School District: Teresa Salazar, Superintendent

Teresa Salazar spoke about the first week of school. Two Moriarty High School students will be attending a New Mexico Human Rights Mock Court.

Ribbon cutting will be happening at Moriarty High School on August 22 @ 5:30 pm. Wind Energy Technology classes will also be available.

Update from Estancia Basin Water Planning Committee: Dan McGregor

Dan McGregor gave an update on the Estancia Basin Water Planning Committee.

Councilor Jaramillo had questions about the organization. Mr. McGregor addressed the questions and updated everyone on the annual report.

- B. Public Comment on General Matters

Edgewood Governing Body considered Public Comments

C. Matters from the Councilors

a. Councilor Audrey Jaramillo

Councilor Jaramillo thanked staff for Run Rally Rock and also spoke about her time spent at the Municipal Court to see how it runs.

b. Councilor Sherry Abraham

Not Present

c. Councilor John Abrams

Councilor Abrams spoke about school being back in session.

d. Councilor Linda Holle

Spoke about the CNM classes starting here. Spoke on the transit changes. She was excited about the summer reading program through the Library.

D. Matters from the Clerk/Treasurer

Gave an update on the RFP for the Wastewater treatment plant upgrades the winner was Bohannon Huston, agreement should be signed soon. As far as the 2 forged checks Wells Fargo is unable to recoup the funding. Horton Rd is ready to be done. P.O. has been issued and just waiting for the work to be done.

E. Matters from the Mayor

Thanked staff for the Run Rally Rock. Reminded everyone of the parliamentary meeting on Friday. FFA approved for us to be open another year.

Mayor called for a break at 7:12 p.m. as he needed to get Councilor Abraham on the phone for Action Items.

Meeting was called back to order at 7:14 p.m.

**IV. ACTION ITEMS**

A. Public Meeting: Discussion, Consideration and Action on approve the 2021-2025 ICIP

Thomas McGill would like to have another public discussion about the Wastewater extension down 344.

Cheryl Huppertz wants to see a reuse line to go down section 16 to use on the grass. Also had concerns about getting the funding done for Church with a path or sidewalk. She doesn't think putting any money into Bassett Park is a good idea because of the kind of people it attracts. Thinks that heavy equipment and solar should be at the top of the list also. Edgewood 7 is not priority.

B. Discussion, Consideration and Action on Resolution No.2019-18 A RESOLUTION ADOPTING THE FY 2021-2025 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

Councilor Abraham left the meeting during this discussion due to telephone technical difficulties.

Clerk/Treasurer Juan Torres would like to see solar on the Wastewater treatment plant. He believes it is something that should just be paid for and not even placed on the ICIP. If this project is completed, we would be saving between 50-60 k per year.

Deputy Clerk Carla Salazar would like to keep the Solar project on the ICIP along with the Church St Trail.

Councilor Jaramillo thinks the Gym can come off the ICIP. Likes the trail on Church St. she would like to see more available for youth and road equipment. Economic development would be good to

put on top of the list.

ICIP list was discussed in depth and arranged by priority. Priority list attached as Appendix A.

**MOTION:** Councilor Linda Holle made a motion to approve Resolution No.2019-18 A RESOLUTION ADOPTING THE FY 2021-2025 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP). Councilor Abrams seconded the motion.

**VOTE:** Councilors Holle voted aye. Councilor Abrams voted aye. Councilor Jaramillo voted aye. The motion carried.

- C. Discussion, Consideration and Action on the recommendations of the Lodgers Tax Board for expenditures of Lodgers Tax Funds.

**MOTION:** Councilor John Abrams made a motion to approve recommendations of the Lodgers Tax Board for expenditures of Lodgers Tax Funds. Councilor Holle seconded the motion.

**VOTE:** Councilors Abrams voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. The motion carried.

- D. Discussion, Consideration and Action on adoption of Resolution 2019-17: A Resolution to designate an individual to sign the grant agreement, SAP 19-D2546-GF Capital Appropriation Project Edgewood Wastewater Treatment Plant Upgrade

**MOTION:** Councilor John Abrams made a motion to approve adoption of Resolution 2019-17: A Resolution to designate an individual to sign the grant agreement, SAP 19-D2546-GF Capital Appropriation Project Edgewood Wastewater Treatment Plant Upgrade. Councilor Holle seconded the motion.

**VOTE:** Councilors Jaramillo voted aye. Councilor Holle voted aye. Councilor Abrams voted aye. The motion carried.

- E. Discussion, Consideration and Action on issuing an RFP for professional on call engineering services

Clerk/Treasure Juan Torres stated this would give permission for them to go out for new RFP. This would allow for up to five engineering companies instead of just four.

**MOTION:** Councilor Holle made a motion to approve issuing an RFP for professional on call engineering services with the edit to page 3. Councilor Abrams seconded the motion.

**VOTE:** Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Jaramillo voted aye. The motion carried.

- F. Discussion, Consideration and Action on amending, repealing or replacing the Town of Edgewood Capital Asset Policy

Council discussed the presented Capital Assets policy. Mayor Bassett and Juan Torres presented the changes brought forth and how they better fit the Town. Council voiced their opinions on the policy.

**MOTION:** Councilor Holle made a motion to approve the Action on amending, repealing or replacing the Town of Edgewood Capital Asset Policy

**VOTE:** Councilor Jaramillo voted aye. Councilor Abrams voted aye. Councilor Holle voted aye. The motion carried.

**V. CALENDAR REVIEW**

- A. Public Safety Day – August 17, 2019 at Rich Ford
- B. Next Regular Council Meeting – September 4, 2019 @ 6:30 p.m.
- C. Public Hearing: Ordinance 2019-02: An ordinance repealing and replacing Ordinance 2018-08 the Zoning Ordinance of the Town of Edgewood to be heard September 18, 2019
- D. Public Hearing: Ordinance 2019-03: An ordinance repealing and replacing Ordinance 2017-02 the Subdivision Ordinance of the Town of Edgewood to be heard September 18, 2019
- E. Public Hearing: Ordinance 2019-04: An ordinance repealing and replacing Ordinance 2011-01 the Business License Ordinance of the Town of Edgewood to be heard September 18, 2019

**VI. ADJOURN**

**MOTION:** Councilor Jaramillo mad a motion to adjourn. Councilor Holle seconded the motion.

**VOTE:** All Councilor voted aye. The motion carried.

Mayor Bassett adjourned the meeting of August 14<sup>th</sup>, 2019 at 8:33 p.m.

**PASSED, APPROVED, AND ADOPTED THIS 4<sup>TH</sup> DAY OF AUGUST 2019**

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John Bassett, Mayor

**ATTEST:**

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Juan Torres, Clerk/ Treasurer

**APPENDIX A**

<b>ICIP 2021-2025 Top 10 List</b>	
1	Wastewater Treatment Plant Upgrades
2	Sewer Line Extention on 344
3	Equipment-Motor Grader
4	Church Street Roadway Project
5	Steeplechase Roadway Project
6	Venus Park Playground
7	Backhoe
8	Drainage Improvements to Quail Trail
9	Square H Roadway Project
10	BLM Section 34 248 Echo Ridge Trailhead/Masterplan