

AGENDA-TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JULY 17, 2019 @ 6:30 P.M.
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation are encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

II. PROMOTION PRESENTATION: Sergeant Saul Urbina

III. CONSENT AGENDA

- A. Town Council Meeting Minutes for July 3, 2019
- B. Town Council Meeting Minutes for July 8, 2019
- C. Planning and Zoning Commission Meeting Minutes for June 25, 2019
- D. Court Report for the month of June 2019
- E. Parks & Recreation Report for the month of June 2019
- F. Planning and Zoning Report for the month of June 2019
- G. Police Report for the month of June 2019
- H. Wastewater Report for the month of June 2019
- I. Call for a Public Hearing to amend, repeal and replace Ordinance No. 2018-08 the Zoning Ordinance of the Town of Edgewood to be heard in September 2019 Regarding: Various changes
- J. Call for a Public Hearing to amend, repeal and replace Ordinance No. 2017-02 the Subdivision Ordinance of the Town of Edgewood to be heard in September 2019 Regarding: Appeal of Record
- K. Call for a Public Hearing to amend, repeal and replace Ordinance No. 2011-01 the Business License Ordinance of the Town of Edgewood to be heard in September 2019

IV. DISCUSSION ITEMS

- A. Estancia Basin Resource Association (EBRA) Update: Ted Barela
- B. PUBLIC MEETING - 2021-2025 ICIP (Infrastructure Capital Improvement Plan) for the Town of Edgewood
- C. PUBLIC HEARING: FY 2020 Budget for the Town of Edgewood
- D. Public Comment on General Matters
- E. Matters from the Councilors
 - a. Councilor Audrey Jaramillo
 - b. Councilor Sherry Abraham
 - c. Councilor John Abrams
 - d. Councilor Linda Holle
- F. Matters from the Clerk/Treasurer
- G. Matters from the Mayor

V. ACTION ITEMS

- A. Discussion, Consideration and Action on issuing an RFP for expenditure of Lodgers Tax funding
- B. PUBLIC HEARING: Discussion, Consideration and Action on Ordinance 2019-01, Parks and Recreation Advisory Committee Ordinance which would repeal and replace Ordinance No. 2007-14.
- C. Discussion, Consideration and Action on the Financial Report for the month of June 2019

VI. CLOSED SESSION

- A. As per motion and roll call vote and pursuant to NMSA 1978 Section (§ 10-15- 1(H)(2)) the following will be discussed in closed session: Limited Personnel Matters. Specifically, employee compensation

VII. CALENDAR REVIEW

- A. Movie Night (How to Train Your Dragon The Hidden World) – July 20, 2019
- B. Run, Rally & Rock – August 3, 2019 on Route 66 and Rich Ford
- C. National Night Out – August 6, 2019 at the Soccer Field (Venus Park)
- D. Next Regular Council Meeting – August 14, 2019
- E. Public Safety Day – August 17, 2019 at the Soccer Field (Venus Park)
- F. Chose date for a meeting for final budget

VIII. ADJOURN

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 171A State Rd. 344. at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518. or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov and click on Agendas and Minutes.**

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JULY 3, 2019 @ 6:30 P.M.
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344

CALL TO ORDER.

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, Linda Holle, and Audrey Jaramillo.

Also present: Clerk\Treasure Juan Torres and Deputy Clerk Carla Salazar.

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

MOTION: Councilor Abrams made a motion to approve the Agenda. Councilor Jaramillo seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

II. CONSENT AGENDA

- A. Town Council Meeting Minutes for June 5, 2019
- B. Town Council Meeting Minutes for June 19, 2019
- C. Planning and Zoning Meeting Minutes for June 11, 2019

MOTION: Councilor Abrams made a motion to approve the Agenda with the changes made to the June 19th Town Council Meeting Minutes in Matters from the Councilors in Councilor Jaramillo's section. Councilor Holle seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

III. DISCUSSION ITEMS

- A. Public Meeting - 2021-2025 ICIP (Infrastructure Capital Improvement Plan) for the Town of Edgewood

Councilor Jaramillo asked about the gym use and wants to pursue usage of the gym.
Mayor Bassett advised that we were going to continue using it as long as we have access.

Deputy Clerk Carla Salazar advised that she would post a list of Planning Documents.
Department heads will be presenting projects that they would like to see on the ICIP once they get their forms filled out.

Janelle Turner would like to see wastewater and road improvements.

Clerk/Treasurer Juan Torres advised that vehicles will now be considered Capital Outlay.

- B. Public Comment on General Matters

Thomas McGill spoke about Church Road and voiced concerns about making it a safe street.

Carol VanDusen voiced concerns about the Animal Control Ordinance and would like changes addressed.

Karen Kiser asked that the Mayor hold everyone to the 2-minute rule. She also had questions about the Church Road project and would like information disclosed during a public meeting.

Jerry Powers commented on Church Road, he would like to see it as a Complete Street. Also, requesting a public hearing about the Wastewater.

Louis Abraham feels the Mayor should have recused himself from the vote on Church Street.

C. Matters from the Councilors

a. **Councilor Audrey Jaramillo**

None

b. **Councilor Sherry Abraham**

Councilor Abraham voiced her concerns about Horton Road and would like to see this project completed.

c. **Councilor John Abrams**

None

d. **Councilor Linda Holle**

Councilor Holle spoke about Mammogram van will be here Thursday, July 11th. She also stated that the Osteoporosis screening will be held at the Library on Saturday, July 20th from 10:00 a.m. to Noon.

D. Matters from the Clerk/Treasurer

Clerk/Treasurer Juan Torres stated that counterfeit checks have been found and a police report has been filed. Extra precautions are being taken to make sure this does not happen again. He also stated that the annual conference for the New Mexico Municipal League will be August 20-30, 2019 and to contact him if interested in attending.

E. Matters from the Mayor

Mayor Bassett spoke about the August schedule- Meetings moving around to accommodate people and their travel. Tentative -August 14, 2019 for Council meeting and August 16, 2019 for Parliamentary meeting.

IV. ACTION ITEMS

A. Discussion, Consideration and Action on the recommendation to appoint Evelyn C. Vinogradov to the Fire Impact Committee for The Town of Edgewood

MOTION: Councilor Abrams made a motion to accept the appointment of Evelyn Vinogradov to the Fire Impact Committee for the Town of Edgewood. Councilor Holle seconded the motion.

VOTE: Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Holle voted aye. The motion carried.

B. Discussion, Consideration and Action on Resolution 2019-13; A Resolution supporting Project No. CN- C5193406 and accepting ownership, liability, and maintenance responsibility for the scope of work.

Councilor Abraham asked what the scope of work looks like. Clerk/Treasure Juan Torres explained that the wording was from DOT and that the language used is their language. Councilor Abraham would have liked to see an attachment included for the Council to review that the DOT

provided. Mr. Torres explained that the wording he has supplied is the requirement they need before they can provide the agreement and that this is just the outlay.

MOTION: Councilor Abrams made a motion to approve Resolution 2019-13; A Resolution supporting Project No. CN- C5193406. Councilor Holle seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Holle voted aye. Councilor Jaramillo voted aye. Councilor Abraham voted aye.

C. Discussion, Consideration and Action on the Financials for the month of May 2019.

Clerk/Treasure Juan Torres spoke about the GRT and how it's going up and down. He will let everyone know once he gets the final amount. Councilor Abrams had a question about the Office 360 and how the charges break down. Mr. Torres advised that he could provide that to Councilor Abrams. Councilor Holle had a question about the dishwashers for Animal Control and Metal Art Design. Mr. Torres advised that Animal Control has two dishwashers and he will have to follow up with Parks and Recreation to get the info on the Metal Arts Design.

MOTION: Councilor Jaramillo made a motion to approve the financials for the month of May. Councilor Holle seconded the motion.

VOTE: Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted aye. The motion carried.

V. **CALENDAR REVIEW**

- A. Water Fun Day– July 13, 2019
- B. Movie Night – July 20, 2019
- C. Next Regular Council Meeting – July 17, 2019

VI. **ADJOURN**

MOTION: Councilor Holle made a motion to Adjourn. Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of July 3rd, 2019 at 7:25 p.m.

PASSED, APPROVED, AND ADOPTED THIS 17th DAY OF JULY 2019

John Bassett, Mayor

Juan Torres, Clerk/Treasurer

**MINUTES
TOWN OF EDGEWOOD
SPECIAL MEETING
OF THE GOVERNING BODY
JULY 8, 2019 @ 3:00 P.M.**

TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344

CALL TO ORDER.

Mayor Bassett called the meeting to order at 3:00 p.m.

Councilors Present: John Abrams, Linda Holle, Sherry Abraham (Telephonically), Audrey Jaramillo (Telephonically).

Also Present: Clerk/Treasurer Juan Torres and Staff Amelia Alderete and Courtney LaBrum

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

MOTION: Councilor Abrams made a motion to approve the Agenda. Councilor Holle seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

II. ACTION ITEMS

A. Discussion, Consideration and Action on the recommendation to hire Ryan Hagerty as an Animal Control Officer for the Town of Edgewood

Ryan Hagerty introduced himself and spoke about his background and his passion to serve his community.

Councilor Abraham asked about the training process for Mr. Hagerty. Mayor Bassett stated that there is outside and internal on-the-job training that Mr. Hagerty would go through to prepare him for the position.

MOTION: Councilor Holle made a motion to approve the hiring of Ryan Hagerty as an Animal Control Officer for the Town of Edgewood. Councilor Abrams seconded the motion.

VOTE: Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Holle voted aye. Councilor Abrams voted aye. The motion carried.

III. ADJOURN

MOTION: Councilor Holle made a motion to adjourn the meeting of July 8, 2019. Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of July 8, 2019 at 3:07 p.m.

PASSED, APPROVED, ADOPTED THIS 17TH DAY OF JULY 2019.

John Bassett, Mayor

ATTEST:

Juan Torres, Clerk/Treasurer

**TOWN OF EDGEWOOD
 PLANNING & ZONING COMMISSION
 MEETING MINUTES**

Planning & Zoning Minutes		
June 25, 2019	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:31 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Steven Foxe Commissioner Cheryl Huppertz Commissioner Jim Lee Commissioner Stephanie Herrera</p> <p>Absent:</p> <p>Staff in attendance: Tawnya Mortensen Tim Dvorak Carla Salazar</p> <p>Public in attendance/Signed in: Robert Marquez Theresa Marquez</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>DISCUSSION: Tawnya Mortensen asked for Item #5 to be removed</p> <p>MOTION: Commissioner Turner; Motion to approve with the removal of Item #5</p> <p>SECOND: Commissioner Herrera</p> <p>VOTE: All aye</p> <p>ACTION: The motion to approve the Agenda with the removal of Item #5 carried.</p>	
3. APPROVAL OF MINUTES 6/11/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 6/11/19.</p> <p>DISCUSSION: Commissioner Huppertz found a typo on page 3. The word was "time" but should have been "item".</p> <p>MOTION: Commissioner Huppertz: Motioned to approve the minutes with the changes that were discussed.</p> <p>SECOND: Commissioner Foxe</p> <p>VOTE: All aye</p> <p>ACTION: The motion to approve the Minutes with the changes from 6/11/19 carried.</p>	