

AGENDA-TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JUNE 19, 2019 @ 6:30 P.M.
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation are encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

II. CONSENT AGENDA

- A. Town Council Meeting Minutes for June 5, 2019
- B. Planning and Zoning Commission Meeting Minutes for May 28, 2019
- C. Court Report for the month of May 2019
- D. Planning and Zoning report for the months of March - May 2019
- E. Police Report for the month of May 2019
- F. Wastewater Report for the month of May 2019
- G. Call for a Public Hearing on Ordinance No. 2019-01 the Parks and Recreation Advisory Committee Ordinance which will repeal and replace Ordinance No. 2007-14

III. DISCUSSION ITEMS

- A. Bethel House Annual Report to the Community: Linda Smith, Executive Director, Bethel Community Storehouse
- B. Public Comment on General Matters
- C. Matters from the Councilors
 - a. Councilor Audrey Jaramillo
 - b. Councilor Sherry Abraham
 - c. Councilor John Abrams
 - d. Councilor Linda Holle
- D. Matters from the Clerk/Treasurer
- E. Matters from the Mayor

IV. ACTION ITEMS

- A. Discussion, Consideration and Action on the recommendation to hire Nina McCracken as the Administrative Assistant for the Town of Edgewood Police Department
- B. PUBLIC HEARING: Discussion, Consideration and Action on amending the Sewer Ordinance of the Town of Edgewood specifically as it relates to exemptions for mandatory connections for residential customers
- C. PUBLIC HEARING: Discussion, Consideration and Action on ordinance 2018-06; the Animal Control Ordinance of the Town of Edgewood as it relates to Section 5.8 Nuisances/Noise Violation.
- D. Discussion, Consideration and Action on Resolution 2019-11: A Resolution Repealing and Replacing Resolution 2019-04 which adopted the Comprehensive Plan Goals and Objectives
- E. Discussion, Consideration and Action on Resolution 2019-12: A Resolution adopting Comprehensive Plan Action Strategies
- F. Discussion, Consideration and Action on Ranking the Comprehensive Plan Goals and Objectives
- G. Discussion, Consideration and Action on the Capital Assets Inventory
- H. Discussion, Consideration and Action on the Capital Assets Policy
- I. Discussion, Consideration and Action on the Mileage & Per Diem Policy
- J. Discussion, Consideration and Action on the Bank Reconciliation Policy
- K. Discussion, Consideration and Action on the Journal Entry Policy
- L. Discussion, Consideration and Action on the IT Acceptable Use Policy

V. CALENDAR REVIEW

- A. Next Regular Council Meeting – July 3, 2019
- B. Town of Edgewood Offices will be closed on Thursday, July 4, 2019 in observation of Independence Day
- C. Water Fun Day and Movie Night – July 13, 2019

VI. ADJOURN

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 171A State Rd. 344. at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505)286--4518. or by e-mail at clerk@edgewood-nm.gov if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit www.edgewood-nm.gov and click on Agendas and Minutes.**

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JUNE 5, 2019 @ 6:30 P.M.
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344

CALL TO ORDER.

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, Linda Holle. Councilor Jaramillo arrived at 7:13 p.m. Also Present: Clerk/Treasure Juan Torres, Deputy Clerk Carla Salazar, Planning and Zoning Administrator Tawnya Mortensen, and Staff Amelia Alderete.

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

Planning and Zoning Tawnya Mortensen requested that Discussion Item III. C. be removed from the Agenda.

MOTION: Councilor Abrams made a motion to approve the Agenda. Councilor Holle seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

II. CONSENT AGENDA

- A. Town Council Meeting Minutes for May 1, 2019
- B. Town Council Meeting Minutes for May 15, 2019
- C. Town Council Meeting Minutes for May 28, 2019
- D. Planning and Zoning Commission Meeting Minutes for April 23, 2019
- E. Planning and Zoning Commission Meeting Minutes for May 14, 2019
- F. Call for a Public Hearing: Amending the Sewer Ordinance of the Town of Edgewood specifically as it relates to exemptions for mandatory connections for residential customers. To be heard June 19th, 2019

MOTION: Councilor Abrahams made a motion to approve the Consent Agenda with the changes that were made. Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

III. DISCUSSION ITEMS

A. Wastewater Collection System Expansion Phase 1-End of Project Report
Cody Sipes of Smith Engineering spoke about Phase I being complete of the Wastewater Collection System Expansion Project. Councilor Abraham requested a summary of the cost of the project. Mr. Snipes advised that he could provide them with that summery.

B. 2021-2025 ICIP Discussion/Schedule
Deputy Clerk Carla Salazar stated that she had attended the ICIP Conference and that there if a new form to be filled out. Councilor Abraham asked if all projects must be shovel ready. Ms. Salazar advised yes, must be shovel ready. Clerk/Treasure Juan Torres explained that shovel ready now means that the project must be ready to go on the ground. Councilor Abraham asked if we have a list of roads that could be provided that shows which one have

already had some preliminary design. Ms. Salazar stated that she does have a list and went through some of the roads on it. Councilor Abrams stated that he is shocked that all projects must be planned and ready before you can apply.

C. Manufactured Homes Discussion

Item removed from the agenda

D. Public Comment on General Matters.

Thomas McGill – Spoke about his concerns with the Wastewater Ordinance.

Keith Callison – Would like to see Horton repaved.

Chris Orr- Pass

Chuck Ring - Would like to not have the manufactured home discussion on any of the agendas.

E. Matters from the Councilors

a. Councilor Audrey Jaramillo

Not Present

b. Councilor Sherry Abraham

She would like to get the resolutions sooner, so she has more time to review them.

c. Councilor John Abrams

Nothing currently.

d. Councilor Linda Holle

Attend the Municipal official's leadership Institute and believes the meetings could run more efficient if we followed the procedures more closely. She would like to continue to work on having a parliamentary Procedure Workshop. Councilor Holle also attended a session in Edgewood's Municipal Court and advised Judge White is open to public going over and seeing the new building. First Choice board meeting was May 1st and Santa Fe County along with Bernalillo County are both going to contribute money to help open the new Behavioral Health Office. The last Edgewood Community Garden meeting will be June 6th at the Senior Citizen Center.

F. Matters from the Clerk/Treasurer

Clerk/ Treasurer Juan Torrez stated that Councilor Jaramillo was running late but would attending.

G. Matters from the Mayor

Mayor Bassett spoke about the Water Fun Day and Movie Night. He would like to keep having more events. He also attended the Chamber Mixer. Asked that everyone go look at the new shelves in the library. Mayor Basset asked if Council wanted to move any of the meetings for July due to the Holiday. The Councilors decided that the regular scheduled meeting would be just fine and there is no reason to move one.

IV. ACTION ITEMS

A. Discussion, Consideration and Action on the recommendation to appoint Scott McCall to the Town of Edgewood Lodgers Tax Board

MOTION: Councilor Abraham made a motion to approve the recommendation to

appoint Scott McCall to the Town of Edgewood Lodgers Tax Board.

Councilor Abrams seconded the motion.

VOTE: Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. The motion carried.

B. Discussion, Consideration and Action on the issuance of an RFB for Base Course

MOTION: Councilor Abrams made a motion to release the request for bids for road base crusher fines for engineered fill chip rock for chip seal and hauling. Councilor Holle seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Holle voted aye. The motion carried.

C. Discussion, Consideration and Action on Resolution 2019-11: A Resolution Repealing and Replacing Resolution 2019-04 which adopted the Comprehensive Plan Goals and Objectives

MRCOG Regional Planner Maida Rubin spoke about Resolution 2019-11: A Resolution Repealing and Replacing Resolution 2019-04 which adopted the Comprehensive Plan Goals and Objectives. The Councilors had some questions and concerns about the Resolution. Councilor Abrams brought up that he was very concerned there is not anything regarding Hold Harmless in the Goals and Objectives of the Comprehensive Land Use Plan. Council decided to Table this item along with D and E.

MOTION: Councilor Abrams made a motion to table Resolution 2019-11, Resolution 2019-12, and Ranking the Comprehensive Plan Goals and Objectives to the June 19th Council meeting. Councilor Jaramillo seconded the motion.

VOTE: Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Holle voted aye. The motion carried.

D. Discussion, Consideration and Action on Resolution 2019-12: A Resolution adopting Comprehensive Plan Action Strategies
TABLED

E. Discussion, Consideration and Action on Ranking the Comprehensive Plan Goals and Objectives
TABLED

V. **CALENDAR REVIEW**

A. Town of Edgewood Water Fun Day and Movie Night-June 15, 2019

B. Next Regular Council Meeting – June 19, 2019

VI. **ADJOURN**

MOTION: Councilor Abraham made a motion to adjourn the meeting of June 5th, 2019. Councilor Jaramillo seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of June 5, 2019 at 7:26 p.m.

PASSED, APPROVED, AND ADOPTED THIS 5TH DAY OF JUNE 2019

John Bassett, Mayor

Juan Torres, Clerk/Treasurer

**TOWN OF EDGEWOOD
 PLANNING & ZONING COMMISSION
 MEETING MINUTES**

Planning & Zoning Minutes		
May 28, 2019	6:30 p.m.	171 A State Rd 344
1. CALL TO ORDER/ROLL CALL	<p>Chairman Glenn Felton opened the meeting at 6:30 p.m.</p> <p>In attendance: Commissioner Janelle Turner Commissioner Steven Foxe Commissioner Cheryl Huppertz</p> <p>Absent: Commissioner Jim Lee & Commissioner Stephanie Herrera</p> <p>Staff in attendance: Tawnya Mortensen Courtney Labrum Tim Dvorak Mayor Bassett</p> <p>Public in attendance/Signed in: Linda Burke</p>	
2. APPROVAL OF AGENDA	<p>Chairman Glenn Felton entertained a motion for approving the Agenda.</p> <p>MOTION: Commissioner Foxe SECOND: Commissioner Turner DISCUSSION: None VOTE: All aye ACTION: The motion to approve the Agenda carried.</p>	
3. APPROVAL OF MINUTES 4/23/2019	<p>Chairman Glenn Felton entertained a motion for approving the Minutes from 5/14/19.</p> <p>DISCUSSION: None MOTION: Commissioner Foxe SECOND: Commissioner Huppertz VOTE: All aye ACTION: The motion to approve the Minutes from 5/14/19 carried.</p>	