

**AGENDA-TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – JUNE 5, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation are encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for May 1, 2019
- B. Town Council Meeting Minutes for May 15, 2019
- C. Town Council Meeting Minutes for May 28, 2019
- D. Planning and Zoning Commission Meeting Minutes for April 23, 2019
- E. Planning and Zoning Commission Meeting Minutes for May 14, 2019
- F. Call for a Public Hearing: Amending the Sewer Ordinance of the Town of Edgewood specifically as it relates to exemptions for mandatory connections for residential customers. To be heard June 19<sup>th</sup>, 2019

**III. DISCUSSION ITEMS**

- A. Wastewater Collection System Expansion Phase 1-End of Project Report
- B. 2021-2025 ICIP Discussion/Schedule
- C. Manufactured Homes Discussion
- D. Public Comment on General Matters.
- E. Matters from the Councilors
  - a. Councilor Audrey Jaramillo
  - b. Councilor Sherry Abraham
  - c. Councilor John Abrams
  - d. Councilor Linda Holle
- F. Matters from the Clerk/Treasurer
- G. Matters from the Mayor

**IV. ACTION ITEMS**

- A. Discussion, Consideration and Action on the recommendation to appoint Scott McCall to the Town of Edgewood Lodgers Tax Board
- B. Discussion, Consideration and Action on the issuance of an RFB for Base Course
- C. Discussion, Consideration and Action on Resolution 2019-11: A Resolution Repealing and Replacing Resolution 2019-04 which adopted the Comprehensive Plan Goals and Objectives
- D. Discussion, Consideration and Action on Resolution 2019-12: A Resolution adopting Comprehensive Plan Action Strategies
- E. Discussion, Consideration and Action on Ranking the Comprehensive Plan Goals and Objectives

**V. CALENDAR REVIEW**

- A. Town of Edgewood Water Fun Day and Movie Night-June 15, 2019
- B. Next Regular Council Meeting – June 19, 2019

**VI. ADJOURN**

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 171A State Rd. 344, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at [clerk@edgewood-nm.gov](mailto:clerk@edgewood-nm.gov) if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit [www.edgewood-nm.gov](http://www.edgewood-nm.gov) and click on Agendas and Minutes.**

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – MAY 1, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Linda Holle, Audrey Jaramillo, John Abrams, and Sherry Abraham.

Also, Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, Chief of Police Ron Crow, Planning and Zoning Administrator Tawnya Mortensen, and Staff Amelia Alderete and Courtney LaBrum.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA.**

**MOTION:** Councilor Abrams made a motion to approve the Agenda. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for March 20, 2019
- B. Town Council Meeting Minutes for April 5, 2019
- C. Town Council Meeting Minutes for April 10, 2019
- D. Planning & Zoning Commission Meeting Minutes for March 12, 2019
- E. Planning & Zoning Commission Meeting Minutes for March 26, 2019
- F. Planning & Zoning Commission Meeting Minutes for April 9, 2019

**MOTION:** Councilor Abrams made the motion to approve the Consent Agenda with the correction made to item II.C. Town Council Meeting Minutes for April 10<sup>th</sup>, 2019. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**III. DISCUSSION ITEMS**

A. KABOOM Grant Presentation:

Krysta Cano gave a presentation about the KABOOM grant that she has applied for. This would provide funding for a new playground in Edgewood next to the Pavilion. She also showed a short video that was submitted for the grant. Councilor Abraham advised that she thought the new park idea was a great idea and asked if there was a certain date that Mrs. Cano would know if her Grant was approved. Mrs. Cano stated that hopefully by next June, but unsure. The rest of the money needed for this project would be coming from the Buy a Brick Program. Councilor Jaramillo thanked her for her idea but stated there are plenty of playgrounds around Town already. Councilor Abraham stated that the idea was good because it would be nice to have a playground with specialized equipment for special needs kids. Councilor Holle thanked Mrs. Cano.

B. Matters from the Moriarty Edgewood School District: Superintendent Theresa Salazar:

Superintendent Salazar wanted to thank everyone for the amazing turnout at the Country Living Expo. She reported that Kindergarten Registration starts May 10<sup>th</sup> and Graduation is May 15<sup>th</sup> at 6:00 P.M. Councilor Abraham pointed out that May 15<sup>th</sup> is the next Council meeting. Ms. Salazar stated that it is Budget Season and the District is working on funding, safety plans and training. Mayor

Bassett requested that MESD Maintenance Supervisor, Lincoln Richey, meet with Clerk/Treasurer Juan Torres to discuss some items that need attention in the building. Councilor Jaramillo stated that this year's school funding wasn't as great as reported in the media. Ms. Salazar agreed.

C. Public Comment on General Matters.

**Ken Johnston:** Had questions about Horton getting paved again. Mayor advised that it would be chip sealed this year, that the Town has reached out to SF County for help on this project. Councilor Abraham asked if we have gone out for RFP. Clerk/Treasurer Torres advised that if the bids are over \$60k the Town will have to go out for an RFP.

**Louis Abraham:** Discussed his letter sent to the Town of Edgewood concerning the cleanup needed on properties in his neighborhood. He asked where the money was spent this year and how much money the Town would need to clean up the properties. Mr. Abraham requested an increase in the Budget to clean up the Town. Also, he would like to see the Budget Workshop scheduled for a more convenient time for the public to attend.

D. Matters from the Councilors

a. Councilor Audrey Jaramillo

Councilor Jaramillo is excited about the funding for the youth programs. She would like to have a subcommittee formed or ideas brought to the Council by the public. Councilor Jaramillo would like to see something on the Agenda to discuss options for organizing youth programming and event ideas to bring to Council. Mayor Bassett stated a topic of Youth Programming could be added to a future Agenda for discussion. Councilor Jaramillo discussed the Budget Workshop and appreciated that the public did show up for the discussion and stated that there are multiple opportunities for people to be involved. She suggested that perhaps next year the workshop could be recorded and posted online for people to review.

b. Councilor Sherry Abraham

Councilor Abraham attended the Advanced MOLI (Municipal Officials Leadership Institute) Training and really enjoyed the ideas they had. She would like to see the Town engage the youth to learn what programs or activities they would like offered in the community.

c. Councilor John Abrams

Councilor Abrams would like to solarize the Town, including houses. He plans to bring forward legislation in the near future to offer an economical way to make this possible. In order for the Town to bond or self-fund a group of homeowners at the federal bonding rate, the Town has to pass a Bill. Councilor Abrams hopes to have this Bill before the Governing Body within the next 3 months. The cost to homeowners would be much lower with this help.

d. Councilor Linda Holle

Councilor Holle thanked Staff for the time and effort they put into the Eggstravaganza event for the community. She also reminded the public about the gardening series at the DWI memorial, where only two more classes are scheduled on Thursday evenings from 5-7. May 9<sup>th</sup> will be a Disease Plant Diagnosis Program and Composting. May 16<sup>th</sup> will be a program on Integrated Pest Management and Beneficial Insects. May 2<sup>nd</sup> there will be a hands-on workshop on Irrigation at the Edgewood Community Garden located at the Senior Center. Saturday, May 11<sup>th</sup> from 11-1 is the Kickoff Festival for a free row at the Community Garden. Councilor Holle also announced her Quarterly Citizens Input meeting scheduled for Saturday, May 4<sup>th</sup> from 10-12 at the Edgewood Community Center.

E. Matters from the Clerk/Treasurer

Clerk/Treasurer Juan Torres stated that he and Deputy Clerk Carla Salazar attended the Clerk School in Ruidoso, where the main take-away was the “Election Tune-up” to the Local Election Act passed last year. The “tune-up” cleaned up a number of items but still left others unanswered. One of the things it got rid of was our local Municipal Election Code and the requirement for organizational meetings. The question now is do we hold those organizational meetings anymore now that it is not required by law? Mr. Torres believes there will be a clean up to the clean up next year. Another change is when the State Legislature passed the first Local Election Act they informed the municipalities who opted in about the cost savings that would occur, because municipalities would be billed for the election, based upon their general fund budget - a certain amount per million dollars of general fund budget. That is no longer the case. Now, municipalities will be assessed the actual costs of the election by the County.

Clerk/Treasurer Torres provided background on the paving of Horton Rd. He stated that in 2014, the Governing Body authorized placing a GO Bond on the ballot for roads. Due to wording being changed from the Council Ordinance to the bond wording on the ballot, only one specific mile of Horton Rd. was paved. The project was completed, as per the wording on the ballot; however, a balance of \$400,000 remains. Mr. Torres is trying to find a way to repurpose the remaining funds to continue paving Horton Rd. It appears that the question will have to go to the voters to request reauthorization of the funding. It is uncertain whether there will be enough time to add this question to the current year’s ballot, as the State is still working on the election schedule and when ballot issues need to be submitted.

Mr. Torres thanked Council, Staff and all the public who came to the Budget Workshop and provided input on what they would like to see happen for the Town. He asked that if anyone has a concern or any requests to please reach out to Staff at any time.

Councilor Abrams asked if the Town could put wording together for a ballot item for Horton Rd., even if we don’t know what the election schedule is.

Mr. Torres stated the Town is working with RBC Capital Markets who helped with the bond the first time. It all has to go through NMFA’s (New Mexico Finance Authority) Bond Council. NMFA will let us know if the Town can do it or not. If we can move forward the Town has to hire its own Bond Counsel to draft the legal language.

Councilor Jaramillo asked if it was the Bond Counsel that wrote the language for the ballot. Mr. Torres replied “yes”.

#### F. Matters from the Mayor

Mayor Bassett announced that on Monday, April 29<sup>th</sup> he attended the ribbon cutting at the new First Choice building. He also stated that the old building will be transformed into a Behavioral Health facility, over the next year.

Mayor Bassett would also like to have a refresher update from a parliamentarian in June or July. He would like the P&Z Commission to attend also.

Mayor Bassett stated he was happy with the public turn-out for the Budget Workshop.

#### IV. ACTION ITEMS

##### A. Discussion, Consideration and Action on hiring Korrina Christensen as the Parks and Recreation Administrator

Korrina Christensen introduced herself and gave some information on her background and experience.

**MOTION:** Councilor Abrams made a motion to approve the hiring of Korrina Christensen  
Councilor Holle seconded the motion.

**VOTE:** Councilor Holle voted aye. Councilor Abrams voted aye. Council Abraham

voted aye. Councilor Jaramillo voted aye. The motion carried.

- B. Discussion, Consideration and Action on issuing on RFP for Professional Services to plan and design improvements to the WWTP, Lift Station and Reuse System.

Deputy Clerk Carla Salazar provided a copy of the RFP and asked that the council review and approval the RFP.

Council Abraham asked where this project is to take place. Ms. Salazar stated that the project is to take place at the Wastewater Treatment Plant and at the first lift station on Church Street.

Councilor Abraham also asked about a Judging Committee. Ms. Salazar stated that they would need a committee, but nothing has been decided yet.

**MOTION:** Councilor Abrams made a motion to approve the RFP for professional services to plan and design improvements to the WWTP, Lift Station and Reuse System. Councilor Holle seconded the motion. The motion carried.

**VOTE:** Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. The motion carried.

- C. Discussion, Consideration and Action on Resolution No. 2019-09 Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority.

Deputy Clerk Carla Salazar presented Resolution No. 2019-09, Completion Application for Financial Assistance and Project Approval. This will give the Town an accurate and complete inventory of our sewer line and what is in the ground.

**MOTION:** Councilor Abrams made a motion to approve Resolution No 2019-09 Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority. Councilor Abraham seconded the motion. The motion carried.

**VOTE:** Councilor Abraham voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. Councilor Abrams voted aye. The motion carried.

- D. Discussion, Consideration and Action on Resolution No. 2019-10 Audit Approval

Clerk/Treasurer Juan Torres presented the Resolution for approval of the Audit for fiscal year 2018.

**MOTION:** Councilor Holle made a motion to approve Resolution 2019-10 with a correction in the last paragraph deleting duplicate wording. Councilor Abrams seconded the motion. The motion carried.

**VOTE:** Councilor Jaramillo voted nay. Councilor Holle aye. Councilor Abrams aye. Councilor Abraham nay. Mayor Bassett voted aye. The motion carried.

- E. PUBLIC MEETING: Discussion and Consideration on the preparation of the Town of Edgewood 2019/20 Fiscal Year Budget. *There will be dedicated time for public comment specifically regarding this topic during the discussion of this item.*

The Mayor opened the meeting for the public to speak on the Budget.

Mr. Thomas McGill had budget questions about the Capital Outlay Funds regarding the Wastewater Treatment Plant.

Clerk/Treasurer Juan Torres advised that the answers to his questions could be found on the website and that he should review the ICIP online. Mr. McGill stated that he could file an IPRA Request for the information.

Ms. Janelle Turner spoke about the decision to have a wastewater plant was made long ago. There are now people in the commercial corridor who rely on that plant. Ms. Turner stressed that in evaluating budget requests, the Council consider those things that will grow the tax base so as to have more options in the future.

**V. CALENDAR REVIEW**

A. Next Regular Council Meeting – May 15, 2019

B. Planning Commissioners Workshop – Friday, May 31, 2019 at MRCOG (Mid Region Council of Governments) *(Even though it is a Workshop for Planning Commissioners, MRCOG has extended the invitation to this workshop to members of Governing Bodies as well.)*

Councilor Abraham asked at what time. It was confirmed that the time was at 9:00 am.

P and Z Administrator Tawnya Mortensen advised she could register anyone interested in attending.

**VI. ADJOURN**

**MOTION:** Councilor Abrams made a motion to adjourn the meeting of May 1, 2019. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of May 1, 2019 at 7:47 PM.

**PASSED, APPROVED, AND ADOPTED THIS 15<sup>TH</sup> DAY OF May 2019.**

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John Bassett, Mayor

**ATTEST:**

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Juan Torres, Clerk/Treasurer