

MINUTES
TOWN OF EDGEWOOD
SPECIAL COUNCIL MEETING – SEPTEMBER 10, 2018 @ 5:00 P.M.
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171 State Rd. 344

CALL TO ORDER

Mayor Bassett called the meeting to order at 5:00 PM
Councilors Present: Linda Holle, John Abrams, Audrey Jaramillo.
Also Present: Clerk/Treasurer Juan Torres, and Deputy Clerk Carla Salazar.

PLEDGE OF ALLEGIANCE.

I. APPROVAL OF AGENDA

MOTION: Councilor Abrams made a motion to approve the Agenda. Councilor Jaramillo seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

II. ACTION ITEMS

- A. Discussion, Consideration and Action on the acceptance of a Clean Water State Revolving Loan Fund Award.

MOTION: Councilor Abrams made a motion to accept the Clean Water State Revolving Loan Fund Award. Councilor Holle seconded the motion.

VOTE: Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Jaramillo voted aye. The motion carried.

- B. Discussion, Consideration and Action on the recommendation to hire an Administrative Assistant for the Town of Edgewood

MOTION: Councilor Abrams made a motion to approve to hire Amelia Alderete as the Administrative Assistant for the Town of Edgewood. Councilor Jaramillo seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. The motion carried.

- C. Discussion, Consideration and Action on the recommendation to hire an IT Administrator for the Town of Edgewood

MOTION: Councilor Abrams made a motion to approve to hire Roby Conner as the IT Administrator for the Town of Edgewood. Councilor Holle seconded the motion.

VOTE: Councilor Jaramillo voted aye. Councilor Holle voted aye. Councilor Abrams voted aye. The motion carried.

- D. Discussion, Consideration and Action on the recommendation to hire a PT Custodian for the Town of Edgewood

MOTION: Councilor Abrams made a motion to approve to hire Raymolee Suda as the PT Custodian for the Town of Edgewood. Councilor Holle seconded the motion.

VOTE: Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Jaramillo voted aye. The motion carried.

- E. Discussion, Consideration and Action to accept Resolution No. 2018-19, AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICERS AND AGENTS FOR CAPITAL APPROPRIATIONS PROJECT FUND 89200 CAPITAL APPROPRIATIONS PROJECT SAP-18-C2292-STB FOR \$300,000.00

MOTION: Councilor Abrams made a motion to approve Resolution No. 2018-19, AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICERS AND AGENTS FOR CAPITAL APPROPRIATIONS PROJECT FUND 89200 CAPITAL APPROPRIATIONS PROJECT SAP-18-C2292-STB FOR \$300,000.00. WHEREAS, the Town of Edgewood in Santa Fe County of the State of New Mexico shall enter into a Grant Agreement with the State of New Mexico Environment Department, and WHEREAS, the agreement is identified as SAP I 8-C2292-STB Grant Agreement. NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF EDGEWOOD that: 1. Mayor John Bassett or Mayor Pro Tern John Abrams is authorized to sign the agreement for this project, and 2. Juan Torres, Clerk/Treasurer or his successors are OFFICIAL REPRESENTATIVES who are authorized to sign and request reimbursement requests and act as a single point of contact concerning all matters related to the grant agreement. Councilor Jaramillo seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Jaramillo voted aye. Councilor Holle voted aye. The motion carried.

- F. Discussion, Consideration and Action on Resolution No. 2018-20, AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICERS AND AGENTS FOR CAPITAL APPROPRIATIONS PROJECT FUND 89200 CAPTIAL APPROPRIATIONS PROJECT SAP-18-C2293-STB FOR \$100,000.00

MOTION: Councilor Abrams made a motion to approve Resolution No. 2018-20, AUTHORIZING THE ASSIGNMENT OF AUTHORIZED OFFICERS AND AGENTS FOR CAPITAL APPROPRIATIONS PROJECT FUND 89200 CAPITAL APPROPRIATIONS PROJECT SAP-18-C2293-STB FOR \$100,000.00. WHEREAS, the Town of Edgewood in Santa Fe County of the State of New Mexico shall enter into a Grant Agreement with the State of New Mexico Environment Department, and WHEREAS, the agreement is identified as SAP I 8-C2293-STB Grant Agreement. NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF EDGEWOOD that: 1. Mayor John Bassett or Mayor Pro Tern John Abrams is authorized to sign the agreement for this project, and 2. Juan Torres, Clerk/Treasurer or his successors are OFFICIAL REPRESENTATIVES who are authorized to sign and request reimbursement requests and act as a single point of contact concerning all matters related to the grant agreement. Councilor Holle seconded the motion.


VOTE: Councilor Jaramillo voted aye. Councilor Holle voted aye. Councilor Abrams voted aye. The motion carried.

III. PUBLIC COMMENT

None.

IV. CALENDAR REVIEW

- A. Next Regular Council Meeting – December 19, 2018 at 6:30 pm

 Initials

B. Town Offices Closed – December 24th at 12 Noon and December 25th for Christmas Holiday.


V. ADJOURN

MOTION: Councilor Holle made a motion adjourn the meeting of September 10, 2018. Councilor Jaramillo seconded the motion.

VOTE: All Councilors voted aye. The motion carried.


Mayor Bassett adjourned the meeting of September 10, 2018 at 5:17 p.m.

PASSED, APPROVED, AND ADOPTED THIS 19TH DAY OF SEPTEMBER 2018.



John Bassett, Mayor

ATTEST:



Juan Torres, Clerk/Treasurer

