

**MINUTES  
TOWN OF EDGEWOOD  
REGULAR COUNCIL MEETING – AUGUST 24, 2016 @ 6:30 P.M.  
EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD**

• **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: John Abrams, Sherry Abraham, Rita Loy Simmons, and Chuck Ring

Also Present: Clerk/Treasurer Juan Torres, Bonnie Pettee, Planning and Zoning, and Rebecca Sanchez, Staff.

• **PLEDGE OF ALLEGIANCE.**

**1. APPROVAL OF AGENDA.**

**MOTION:** Councilor Abrams made a motion to approve the Agenda.  
Councilor Simmons seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**2. APPROVAL OF CONSENT AGENDA.**

A. Approval of the Draft Regular Council Meeting Minutes of August 3, 2016

B. Acknowledge Receipt of the Draft Planning & Zoning Commission Meeting Minutes of August 1, 2016

C. Acknowledge Receipt of the Draft Library Board Meeting Minutes and Library Report for the month of July 2016

D. Acknowledge Receipt of the Parks & Recreation Committee Meeting Minutes for the month June 2016

E. Acknowledge Receipt of the Draft Animal Control Advisory Board Meeting Minutes for the months of July and August 2016

**MOTION:** Councilor Simmons made a motion to approve the Consent Agenda with comments  
Councilor Abrams seconded the motion.

Councilor Simmons stated she appreciated the thoroughness of the Library Report and their operation. She said that Parks & Recreation and Animal Control are doing a good job. She stated that Planning & Zoning Meeting Minutes are lengthy.

**VOTE:** All Councilors voted aye. The motion carried.

**3. MORIARTY VETERANS' MEMORIAL PRESENTATION – Mr. Mike Anaya & Mr. Steve Anaya.**

Mayor Bassett stated Mr. Mike Anaya and Mr. Steve Anaya are speaking about Moriarty's proposed Veterans Memorial, and will be presenting a presentation.

Mr. Steve Anaya stated in 2012 a proposed Veterans Memorial was brought forth, and in 2015 the City Council approved the conceptual drawings and \$150,000 towards the memorial park. He indicated this memorial park would be located in Moriarty at the city park, near their water tower. He stated that another 25,000 was given by the legislator. He specified Friday, August 26, 2016 is the deadline for the project bid. One question that has been brought up, is who would be on the wall? The choice was limited to the Estancia Valley. Mr. Steve Anaya stated they have been working close with the Veterans Groups such as The American Legion, DAV, and so that our Veterans could be recognized. He indicated their goal is to have this project started and close to completion by November 11, 2016, Veterans Day.

Mr. Mike Anaya stated the thought of a memorial park began four years ago, and so far they have raised \$26,000 he mentioned their goal is to reach a minimum of 50,000. To help reach that goal a Spaghetti Dinner and silent auction will be held in October 8<sup>th</sup> at 6pm located at Moriarty's Civic Center. Tickets would be sold at \$10. He stated donations are being accepted and any contribution of \$1,000 or more, the contributor would be recognized as a sponsor, and a plaque with their name would be mounted at the memorial park. He informed us that they have asked local banks around the Estancia Valley area for sponsorship, and have not received responses at this moment. Mr. Mike Anaya asked for the Town of Edgewood to donate \$5000 and then indicated local business and their donation amounts. Councilor Ring thanked the Anaya's for their presentation, and mentioned that the Town of Edgewood does have a Memorial Park planned and are still in the preliminary steps. Mr. Steve Anaya stated that anyone who served in combat and peacetime would be recognized. Mayor Bassett stated that the Town is currently going through the Infrastructure Capital Improvement Plan and we would need time to review and consider.

**4. MATTERS FROM THE MAYOR.**

**A. Approval to Hire Deputy Clerk**

Mayor Bassett introduced the candidate chosen for Deputy Clerk; Carla Salazar. He stated she has supervisory, grant funding, writing, planning town special events, ICIP, social media site FB Twitter, graphic design, INCODE, lodger tax and tax board experience.

Ms. Carla Salazar stated she has worked for the Town of Bernalillo for the past eight years. She informed us that she worked in the department of Community and Economic Development. Councilor Simmons asked if Ms. Salazar would be commuting from Bernalillo and she stated yes she would. Councilor Simmons asked Mayor Bassett who was on the Interview Committee. Mayor Bassett said, Clerk Treasurer Juan Torres, Interim Deputy Clerk Linda Holle, Finance Dora Garcia, and himself Mayor Bassett. Councilor Abraham asked what Ms. Salazar's experience with elections. Ms. Salazar indicated that she assisted the Clerk of Bernalillo in expanding election turn-out. Highest turn-out in Sandoval County. Councilor Ring asked if approved when could she start, she stated September 12<sup>th</sup> as she is involved with the Beer and Wine Festival in the Town of Bernalillo.

**MOTION:** Councilor Abrams made a motion to hire Carla Salazar as the new Deputy Clerk.  
Councilor Ring seconded the motion.

**VOTE:** Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abraham voted aye. and Councilor Abrams voted aye. The motion carried.

**B. Approval to Hire Planning & Zoning Administrator**

Mayor Bassett introduced the candidate chosen for The Planning & Zoning Administrator; Larry Sullivan. He stated the people on that interviewing board were: Clerk Treasurer Juan Torres, Interim Deputy Clerk Linda Holle, MRCOGG Regional Planner Sandy Gaiser, and himself. He reviewed Mr. Sullivan's experience beginning with stating Mr. Sullivan served on our Planning & Zoning Commission, he followed by listing his education accomplishments; Master of Landscape Architecture, Texas A & M, Bachelor of Arts at Baylor University, and a Law Degree at the University of Texas School of Law. He continued with his career interests that ranged from a Lawyer to Planning and Designing including as a Landscape Architecture. His licenses, certificates, and awards than followed.

Mr. Sullivan stated he is glad to be here and would like to indicate his future ideas for the Town of Edgewood. He stated Edgewood has resource challenges and strategic planning is crucial. He would like to become well acquainted with infrastructure, water, road, real-estate people, and community leaders. He stressed developing relationships, consciences, and awareness is very important.

The Governing Body discussed Mr. Sullivan's approach to Planning & Zoning discussions. They also discussed a commitment that was made with the current Code Compliance & Planning Assistant, and feel that the commitment is not being upheld. Mayor Bassett stated a new position was created last year, and under the terms of the New Mexico Administrative Code anytime a new position is created, vacant positions should be open for recruitment and must be advertised and open for all. He reiterated a section from the Pocket Guide for the New Mexico Municipal League; Power of Appointment, "The Mayor shall appoint all Municipal Officers and Employees, except those holding elective office, subject to the approval of majority of all members of the Governing Body." The Governing Body also discussed they believe it is inappropriate for Mayor to attend Planning & Zoning meetings due to Conflict of Interest and Ex-Parte Communication.

Councilor Simmons and Councilor Abraham stated they are not ready to hire a Planning & Zoning Administrator. Councilor Abrams stated their duty is hire someone in hopes that they will stay a while and hire in regards to their experience, and he believes that Mr. Sullivan is highly qualified to fulfill this position. Mr. Sullivan concluded by stating a meeting is needed to discuss a hard approval to meet with developers and the representative to iron out difficulties before it comes to a public discussion, and believes other commissioners believe the same. Mr. Sullivan is requesting the Pre-Application Meeting be restored, even for Minor Subdivision. Councilor Simmons had concerns of severance pay requested in his application. Mr. Sullivan stated that no severance pay was every negotiated.

**MOTION:** Councilor Abrams made a motion to hire Larry Sullivan as the new Planning & Zoning Administrator.  
Councilor Ring seconded the motion.

**VOTE:** Councilor Abrams voted aye. Councilor Abraham voted nay. Councilor Simmons voted nay. and Councilor Ring voted aye. The motion was tied, and Mayor Bassett stated that in a tie situation the Mayor may vote in order to break the tie. Mayor voted aye. The motion carried.

**C. State Hwy 344 & Church Road Intersection**

Mayor Bassett stated construction has begun at the intersection, but they have run into some problems. He stated more conduits were needed, and due to the sogginess of the dirt, more excavation is needed to get to solid ground so the sidewalks could be placed correctly. He mentioned the Town of Edgewood is looking to pave east on Church Street from where the State leaves off. Councilor Ring suggested semis be banned from church street. Mr. Juan Torres stated we would not ban all trucks as we have our trucks traveling to the waste plant, and we would look at a weight limit instead.

**D. Walmart Update**

Mayor Bassett reviewed the Walmart handout and the building color elevations in which we have to choose from. The Governing Body decided they rather have the brown building with the blue Walmart sign and grey metal roof over its current colors.

**5. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**

**A. First Choice Update – Councilor Ring**

Councilor Ring stated Mayor and himself has met with the County, First Choice, and the State Land Office. This meeting was to assure the land is secured for the First Choice Project, in addition the County passed a GO Bond question to place on ballet for November 8<sup>th</sup>. This will help secure the new clinic and the Northern Santa Fe County for a treatment center for mental illness. The Governing Body and the County is prohibited by State Law to promote or support the GO Bond. Councilor Ring stated the total the project goal is 9.3 Million, the GO Bond is for 3.5 Million, and First Choice has come up with 2.0 Million plus some appropriations from the Legislator. Mayor Bassett said the Town has the property on lease for the First Choice Project, but if the GO Bond passes Santa Fe County would like to take over the lease, since the GO Bond will be with Santa Fe County.

Councilor Simmons wanted to express her concerns with Mayor Bassett attending Planning & Zoning Meetings, and requested he refrain from attending.

Councilor Abraham informed of us of saddening news, Councilor Jose Aguilar from Artesia, New Mexico past away and his funeral arrangements are for August 25, 2016.

Councilor Abrams informed the Town that there is an abandoned vehicle on our new road, and wondered if there is any recourse. Chief Crow stated there are no guidelines for

abandoned vehicles. He stated if the vehicle is not being vandalized, and it is not in obstruction of view their hands are tied, but he will try to find the owner.

**6. TOWN OF EDGEWOOD POLICE REPORT – Chief Crow.**

A. Police Report and Animal Control Report for the month of July 2016.

Chief Crow reviewed the Police and Animal Control Report for the month of July 2016. He stated the month of July had 512 dispatch activities of which 191 were from Santa Fe Regional Dispatch and 321 self-initiated calls, 120 traffic stops, of that 70 citations were issued. There were 34 offense reports, 12 crash reports, and made 12 arrests. The Animal Control Division had 18 dispatch activities of which 11 were from the Santa Fe Regional Dispatch and 7 self-initiated. They took in 16 animals, adopted 5, and transferred 2 to other agencies and had 4 reclaimed. The total volunteer hours were 66 for the month of July.

Chief Crow stated Rocky Mountain Information Network agreed that our circumstances fall under the guidelines needed to apply for security cameras. The downfall to using this opportunity is the cameras are leased on a 30-90-day basis, which would be a temporary fix. He included that the Neighborhood Watch program is in the process being established.

Chief Crow sent a Thank You to Santa Fe County, State Police, and Torrance County for assisting us with the Run, Rally & Rock Parade and the First Responders Event.

Councilor Simmons noted some grammar errors on the Police Report.

Mayor Bassett stated a First Responders Event will be held on Saturday, August 27, 2016 from 4:30- 6:30pm at the McGrane Complex in Tijeras, everyone is invited.

**MOTION:** Councilor Abrams made a motion to approve the Police Report and Animal Control Report for the Month of July 2016.  
Councilor Simmons seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**7. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**

Mr. Albert Beckweth stated he is a resident of the Town of Edgewood and has been here for some time. He stated he will be moving due to some issues with the Town. He expressed his concerns with not having good drinking water, having no laundry mat or car wash, and Walmart traffic. He stated it is time for the Town of Edgewood to give back to the residents.

Ms. Janell Turner expressed her happiness with the Walmart changes requested by the Town of Edgewood. She informed the Governing Body that Mayor Bassett is allowed to attend Planning & Zoning Meetings, and so are Councilors, because they are elected by voters. She said, “they have the responsibility and discretion to act as they see fit within the law.” She informed us that Mayors’ Calkins, Stearley, Hill, and Bassett have all attended the Planning & Zoning Meetings, in which all the meeting she has attended none of the Mayors stay for the Quasi-Judicial Hearings.

**8. PUBLIC HEARING.**

**Quasi-Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required:** Bonnie Pettee verified notices were posted as requires.

**This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The affected parties will have the right to cross-examine persons giving testimony.**

**Confirmation of no conflict of interest or ex-parte communication.**

Councilor Abrams stated he had no ex-parte communication or conflict of interest. Councilor Abraham stated she had no ex-parte communication or conflict of interest. Councilor Simmons stated she had no conflict of interest or ex-parte communication. Councilor Ring stated he had no ex-parte communication or conflict of interest. Mayor Bassett affirmed he had no conflict of interest or ex-parte contact in this matter.

- A. Adoption of proposed Ordinance No. 2016-07 granting the approval of a zone change from R-1 Residential to RS-Residential & Services for property located at the SW corner of Hill Ranch Road & State Hwy 344, Lands of Fred C. and Betty G. Hill, Tracts 5A, 5B, 5C & Tract 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, NM.

Ms. Bonnie Pettee stated the applicant is seeking a Zone Change from R1-Residential to RS-Residential & Services for property located at the south west corner of Hill Ranch Road & State Highway 344. The intent is to build and operate a small neighborhood veterinary clinic which would primarily be used to treat dogs, cats, and possibly horses at a later date. She informed us that Hill Ranch Road has been paved and is maintained by the Town of Edgewood. She stated the applicants desire is to have an ingress and egress on both Hill Ranch Road and Hwy 344. She stated this property is located in a low lying area, which can occasionally retain water. It is not, however, located in a flood hazard area. She also informed us a note on the plat stated that the soil is moderate regarding limitations on septic systems and may require an alternative system.

Ms. Roni Merbler stated she was contacted by the land owner to sell these 20 acres. She is assisting the applicant that has purchased this land with the zone change. She informed the Governing Body of the process that led us to this point.

Mr. Glen Lucas had concerns of area 5A, 5B, 5C, and 5D. His concerns were if a lot line adjustment would be made, and what area would he build him home on. Ms. Merbler stated the applicant is unaware of what he would do with the other lots. She stated those lots were purchased, as the seller would only sell the 20 acres together.

Ms. Margarete Cox-Townsend had concerns that the area they are about to build on will flood, and how are they able to build on that land. Ms. Merbler stated the buyer has been notified that more money will be needed to develop lots and that an engineer is needed first. Ms. Cox-Townsend is concerned about the traffic on State Highway 344 and wonders who would make the access changes to that road. Mayor Bassett stated that would be up to the State Highway Department.

Mr. Stacy McDermott stated the area floods and having a paved road is problematic with the speeding that occurs, in which would be problematic with road access to the proposed veterinary clinic. He stated when they purchased the land they signed a Covenant which stated the area was only for a home subdivision. Their families concern is with the way the purchaser is dividing up the land, and how any future buildings could be located right behind their property. He requested if this zone change is passed that the land owner build a fence to divide the area from their home.

Councilor Abraham asked Mr. McDermott if he received a letter in the mail concerning this zone change. Mr. McDermott stated yes. Councilor Abraham reassured him that letters were sent out to all residents in the area. The Governing Body had concerns of the divided land and its lot line, along with the Covenant Mr. McDermott is speaking about. Mr. McDermott stated they did not bring the Covenant in question. Mayor Bassett asked if they have a Home Owners Association Meetings and have they attended any meetings. Mr. McDermott stated no Home Owners Association Meetings have ever been established.

Ms. Merbler thank the Governing Body, staff, and guest for allowing her to advocate for her applicant. She also stated that there is no personal gain for this other than her being the advocate for the seller and buyer.

**MOTION:** Councilor Simmons made a motion to approve the Adoption of proposed Ordinance No. 2016-07 granting the approval of a zone change from R-1 Residential to RS-Residential & Services for property located at the SW corner of Hill Ranch Road & State Hwy 344, Lands of Fred C. and Betty G. Hill, Tracts 5A, 5B, 5C & Tract 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, NM.  
Councilor Ring seconded the motion.

**VOTE:** Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abraham voted aye. and Councilor Abrams voted aye. The motion carried.

B. Adoption of Zone Map Amendment for property located at the SW corner of Hill Ranch Road & State Hwy 344, Tracts 5A, 5B, 5C, & 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, NM.

 Initials

**MOTION:** Councilor Simmons made a motion to approve the Adoption of Zone Map Amendment for property located at the SW corner of Hill Ranch Road & State Hwy 344, Tracts 5A, 5B, 5C, & 5D, Section 9, T10N, R7E, NMPM, Town of Edgewood, Santa Fe County, NM.  
Councilor Ring seconded the motion.

**VOTE:** Councilor Abrams voted aye. Councilor Simmons voted aye. Councilor Abraham voted aye. and Councilor Ring voted aye. The motion carried.

C. Adoption of proposed Ordinance No. 2016-05 granting the approval of a Municipal Environmental Services Gross Receipts Tax.

Mr. Torres introduced the requested Municipal Environmental Services Gross Receipt tax increase to 8.0625%. He stated this Gross Receipt Tax increase will be put towards the Wastewater Plant, and if passed would go into effect on January 1, 2017. He mentioned this would help the Wastewater Plant be self-sustainable. Mayor Bassett stated this is the item that was discussed at the last Budget Meeting.

Mr. Larry Sullivan stated adopting this ordinance would help the economic development as the Wastewater is close to capacity.

Ms. Turner stated she is concerned about the Town of Edgewood's financial future and believes the Town has annexed vacant land which the Town does not have the tax base to support, and she is in favor of this tax increase. She asked where would that put us in the ranking of local towns and its tax rate. Mr. Torres stated we will be the lowest in Santa Fe County, although the Tribal Land is still lower than us. He informed us that in regards to Bernalillo and Torraine County we will be the highest.

Councilor Abrams request the Public Hearing be closed before a Motion is made.

**MOTION:** Councilor Abraham made a motion to approve the Adoption of proposed Ordinance No. 2016-05 granting the approval of a Municipal Environmental Services Gross Receipts Tax.  
Councilor Simmons seconded the motion.

**VOTE:** Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abraham voted aye. and Councilor Abrams voted aye. The motion carried.

Mayor Bassett called for a break at 9:24 pm  
Mayor Bassett asked we go back into session at 9:41 pm

9. **RETRO66 HISTORY AND FUTURE PROJECTS PRESENTATION – Mr. Holden**  
Mr. Roger Holden and RETRO 66 presented his Re-Live slide show, in which recognizes the 535 miles of Historic US Route 66 in the State of New Mexico. His slide show introduced many travelers that came just to see and travel on Historic US Route 66. He mentioned some projects that RETRO has been a part of and projects that they are



planning. Their goal is to bring more travelers to shop in the Town of Edgewood when they visit Historic US Route 66.

**10. APPROVAL OF RESOLUTION 2016-14, 2019 NEW MEXICO SUMMER OF ROUTE 66 CELEBRATION.**

**MOTION:** Councilor Simmons made a motion to approve Resolution No. 2016-14, a Resolution to support the 2019 New Mexico Summer of Route 66 Celebration.  
Councilor Ring seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**11. APPROVAL OF CONCEPTUAL RECREATION PLAN FOR SEC. 16 TOWN COMMONS WITH TRESTLE BRIDGE LOCATION.**

Mr. Holden spoke about the handout showing the location of Section 16 and the future spot of the Town of Edgewood's Trestle Bridge. He stated an engineer is needed for a more precise layout, but the grant for refurbishing the bridge will close at the end of this month. This approval for the Conceptual Recreation Plan is needed to show that the Governing Body approves the Trestle Bridge for the Town of Edgewood. Mr. Holden stated this bridge was built in 1930 and removed from that location in 1980.

**MOTION:** Councilor Simmons made a motion to approve the Conceptual Recreation Plan for Section 16, Town Commons with Trestle Bridge Location.  
Councilor Ring seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**12. APPROVAL OF RESOLUTION 2016-09, EDGEWOOD 7 TRAIL APPLICATION FOR FY 2018/19 TAP FUNDS.**

Mr. Holden stated the Transportation Alternative Program Funding (TAP) for the Edgewood 7 Trail application has a deadline that is fast approaching and needs the Council to vote on this Resolution to proceed. He mentioned this trail will begin at Smiths going South to Windmill Road, and this location was chosen because of the percentage of homes in the area and it leads to businesses. He stated 14.56% is our local match which can be in-kind or soft cost.

**MOTION:** Councilor Simmons made a motion to approve Resolution 2016-09, A Resolution of Sponsorship for a New Mexico Department of Transportation, Transportation Alternative Programs (TAP) for Edgewood 7 Trail Application for FY 2018/2019 Tap Funds.  
Councilor Ring seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**13. APPROVAL OF RESOLUTION 2016-15, PARTICIPATION IN NMDOT COOP AGREEMENT.**

Mr. Torres stated this coop agreement is for the use of roads. The funds will be used for the Dinkle Road Project of chip seal and overlay. The total project cost is \$60,000 with the Town's match portion being \$15,000. He stated the State would reimburse the remaining cost of \$45,000.

**MOTION:** Councilor Simmons made a motion to approve Resolution No. 2016-15 a Participation in local Government Road Fund Program New Mexico Department of Transportation for the Dinkle Road project totaling \$60,000 and the Town of Edgewood's matching portion of \$15,000. Councilor Ring seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**14. PUBLIC HEARING.**

**Legislative Procedure:**

**A. ICIP DISCUSSION, RANKING OF PROJECTS & ACTION.**

Mr. Torres reviewed the Infrastructure Capital Improvement Plan (ICIP). He referred to the ICIP handout and informed the Council they would need to rank projects 1-57, with the top five being high priority. Mr. Torres informed the Governing Body of the handout titles: Rank, Project Title, Year, Project Cost, and the Council Rank. He included whether the project be in 2018 or 2022. If we look for grants or assistance the State Legislator, it would be asked if the project was placed on our ICIP. The Governing Body had discussion of all proposed projects and took into consideration all of the Wastewater proposed plans and discussions with Mr. Tappan Mahoney. The Governing Body came up with the top five being; 1. Wastewater Effluent Treatment 2. Water Reclamation Facility 3. Wastewater Collection (Church Street) 4. Edgewood 7 Trail and 5. Wastewater Collection (Cactus Road).

**15. MATTERS FROM THE CLERK/TREASURER.**

**A. Application for Drainage Study Grant through NMFA**

Mr. Torres stated the application for the Drainage Study needs approval so we can move forth for the grant. He stated no approval is needed as the approval came with the Resolution, and that this is just informational.

**B. Town of Edgewood Organizational Structure Discussion**

Mr. Torres and Mayor Bassett reviewed the Organizational Structure changes. The Council had some concerns of the Clerk-Treasurer being underpaid and some missing job descriptions with his title, that are covered with Clerk-Treasurer/Administrator title. Mr. Torres stated that the Town of Edgewood is his community and he recently indicated his budget concerns. He feels that it would be irresponsible of him to accept another title with higher pay at this time. He asked the Governing Body to let him earn the title and higher pay.

**MOTION:** Councilor Abrams made a motion to approve the Organizational Structure revised on 8/16/16 with the suggestion of Parks & Recreation consider adding a Youth Ad Hoc Advisory Committee.  
Councilor Ring seconded the motion.

**VOTE:** Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abraham abstained. and Councilor Abrams voted aye. The motion carried.

**C. Adoption of the Temporary Light/Modified Duty Policy**

Mr. Torres introduced the Temporary Light/Modified Duty Policy stating this will allow an injured employee to return to work at a modified capacity. This will allow them to come back to work sooner which would decrease our modifier with the insurance fund. He stated this will also show Town employees that we care about them and if they get hurt we will take care of them. They will not need to burn up their leave and use Family Medical Leave of Absence (FMLA) if there are not ready to return to their original position.

**MOTION:** Councilor Ring made a motion to approve the Temporary Light/Modified Duty Policy.  
Councilor Simmons seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**D. Adoption of On-Call Policy**

Mr. Torres stated the On-Call Policy is used for emergencies only, whether it be the Police Department or the Road Crew. The On-Call Policy states they will be guaranteed a minimum of two hours of pay and that pay would begin the minute they agree to coming in.

**MOTION:** Councilor Simmons made a motion to approve the On-Call Policy  
Councilor Ring seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**E. GRT Distribution Update**

Mr. Torres stated we received an e-mail from the New Mexico Municipal League indicating the computer system at the Taxation and Revenue Department crashed, and our Gross Receipt Tax (GRT) Distribution checks have not been received. They indicated they have since then fixed the computer system and we should receive our distributions no later than the end of the month in August.

**16. APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF JULY 2016.**

Mayor Bassett reviewed the Financial Report with Council. Councilor Abraham asked if past short falls were actually recovered in previous months. Mr. Torres stated that we could not be sure as the break down is not detailed in that situation.

**MOTION:** Councilor Ring made a motion to approve the Financial Report for the Month of July 2016.  
Councilor Simmons seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**17. ANNOUNCEMENTS and/or CALENDAR REVIEW.**

- A. Regular Council Meeting – September 7, 2016 @ 6:30 P.M.
- B. Regular Council Meeting – September 21, 2016 @ 6:30 P.M.

**NOTE: The Town Hall Offices will be closed on Monday, September 5, 2016 in observance of Labor Day.**

**18. FUTURE AGENDA ITEMS.**

- A. Public Hearing, September 7, 2016 – Notice of Appeal to the Town Council of a Minor Subdivision for property located at Woods End Ranch.
- B. Public Hearing, September 21, 2016 – Ordinance 2016-06, Adoption of New Speed Limits on Various Roads.

**19. CLOSED SESSION.**

**As per motion and roll call vote, pursuant to NMSA 1978, 10-15-1 (H) (7) the following will be discussed in Closed Session.**

**Mayor Bassett called for a Closed Session at 11:04 pm**

**MOTION:** Councilor Abrams made a motion to go into Closed Session at 11:04 pm.  
Councilor Abraham seconded the motion.

**VOTE:** Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Simmons voted aye. Councilor Ring voted aye.  
The motion carried.

- A. Possible Real Estate Transaction
- B. Certain Purchases
- C. Pending Litigation – Hellen Gonzalez v. Town of Edgewood; and Town of Edgewood Police Department, and Officer Chris Crespin, in his individual and official capacity; and Officer Jerod Kuchan, in his individual and official capacity; and Officer Anna Wendt, in her individual and official capacity; and Officer Jason Hunter, in his individual and official capacity; and Traci Hutson, in her individual and official capacity; and Sheri Raphaelson, in her individual capacity
- D. Settlement Agreement and Release – by and between Plaintiffs Chris Crespin and Anna Wendt and Defendant Town of Edgewood.

**Mayor Bassett called for an Open Session at 11:30 pm**

**MOTION:** Councilor Abrams a made a motion to go back into open session.  
Councilor Abraham second the motion.

**VOTE:** Councilor Ring voted aye. Councilor Simmons voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye.  
The motion carried.

**Councilor Abrams verified that only items noted were discussed and no actions were taken.**

**Councilor Abraham affirms no decisions were made and only the items listed were discussed.**

**Councilor Simmons affirms no decisions were made and only the items listed were discussed.**

**Councilor Ring affirms they discussed only the items on the Agenda, and made no decisions.**

**Mayor Bassett affirms they discussed only the items on the Agenda, and made no decisions.**

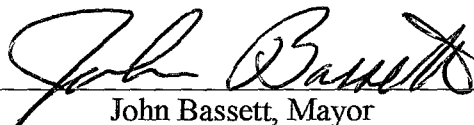
**20. ADJOURN.**

**MOTION:** Councilor Simmons made a motion to adjourn the meeting of August 24, 2016. Councilor Abraham seconded the motion.

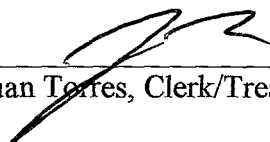
**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of August 24, 2016 at 11:31 p.m.

**PASSED, APPROVED AND ADOPTED THIS 7<sup>th</sup> day of SEPTEMBER, 2016**

  
\_\_\_\_\_  
John Bassett, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Juan Torres, Clerk/Treasurer