

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – SEPTEMBER 4, 2013 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

- **CALL TO ORDER.**

Mayor Hill called the meeting to order at 6:30 P.M.

Councilors Present: Chuck Ring, John Abrams, Sherry Abraham.

Councilors Absent: Rita-Loy Simmons

Also present was Ms. Kay Davis McGill, Administrator, Ms. Estefanie Muller, CMC, Clerk-Treasurer, and Mr. Charles Rennick, Town Attorney.

- **PLEDGE OF ALLEGIANCE.**

1. **APPROVAL OF AGENDA.**

MOTION: Councilor Abrams made a motion to approve the Agenda as presented. Councilor Ring seconded the motion.

VOTE: Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. The motion carried.

2. **APPROVAL OF CONSENT AGENDA.**

A. Approval of the Regular Council Meeting Minutes of August 21, 2013.

B. Acknowledge Receipt of the Planning & Zoning Commission Meeting Minutes of August 20, 2013.

MOTION: Councilor Abrams made a motion to approve the Consent Agenda. Councilor Abraham seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Ring voted aye. Councilor Abraham voted aye. The motion carried.

3. **MATTERS FROM THE MAYOR.**

A. Proclamation – Declaring September 17th – 23rd, 2013 as Constitution Week. Mayor Hill read the proclamation for the Council and public.

At this time Councilor Simmons was present.

B. Appointment of Committee for Annual Audit Exit Conference.

Mayor Hill reviewed this item for the Council and asked for approval of his appointment of Councilor Abraham to the Audit Committee.

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MOTION: Councilor Simmons made a motion to approve the Mayor's appointment of Councilor Abraham to the Audit Committee. Councilor Abrams seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. The motion carried.

C. Approval of Final Budget for 2013-14 by the Department of Finance & Administration.

Mayor Hill reviewed this item for the Council stating the letter in their packet indicates the Town's Final Budget has been approved by the Department of Finance and Administration.

4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Abrams asked about the stripping on the newly paved roads.

Ms. Davis McGill stated there is a warranty repair to correct a problem.

Councilor Abrams asked about the status of the roads after the last rain storm.

Mr. Norton Henninger described the location and status on road repairs and maintenance for the Council and Public. He also discussed the repair to the Wind Turbine server at the wastewater plant.

Councilor Abraham discussed the meeting she attended in preparation for this year's Hunt and Glow Event.

Councilor Simmons discussed the Municipal League meeting she attended in Taos.

Mayor and Council discussed the possibility of the County raising the minimum wage rate and whether or not it would affect the Municipality.

Councilor Simmons applauded Councilor Ring for all of his work with First Choice Medical and UNM.

5. MATTERS FROM THE ATTORNEY.

None.

6. MATTERS FROM THE MUNICIPAL JUDGE.

Judge White will not be present.

A. Report for the month of August, 2013.

Ms. Muller stated Judge White will present his report at the next meeting.

7. PUBLIC COMMENTS OF GENERAL MATTERS. (Note: Limit to 2 minutes per person).

Mr. John Bassett asked if the public would be able to attend the meeting scheduled for September 24th with Mr. VanVleck of the Municipal League.

Mayor Hill responded it would be open to the public but they would need to focus Mr. VanVleck's time to educating the Council and Commission.

Mr. Bob Leibman discussed roads, specifically in Hermosa Montana subdivision and the problems on Entranosa Road.

Mr. Ron Ray thanked the Council and staff for their efforts in repairing the damage to Entranosa Road.

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8. **SANTA FE COUNTY I.C.I.P. PRESENTATION – Mr. Craig O’Hare.**
Mayor Hill described the I.C.I.P. process and requirements. He then introduced Mr. Rudy Garcia of the Santa Fe County Public Works Department. Mr. Rudy Garcia made a presentation to the Council and Public regarding the I.C.I.P. for Santa Fe County.
Mayor and Council thanked Mr. Garcia for his presentation.

9. **PUBLIC HEARING.**
Quasi Judicial Procedure: Certification that Public Notice of this Meeting has been posted as required:

Mayor Hill called for the public hearing and described the process for the Council and Public.

Ms. Muller certified that public notice had been posted as required.

This case is being heard under provisions required by the New Mexico Court of Appeals intended to protect the rights of all parties and their witnesses and the swearing in of all parties giving testimony. The affected parties will have the right to cross-examine persons giving testimony.

Confirmation of no conflict of interest or ex-parte communication.

Councilor Simmons confirmed no conflict of interest or ex-parte communication.

Councilor Abraham confirmed no conflict of interest or ex-parte communication.

Councilor Ring confirmed no conflict of interest or ex-parte communication.

Councilor Abrams confirmed no conflict of interest or ex-parte communication.

Mayor Hill confirmed no conflict of interest or ex-parte communication.

A. Proposed Ordinance No. 2013-02.

Request for Annexation, requesting R-1 (Residential Zoning) for property located at Tract 13 & 14, Division of Lands of Raymond Moomey, SW ¼ of Section 27, T11N, NMPM, Santa Fe County, NM, located east of 344 and North of Kings Highway, consisting of 10 acres.

Ms. Davis reviewed this item for the Council.

At this time Ms. Davis McGill was sworn in by Ms. Muller.

Mayor Hill asked Ms. Davis McGill for certification the application submitted was complete and accurate.

Planning & Zoning Chairman Gabel stated the Commission had reviewed the application and found it to be appropriate for annexation into the Town of Edgewood.

Council discussed the zoning of the contiguous properties.

Ms. Davis McGill responded stating the majority of the contiguous properties were zoned R-1 Residential and consisted of 5 acre lots. She added there is a Church to the South that has (S-U) Special Use Zoning.

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Mayor Hill asked for confirmation that the posting requirements for the Public Hearing had been met.

Ms. Davis McGill confirmed they had.

Mayor Hill called for public input and there was none. He then asked for a decision from Council.

MOTION: Councilor Ring made a motion to adopt Ordinance No. 2013-02 An Ordinance granting the petition to annex approximately 10 acres, property to be zoned R-1 Residential. Councilor Abrams seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. The motion carried.

Mayor Hill closed the Quasi Judicial Public Hearing.

10. PUBLIC NOTICE OF INTENT TO ADOPT.

Certification that Public Notice of this Meeting has been posted as required:

Ms. Muller certified that public notice had been posted as required.

A. Infrastructure Capital Improvement Plan (I.C.I.P.) for 2015-2019 By Resolution No. 2013-20.

Mayor Hill reviewed the I.C.I.P from last year stating this would be a good starting place for this year.

Mayor and Council discussed the items on the list as well as the priority of these items.

At this time Mayor Hill called for Public Comment.

Mr. John Bassett discussed the wastewater effluent lines stating it had not brought in the businesses as expected and suggested they move it to the position behind trails on the priority list since there seems to be more interest in trails at this time. He added that it is helpful to call out specific roads on the list, Horton Road being a good one.

Mayor Hill stated they should keep in mind the needs of the Edgewood/Moriarty School District and the Medical Facility when considering the extension of the wastewater lines to Section 16. He added that the trail system may be more likely to receive funding since it requires less money and that may be a good reason to move it up on the list.

Mr. John Carpenter stated he was in agreement with Mr. Bassett in that the Trail System could be moved up on the list. He also discussed water conservation on Section 16 indicating the landscape architect had stated it would be incorporated. He added that sometimes the large developers will develop the areas in the flood plains first then add the buildings around it. The trails systems are highly favored by the community and would offer water conservation and enhance the development ability of Section 16.

Mayor Hill asked for a motion that would enumerate and rank the priorities for the I.C.I.P. He polled the Council and listed the items in the following order:

1. Municipal Arterial Paving
2. Section 16 Trail System
3. Wastewater Affluent Line Extension
4. Animal Shelter

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MOTION: Councilor Abrams made a motion to approve Resolution No. 2013-20 adopting the I.C.I.P. for 2015-2019 to include:

1. Municipal Arterial Paving Improvement excepting the amounts as listed in the previous plan.
2. Trail System for Section 16
3. Wastewater effluent line extension
4. Animal Shelter

Councilor Abraham seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. The motion carried.

11. MATTERS FROM THE ADMINISTRATOR/PLANNER.

A. Wildlife West – Approval for 2013 Summer Program in the amount of \$3,424.36. Ms. Davis McGill reviewed this item requesting approval for funding to reimburse Wildlife West for costs accrued during their Summer Program that were not covered by the grant from Santa Fe County.

MOTION: Councilor Simmons made a motion to approve reimbursement of Wildlife West for the 2013 Summer Program in the amount of \$3,424.36 as well as the budget adjustment as required. Councilor Abrams seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Ring voted aye. Councilor Abraham voted aye. Councilor Simmons voted aye. The motion carried.

B. Requesting Approval to Hire Part-time Grounds Maintenance Position. Ms. Davis McGill reviewed this item stating the Town needs a part time employee to help with a variety of grounds maintenance projects.

MOTION: Councilor Abrams made a motion to approve hiring a part time maintenance worker. Councilor Simmons seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. The motion carried.

C. Advertisement for the Secretary-Receptionist Position Update. Ms. Davis McGill reviewed this item for the Council stating the receptionist that had been hired decided to pursue other employment and they are advertising again to fill the position.

12. ANNOUNCEMENTS and/or CALENDAR REVIEW.

A. Joint Session Training – Town Council/Planning & Zoning Commissioners - Tuesday September 17, 2013 @ 6:00 p.m. (Edgewood Community Center).

____ Initials

- B. Regular Council Meeting – September 18, 2013 @ 6:30 P.M.
 - C. Regular Council Meeting – October 2, 2013 @ 6:30 P.M.
 - D. Town Hall Meeting – Section 16 Master Plan – Saturday September 21, 2013 @ 10:00 a.m. Edgewood Middle School Cafeteria.
- Mayor Hill reviewed this item and corrected the date for the Town Council/Planning & Zoning Commission Joint Training Session to September 24, 2013

13. FUTURE AGENDA ITEMS.

Mayor Hill stated he would request a discussion of the Organizational Chart, Community Center repairs and painting, as well as Agenda format be placed on a future agenda.

14. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn. Councilor Abrams seconded the motion. Councilor Abrams seconded the motion.

VOTE: All Councilors voted in favor.

Mayor Hill adjourned the meeting at 8:35 P.M.

PASSED, APPROVED and ADOPTED this 18th day of September, 2013

Brad E. Hill, Mayor

ATTEST:

Estefanie B. Muller, Clerk-Treasurer