

**AGENDA-TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – DECEMBER 18, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation are encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for November 20, 2019
- B. Town Council Meeting Minutes for December 4, 2019
- C. Planning and Zoning Commission Meeting Minutes for November 19, 2019
- D. Parks and Recreation Report for the month of November
- E. Planning and Zoning Report for the month of November
- F. Code Enforcement Report for the month of November
- G. Wastewater Report for the month of November
- H. Police Department Report for the month of November
- I. Animal Control Report for the month of November
- J. Court Report for the months of October and November

**III. DISCUSSION ITEMS**

- A. Public Comment on General Matters
- B. Matters from the Councilors
  - a. Councilor Audrey Jaramillo
  - b. Councilor Sherry Abraham
  - c. Councilor John Abrams
  - d. Councilor Linda Holle
- C. Matters from the Clerk/Treasurer
- D. Matters from the Mayor

**IV. ACTION ITEMS**

- A. Public Hearing (Quasi-Judicial) on the application of a Zone Change of one lot from R1 Residential 1-acre lot to SU- Special Use. Lot 1 Blk 2, Tierra Linda, T10 N R7E Section 28, of 5.3 acres, aka 5 Entrada Del Norte, NMPM, Town of Edgewood, Santa Fe County, New Mexico.
- B. Discussion, Consideration and Action on Ordinance 2019-07 making an amendment to the Zone Map.
- C. Discussion, Consideration and Action on Resolution 2019-24 - 2020 Holiday Calendar
- D. Discussion, Consideration and Action on Resolution 2019-25 - A Resolution to move Town of Edgewood operations to a 100% renewable energy goal
- E. Discussion, Consideration and Action on the Financial Report for the month of November 2019

**V. CALENDAR REVIEW**

- A. Town Offices Closed December 24<sup>th</sup> at 12 Noon and December 25<sup>th</sup> for Christmas Holiday.
- B. Next Regular Town Council Meeting- TBD
- C. Special Council Meeting: Comprehensive Land Use Plan – January 11, 2020 @ 11:00 a.m.

**VI. ADJOURN**

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 171A State Rd. 344, at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505)286-4518, or by e-mail at [clerk@edgewood-nm.gov](mailto:clerk@edgewood-nm.gov) if a summary or other type of accessible format is needed. The complete council packet may be viewed on the web, visit [www.edgewood-nm.gov](http://www.edgewood-nm.gov) and click on Agendas and Minutes.

**MINUTES  
TOWN OF EDGEWOOD  
REGULAR COUNCIL MEETING – NOVEMBER 20, 2019 @ 6:30 P.M.  
TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, Linda Holle, and Audrey Jaramillo

Also Present: Clerk/Treasurer Juan Torres, Planning and Zoning Administrator Tawnya Mortensen, Chief Ron Crow, Administrative Assistant Amelia Alderete, and Secretary Courtney LaBrum.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

Mayor Bassett requested to move item IV.A. before item III.A.

**MOTION:** Councilor Abrams made a motion to approve the agenda moving item IV.A. before item III.A. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for November 6, 2019
- B. Planning and Zoning Meeting Minutes for October 8, 2019
- C. Library Quarterly Report for Quarter 4 FY19 and Quarter 1 FY20
- D. Parks and Recreation Report for the months of September and October 2019
- E. Planning and Zoning Report for the months of September and October 2019
- F. Code Enforcement Report for the months of September and October 2019
- G. Police Department Report for the months of September and October 2019
- H. Animal Control Report for the months of September and October 2019
- I. Court Report for the month of September 2019
- J. Wastewater Report for the month of October 2019
- K. Call for a Public Hearing on a Zone Change of one lot from R1 Residential 1-acre lot to SU – Special Use. Lot 1, Blk 2, Tierra Linda, T10N R7E Section 28, of 5.3 acres, aka 5 Entrada Del Norte, NMPM, Town of Edgewood, Santa Fe County, New Mexico.

Councilor Abraham requested to pull from the Consent Agenda item J. for further discussion.

Councilor Holle requested to pull the Town Council Meeting Minutes for November 6<sup>th</sup>.

**MOTION:** Councilor Abraham made a motion to approve the Consent Agenda removing item J. for discussion and item A. for further work. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Councilor Holle suggested an edit to page 4 regarding the language of the adjournment of the meeting and Councilor Jaramillo suggested an edit to include the comment regarding nepotism made by Karen Kiser during Public Comment.

**MOTION:** Councilor Jaramillo made a motion to approve the Town Council Meeting Minutes for with the suggested edits. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Councilor Abraham asked about the wastewater report. She asked if sampling and testing of the commercial properties is being done to ensure compliance. Mr. Torres stated that he would have to speak with the Wastewater Operator, Mike Garcia and he would get back to Council.

**MOTION:** Councilor Abraham made a motion to approve the wastewater report. Councilor Abrams seconded the motion.

**VOTE:** All Councilors voted aye.

#### IV. ACTION ITEMS

- A. Discussion, Consideration and Action on the recommendation to appoint K.R. Scott to the Parks and Recreation Advisory Board of the Town of Edgewood

K.R. Scott introduced himself and expressed his interest in being on the Parks and Recreation Advisory Board.

**MOTION:** Councilor Holle made a motion to approve the recommendation to appoint K.R. Scott to the Parks and Recreation Advisory Board of the Town of Edgewood. Councilor Abrams seconded the motion.

Councilor Jaramillo stated that she attended the last Parks and Recreation meeting and stated that some of the previous committee members were not aware that they were no longer serving on the committee and asked for an explanation. Mayor Bassett stated that terms expired and Mr. Scott is coming forward tonight expressing his interest in serving.

Councilor Jaramillo asked that Ray Seagers come up to speak. Mayor Bassett asked Council for a roll call vote to hear from Ray Seagers.

**VOTE:** Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted nay. Councilor Holle voted nay.

Councilor Abraham asked how many open positions there are on the Committee Board. Mayor Bassett stated there are currently two open positions.

**VOTE:** Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted nay. The motion carried.

#### III. DISCUSSION ITEMS

- A. An update from the Santa Fe County Treasurer's Office: Patrick Varela, Treasurer. Regarding the Santa Fe County Outreach Program

Mr. Varela spoke about the Outreach Program that is taking place at the Senior Center and spoke about the schedule. He spoke about House Bill 407 and stated that it impacted mailings for around 8,000 residents and stated that some of the distributions may be delayed.

- B. Introduction of the 2019 Land Use Comprehensive Plan of the Town of Edgewood presented to the Governing Body by Maida Rubin from MRCOG (The Mid Region Council of Governments) and members of the Comprehensive Plan Committee of the Town of Edgewood. The intent is to present the plan to members of the Governing Body and then at a future council meeting bring forth a Resolution asking the members of the Governing Body if they will accept and adopt the Comprehensive Plan.

Ms. Rubin presented the Comprehensive Land Use Plan and gave a summary of the workshops and the process leading up to the presented document. She stated that this is a vision document, not an implementation.

Councilors Abraham and Councilor Jaramillo expressed their concerns with the document. They suggested changes to be made regarding the language about the PER (Preliminary Engineering Report) for the water system purchase, the timeframe regarding long-range water needs, and adding language regarding language about the current wastewater system.

C. Public Comment on General Matters

The Governing Body entertained Public Comment from the following Residents:

- Jerry Powers
- David Anderson
- Sabine Price
- Linda Hill
- Eric Schultz
- Joe Wertz
- Cheryl Hunnicutt
- Chris Orr
- Paula Alexander Sucher
- Chuck Ring
- Cheryl Huppertz
- Ray Seagers
- Tony Jaramillo
- Gerald Curtis
- Nancy Adamson
- Gary Hill

D. Matters from the Councilors

a. **Councilor Audrey Jaramillo**

Councilor Jaramillo thanked the public for their attendance and stated that public input is important. She spoke about the Cactus/Main/Church sewer line and stated that she was unaware that the line went through Bassett property. She stated that she would like to see the ICIP regarding the 344 Road Project be brought back to Council for clarification. She also requested Resolution 2004-07 be put on a future agenda.

b. **Councilor Sherry Abraham**

Councilor Abraham asked what the old Town Hall is listed at. Mayor Bassett stated he didn't know at the moment. Councilor Abraham also asked about getting headset microphones for Council meetings so the public can hear better. She asked what employment positions the Town currently has open and expressed her disappointment in the Legislative Breakfast being cancelled.

c. **Councilor John Abrams**

Councilor Abrams thanked the public for coming out. He stated he has received messages from the public and is working on responding to those messages. He spoke about the Central New Mexico Electric Coop solar meeting taking place on November 21, 2019 and urged people to attend. He commented on the email exchanges on the Next Door app and questioned Councilor Abraham's residency status.

d. **Councilor Linda Holle**

Councilor Holle stated that she attended the meeting that took place on November 14<sup>th</sup> and addressed some of the concerns brought up by the public at that meeting and gave clarification on topics including the new Council meeting guidelines, the Public Comment time limit, placement of Public Comment on Council agendas, the Local Election Act, and Closed Sessions.

E. Matters from the Clerk/Treasurer

Clerk/Treasurer Juan Torres spoke about the New Mexico Department of Finance and Administration Budget Conference that took place on November 13-16, 2019 and spoke about the updates that were presented during the conference. He also advised that he is still looking into other banking options and will present the financial report at the next council meeting.

- F. Matters from the Mayor
  - a. Proclamation-National Diabetes Month

Mayor Bassett presented the Proclamation and declared November be National Diabetes Awareness Month.

He also spoke about the history of the wastewater treatment plant and sewer line extension and provided documentation. He addressed some of the concerns he has heard from the public. He also addressed the issue of nepotism and apologized for the oversight and stated that there was no willful intention behind it.

Mayor Bassett called for a break at 9:08 p.m.  
Council returned to Open Session at 9:13 p.m.

**IV. ACTION ITEMS**

- B. Discussion, Consideration and Action on Mayor Bassett’s recommendation to move funds left over from a bond election from Program Funds to Debt Servicing Funds which would provide some debt relief for those who voted in the bond election.

Clerk/Treasurer Juan Torres presented the options to Council. He stated that a special election can be held or they can apply the funding to debt service and provide debt relief to the tax payers on their property tax for a couple of years.

**MOTION:** Councilor Abrams made a motion to apply the funds to debt service. Councilor Jaramillo seconded the motion.

**VOTE:** Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Holle voted aye. The motion carried.

**V. CALENDAR REVIEW**

- A. Next Regular Council Meeting – December 4, 2019 @ 6:30 p.m.
- B. Town Offices Closed for Thanksgiving Holiday-November 28-29, 2019
- C. Christmas Tree Lighting at Venus Park – December 6, 2019 @ 5:30 p.m.

Councilor Abraham asked about adding an “Old Business” section to future agendas.

**VI. ADJOURN**

**MOTION:** Councilor Holle made a motion to adjourn the meeting. Councilor Abrams seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of November 20, 2019 at 9:26 p.m.

**PASSED, APPROVED, and ADOPTED this 18<sup>th</sup> day of December 2019.**

---

John Bassett, Mayor

**ATTEST:**

---

Juan Torres, Clerk/Treasurer

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – DECEMBER 4, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, Linda Holle and Audrey Jaramillo.

Also Present: Clerk Treasure Juan Torres, Deputy Clerk Carla Salazar, Planning and Zoning Tawnya Mortensen, Chief of Police Ron Crow and staff Amelia Alderete and Courtney LaBrum.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**MOTION:** Councilor Abrams made a motion to approve the agenda. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA**

A. Town Council Meeting Minutes for November 20, 2019

B. Planning and Zoning Commission Meeting Minutes for November 12, 2019

Councilor Jaramillo requested that the Town Council minutes be pulled for changes. She requested changes to be made specific to the comments regarding nepotism. She also requested the Planning and Zoning minutes be pulled and was advised that she couldn't pull Planning and Zoning minutes. She was also asked to provide the specific changes she would like made to the Council minutes to staff for changes.

**MOTION:** Councilor Abrams made a motion to approve the consent agenda. Councilor Abraham seconded the motion.

**VOTE:** Councilor Abraham voted aye, Councilor Abrams voted aye, Councilor Holle voted aye, Councilor Jaramillo voted nay. The Motion carried.

**III. DISCUSSION ITEMS**

A. Public Comment on General Matters

The Governing Body entertained public comment from the following:

Jerry Powers

Heather Mitchell

Eric Schultz

Linda Burke

Shannon Tune

Jeremy Tune

Thatcher Tune

Karen Kiser

Ray Seagers

Keagan Tune

B. PUBLIC MEETING: 2019 Town of Edgewood Comprehensive Land Use Plan presented to the Governing Body by Maida Rubin from MRCOG (The Mid Region Council of Governments) and members of the Comprehensive Plan Committee of the Town of Edgewood.

Maida Rubin reviewed the edits she made to the Comp plan that the Council had requested her to make at the previous meeting. Councilor Abraham voiced her concerns and listed several edits she would like made to the document, including having a map that shows where the sewer lines are already in the ground and including language regarding residential hookups, the 40 acres of BLM land, the Equestrian Center, a correction to the trails map, update to the transportation section to include all transportation options, she suggested edits to multiple sections regarding time frames, and suggested we remove the words affordable housing. Ms. Rubin addressed some of Councilor Abraham's concerns. Clerk/Treasurer Juan Torres offered clarification on the Equestrian Center, he stated that the Town doesn't lease that property, though there was a maintenance agreement that expired in 2012.

Councilor Jaramillo asked about the survey results of the questionnaire. Ms. Mortensen suggested that the Survey results be added to the document as an appendix for reference. She also asked about including in the document a reference of Section 16. She also stated that she was concerned about the nepotism and the tainted process that this went through and asked what could be done to remedy the situation. Ms. Rubin stated that the whole process was very open in all regards and that at no point was the discussion centered on anything that impacted the Mayor's property and stated that Ms. Huppertz was a great participant in the process.

C. Public Comment on the Comprehensive Land Use Plan

Tom McGill stated that he wasn't heard at the Public meeting for the Comp Plan

Martha Eden stated that she feels the Comp Plan is not business friendly.

Brad Hill spoke about affordable housing.

Eric Schultz stated that he felt the Comp Plan is not ready.

Jerry Powers stated that he agreed with Mr. McGill that he felt he was not heard at the Comp Plan meetings. He stated that all the work that was done with Cheryl Huppertz on Planning and Zoning could be undone. He believes the Comp Plan process was flawed and tainted.

Linda Burke pointed out some editorial fixes in the Comp Plan document and suggested extending the contract of MRCOG (The Mid Region Council of Governments) to finish up the Comp Plan.

Karen Kiser stated that she felt that she was put off during the Comp Plan meetings and by staff she voiced her concerns with the process and stated that she felt the Comp Plan is not ready.

Mayor Bassett stated that the meetings were open to the public and public input was compiled and added to the document.

Ray Seagers stated that he felt the meetings were guided and pushed. He spoke about the statistics of the water systems and his concerns regarding the Equestrian Center.

Phil Anaya asked about who is going to administer the Comp Plan once the contract with MRCOG is over. He stated there is a lack of communication.

D. Matters from the Councilors

a. **Councilor Audrey Jaramillo**

Councilor Jaramillo thanked the public for voicing their concerns. She spoke about the Cactus/Church/Main sewer line vote and that she had concerns with the non-disclosure part of it going through private land and asked about the easement. She also requested to have Resolution 2004-07 and a clarification on the 344 ICIP Project put on a future agenda. She also stated that she would like to have a Public Hearing on EPCOR sooner rather than later.