

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – SEPTEMBER 4, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, and Linda Holle

Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, Planning and Zoning Administrator Tawnya Mortensen, Chief of Police Ron Crow, and Administrative Assistant Amelia Alderete.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

Mayor Bassett spoke about the Parliamentary Procedure Workshop that was held on August 16, 2019 with New Mexico Municipal League Attorney, Randy VanVleck. He spoke about the changes that are coming forth as recommended by Mr. VanVleck regarding running a more organized Council meeting.

**II. CONSENT AGENDA**

A. Town Council Meeting Minutes for August 14, 2019

B. Planning and Zoning Commission Meeting Minutes for July 23, 2019

C. Call for a Public Hearing: Ordinance 2019-03: An ordinance repealing and replacing Ordinance 2017-02 the Subdivision Ordinance of the Town of Edgewood to be heard October 2, 2019

D. Call for a Public Hearing: Ordinance 2019-03: An ordinance repealing and replacing Ordinance 2017-02 the Subdivision Ordinance of the Town of Edgewood to be heard October 2, 2019

Mayor Bassett requested to pull item D. for discussion. Councilor Holle requested to pull item A. for further work.

**MOTION:** Councilor Abrams made a motion to approve the Consent Agenda with the amendment of pulling Item D for discussion and A for further work. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett stated that Item D as listed in the Agenda was a typographical error. The Call for a Public Hearing should read Ordinance 2019-04: An ordinance repealing and replacing Ordinance 2018-08 the Zoning Ordinance of the Town of Edgewood to be heard October 2, 2019.

**MOTION:** Councilor Abraham made a motion to approve item D on the agenda with the aforementioned change. Councilor Abrams seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**III. DISCUSSION ITEMS**

A. Wastewater Collection System Expansion Project Wrap Up Report: Cody Sipes, Smith Engineering  
Mr. Sipes gave an update on the completion of the Wastewater Collection System Expansion Project.

B. Public Comment on General Matters.  
The Governing Body considered Public Comment.

C. Matters from the Councilors

a. **Councilor Sherry Abraham**

Councilor Abraham spoke about the extended terms of the Governing Body.

**b. Councilor John Abrams**

Councilor Abrams stated that he was glad to see the Zoning Ordinance changes moving forward.

**c. Councilor Linda Holle**

Councilor Holle spoke about the First Choice Bus Tour she attended. She also spoke about the Parliamentary Procedure training.

Councilor Jaramillo joined the meeting at 6:51 p.m.

**d. Councilor Audrey Jaramillo**

Councilor Jaramillo spoke about the New Mexico Municipal League Annual Conference she attended. She gave an updated on PERA and also spoke about the Parliamentary Procedure training and the changes coming forth.

**D. Matters from the Clerk/Treasurer**

Clerk Treasurer Juan Torres stated that he is currently obtaining CES (Cooperative Education Services) quotes for installing Solar at the Wastewater Treatment Plant.

Councilor Abraham asked if the Town was still planning on connecting the Police Department and the Community Center to the sewer line. Mr. Torres stated yes, that is still the plan. Councilor Jaramillo asked about legal expenses she inquired about a couple meetings ago. Mr. Torres stated he would look into it and email her the information the next day. Councilor Jaramillo also stated that she would like to discuss policies with Mr. Torres as well.

**E. Matters from the Mayor**

Mayor Bassett detailed the Parliamentary Procedure training and the changes coming forth. He showed a video of the new mower at work. He announced the Town of Edgewood Open House and 20 Year Anniversary Celebration that is taking place on Friday, September 20, 2019. He also spoke about Niche.com 2020 ranking and some East Mountain schools were recognized as some of the best schools in the Albuquerque Area. Lastly, he spoke about Councilor Ring being honored by First Choice, he was awarded a plaque for his contributions.

**IV. ACTION ITEMS**

- A. PUBLIC HEARING:** Discussion, Consideration and Action on Ordinance 2019-02: An Ordinance Adopting a Business Registration Fee, Providing for Registration for all Business, Provided for Enforcement and Imposing Business License Fees, which would repeal and replace Ordinance 2011-01.

Planning and Zoning Administrator, Tawnya Mortensen presented Ordinance 2019-02 and the changes to the Business Registration Ordinance. Council discussed changes to grammar and wording and suggested edits. Councilor Abraham suggested increasing the number from one to four times per year under Section 1. Item C.

Ray Seagers stated that he would like to see some exemptions included.

Linda Burke stated that we need to be more business friendly and the one time per year requirement under Section 1. Item C. should be increased.

Jerry Powers suggested not implement the Business Registration Ordinance as he believes it causes a hardship for new small businesses.

**MOTION:** Councilor Abraham made a motion to approve Ordinance 2019-02 with the following changes: Correcting the spelling of Ordinance on page 1, in Section 1. Item C. removing the words "male or female", replace "products" with "goods or services", replace 1 time to 4 times, and add "calendar" to year. And in the second paragraph in Section 3, replace the words "may or may not" with "do not". Councilor Jaramillo seconded the motion.

Councilor Holle stated that it would be tough to regulate more than once a year. Councilor Abrams stated that it should stay at once per year.

**VOTE:** Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Holle voted nay. The motion carried.

B. Discussion, Consideration and Action on Resolution 2019-19: A Resolution Authorizing the Disposition of Town of Edgewood Personal Property

**MOTION:** Councilor Abrams made a motion to approve on Resolution 2019-19: A Resolution Authorizing the Disposition of Town of Edgewood Personal Property. Councilor Jaramillo seconded the motion.

Clerk/Treasurer, Juan Torres presented the items for disposal and showed pictures of each item.

**VOTE:** Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Holle voted aye. Councilor Jaramillo voted aye. The motion carried.

C. Discussion, Consideration and Action on Resolution 2019-20: A Resolution Authorizing Wage Increases for Town of Edgewood Employees.

**MOTION:** Councilor Holle made a motion to approve Resolution 2019-20: A Resolution Authorizing Wage Increases for Town of Edgewood Employees. Councilor Abrams seconded the motion.

Clerk/Treasurer, Juan Torres presented Resolution 2019-20.

Councilor Holle thanked the Departments for coming together and looking out for staff. Councilor Abraham asked about the Planning and Zoning budget item for \$20,000. Mr. Torres stated the line item was the clean and lien budget. Councilor Abraham suggested postponing the raise for all employees that are still on probation until after they have completed their probationary period. Councilor Jaramillo stated that raises are important and complimented the departments for their contributions. Mayor Bassett also complimented the departments for the contributions.

Councilor Abraham requested adding a friendly amendment to the motion postponing all raises for employees until after they have completed their probationary period.

**MOTION:** Councilor Jaramillo made a motion to approve Resolution 2019-20 with the amendment of withholding the raises of all employees on probation until they have completed probation. Councilor Abraham seconded the motion.

**VOTE:** Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted nay. Councilor Holle voted nay. Mayor Bassett voted nay.

Mayor Bassett stated that this brings us back to the original Motion made by Councilor Holle.

**VOTE:** Councilor Abrams voted aye. Councilor Holle voted aye. Councilor Jaramillo voted aye. Councilor Abraham voted nay. The motion carried.

D. Discussion, Consideration and Action on the Financial Report for the month of July 2019.

**MOTION:** Councilor Holle made a motion to approve the Financial Report for the month of July 2019. Councilor Abrams seconded the motion.

Councilor Holle asked about the \$49,000 expenditure to Aspire Hotels and asked if Scott McCall would be attending a Council meeting to present in the future. Mr. Torres stated yes, he is coordinating with Mr. McCall.

Mr. Torres went on to present the Financial Report.

Councilor Abraham asked about the Nationwide Retirement Solutions expenditure. Mr. Torres stated that Nationwide is an optional retirement for employees, which are employee deductions, the Town does not match.

**VOTE:** Councilor Holle voted aye. Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. The motion carried.

**V. CALENDAR REVIEW**

- A. Next Regular Council Meeting – September 18, 2019
- B. Town of Edgewood’s Open House-September 20, 2019 @ 4pm to 6pm
- C. Town of Edgewood’s 20 Year Celebration-September 20, 2019 @ 6pm to dark
- D. Woofstock at the Soccer Field Park: September 21, 2019

Councilor Jaramillo stated that per the Parliamentary Procedure Training in the Calendar Review section would be the place for Council to request agenda items they would like to see on a next agenda. Councilor Jaramillo requested to see on a future agenda the Ordinance on how to handle agenda items. She also requested to see an item regarding what to do with the old Edgewood Town Hall.

Councilor Abraham requested on future agenda a Public Meeting regarding the status of the EPCOR takeover.

Mayor Bassett polled Council for consensus. He stated the current way to add items to the agenda is there must be three members of the Governing Body and Staff that would like to see these items on the agenda per the current policy.

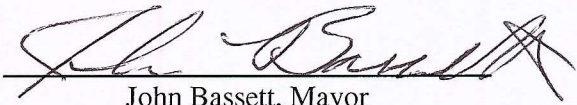
**VI. ADJOURN**

**MOTION:** Councilor Abrams made a motion to adjourn. Councilor Abraham seconded the motion.

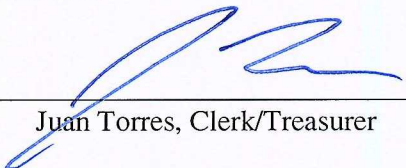
**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of September 4, 2019 at 8:23 p.m.

**PASSED, APPROVED, AND ADOPTED THIS 18<sup>TH</sup> DAY OF SEPTEMBER 2019.**

  
John Bassett, Mayor

**ATTEST:**

  
Juan Torres, Clerk/Treasurer