

**AGENDA-TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – JULY 3, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

(The Town of Edgewood Council is pleased to have residents of the community take time to attend Council Meetings. Attendance and participation are encouraged. Individuals wishing to be heard during Public Hearing proceedings are encouraged to be prepared. Public comments may not be disruptive or harassing, and all persons are expected to maintain respect and decorum. Accordingly, rude, slanderous, or abusive comments and/or boisterous behavior will not be permitted. Written comments are welcomed and should be given to the Clerk-Treasurer prior to the start of the meeting).

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for June 5, 2019
- B. Town Council Meeting Minutes for June 19, 2019
- C. Planning and Zoning Meeting Minutes for June 11, 2019

**III. DISCUSSION ITEMS**

- A. Public Meeting - 2021-2025 ICIP (Infrastructure Capital Improvement Plan) for the Town of Edgewood
- B. Public Comment on General Matters
- C. Matters from the Councilors
  - a. Councilor Audrey Jaramillo
  - b. Councilor Sherry Abraham
  - c. Councilor John Abrams
  - d. Councilor Linda Holle
- D. Matters from the Clerk/Treasurer
- E. Matters from the Mayor

**IV. ACTION ITEMS**

- A. Discussion, Consideration and Action on the recommendation to appoint Evelyn C. Vinogradov to the Fire Impact Committee for The Town of Edgewood
- B. Discussion, Consideration and Action on Resolution 2019-13; A Resolution supporting Project No. CN- C5193406 and accepting ownership, liability, and maintenance responsibility for the scope of work.
- C. Discussion, Consideration and Action on the Financials for the month of May 2019.

**V. CALENDAR REVIEW**

- A. Town of Edgewood Offices will be closed on Thursday, July 4, 2019 in observation of Independence Day
- B. Water Fun Day - July 13, 2019
- C. Movie Night – July 20, 2019
- D. Next Regular Council Meeting – July 17, 2019

**VI. ADJOURN**

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Clerk at the Town Offices located at 171A State Rd. 344. at least five (5) days prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Town Clerk at (505)286--4518. or by e-mail at [clerk@edgewood-nm.gov](mailto:clerk@edgewood-nm.gov) if a summary or other type of accessible format is needed. **The complete council packet may be viewed on the web, visit [www.edgewood-nm.gov](http://www.edgewood-nm.gov) and click on Agendas and Minutes.**

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – JUNE 5, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, Linda Holle. Councilor Jaramillo arrived at 7:13 p.m. Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, Planning and Zoning Administrator Tawnya Mortensen, and Staff Amelia Alderete.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

Planning and Zoning Tawnya Mortensen requested that Discussion Item III. C. be removed from the Agenda.

**MOTION:** Councilor Abrams made a motion to approve the Agenda, removing Discussion Item III.C. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for May 1, 2019
- B. Town Council Meeting Minutes for May 15, 2019
- C. Town Council Meeting Minutes for May 28, 2019
- D. Planning and Zoning Commission Meeting Minutes for April 23, 2019
- E. Planning and Zoning Commission Meeting Minutes for May 14, 2019
- F. Call for a Public Hearing: Amending the Sewer Ordinance of the Town of Edgewood specifically as it relates to exemptions for mandatory connections for residential customers. To be heard June 19<sup>th</sup>, 2019

**MOTION:** Councilor Abrams made a motion to approve the Consent Agenda with the changes that were made. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**III. DISCUSSION ITEMS**

- A. Wastewater Collection System Expansion Phase 1-End of Project Report  
Cody Sipes of Smith Engineering spoke about Phase I being complete of the Wastewater Collection System Expansion Project. Councilor Abraham requested a summary of the cost of the project. Mr. Snipes advised that he could provide them with that summary.
- B. 2021-2025 ICIP Discussion/Schedule  
Deputy Clerk Carla Salazar stated that she had attended the ICIP Conference and that there is a new form to be filled out. Councilor Abraham asked if all projects must be shovel ready. Ms. Salazar advised yes, must be shovel ready. Clerk/Treasurer Juan Torres explained that shovel ready now means that the project must be ready to go on the ground. Councilor Abraham asked if we have a list of roads that could be provided that shows which ones have already had some preliminary design. Ms. Salazar stated that she does have a list and went

through some of the roads on it. Councilor Abrams stated that he is shocked that all projects must be planned and ready before you can apply.

C. Manufactured Homes Discussion

Item removed from the agenda

D. Public Comment on General Matters.

Thomas McGill – Spoke about his concerns with the Wastewater Ordinance.

Keith Callison – Would like to see Horton repaved.

Chris Orr- Pass

Chuck Ring - Would like to not have the manufactured home discussion on any of the agendas.

E. Matters from the Councilors

a. Councilor Audrey Jaramillo

Not Present

b. Councilor Sherry Abraham

She would like to get the resolutions sooner, so she has more time to review them.

c. Councilor John Abrams

Nothing currently.

d. Councilor Linda Holle

Attended the Municipal Officials Leadership Institute (MOLI) and believes the Town Council meetings could run more efficiently if we followed parliamentary procedures more closely. She would like to have a Parliamentary Procedure Workshop scheduled. Councilor Holle also attended a session in Edgewood's Municipal Court and advised Judge White is open to the public attending court proceedings and seeing the new Courthouse. Councilor Holle reported that at the First Choice Board meeting on May 1<sup>st</sup>, it was announced that both Santa Fe and Bernalillo Counties will contribute funds to remodel the old First Choice Clinic to be used as a Behavioral Health Services Clinic. She also reminded the public that the next Edgewood Community Garden meeting will be held June 6<sup>th</sup> at the Edgewood Senior Citizen Center.

F. Matters from the Clerk/Treasurer

Clerk/ Treasurer Juan Torres stated that Councilor Jaramillo was running late but would be attending.

G. Matters from the Mayor

Mayor Bassett spoke about the Water Fun Day and Movie Night. He would like to keep having more events. He also attended the Chamber Mixer. The Mayor commented on the new shelves in the library and encouraged everyone to check them out. Mayor Bassett asked if Council wanted to move any of the meetings for July due to the Holiday. The Councilors decided that the regularly scheduled meetings would be just fine and there is no reason to make any changes.

#### IV. ACTION ITEMS

A. Discussion, Consideration and Action on the recommendation to appoint Scott McCall to the Town of Edgewood Lodgers Tax Board

**MOTION:** Councilor Abraham made a motion to approve the recommendation to appoint Scott McCall to the Town of Edgewood Lodgers Tax Board. Councilor Abrams seconded the motion.

**VOTE:** Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. The motion carried.

B. Discussion, Consideration and Action on the issuance of an RFB for Base Course

**MOTION:** Councilor Abrams made a motion to release the request for bids for road base crusher fines for engineered fill chip rock for chip seal and hauling. Councilor Holle seconded the motion.

**VOTE:** Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Holle voted aye. The motion carried.

C. Discussion, Consideration and Action on Resolution 2019-11: A Resolution Repealing and Replacing Resolution 2019-04 which adopted the Comprehensive Plan Goals and Objectives

MRCOG Regional Planner Maida Rubin spoke about Resolution 2019-11: A Resolution Repealing and Replacing Resolution 2019-04 which adopted the Comprehensive Plan Goals and Objectives. The Councilors had some questions and concerns about the Resolution. Councilor Abrams brought up that he was very concerned there is not anything regarding Hold Harmless in the Goals and Objectives of the Comprehensive Land Use Plan. Council decided to Table this item along with D and E.

**MOTION:** Councilor Abrams made a motion to table Resolution 2019-11, Resolution 2019-12, and Ranking the Comprehensive Plan Goals and Objectives to the June 19<sup>th</sup> Council meeting. Councilor Jaramillo seconded the motion.

**VOTE:** Councilor Jaramillo voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Holle voted aye. The motion carried.

D. Discussion, Consideration and Action on Resolution 2019-12: A Resolution adopting Comprehensive Plan Action Strategies

TABLED

E. Discussion, Consideration and Action on Ranking the Comprehensive Plan Goals and Objectives

TABLED

V. **CALENDAR REVIEW**

A. Town of Edgewood Water Fun Day and Movie Night-June 15, 2019

B. Next Regular Council Meeting – June 19, 2019

VI. **ADJOURN**

**MOTION:** Councilor Abraham made a motion to adjourn the meeting of June 5<sup>th</sup>, 2019. Councilor Jaramillo seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of June 5, 2019 at 7:26 p.m.

**PASSED, APPROVED, ADOPTED THIS 3<sup>RD</sup> DAY OF JULY 2019.**

\_\_\_\_\_  
Mayor, John Basset

**ATTEST:**

\_\_\_\_\_  
Clerk/Treasurer, Juan Torres

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING – JUNE 19, 2019 @ 6:30 P.M.**  
**TOWN OF EDGEWOOD COUNCIL CHAMBERS – 171A State Rd. 344**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, John Abrams, Linda Holle, Audrey Jaramillo.

Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, Planning and Zoning Administrator Tawnya Mortensen, and Staff Amelia Alderete and Courtney LaBrum.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA**

Mayor Bassett requested to remove item IV. C. the Animal Control Ordinance from the Agenda.

**MOTION:** Councilor Abrams made a motion to approve the Agenda with the amendment of removing Item IV. C.. Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA**

- A. Town Council Meeting Minutes for June 5, 2019
- B. Planning and Zoning Commission Meeting Minutes for May 28, 2019
- C. Court Report for the month of May 2019
- D. Planning and Zoning report for the months of March - May 2019
- E. Police Report for the month of May 2019
- F. Wastewater Report for the month of May 2019
- G. Call for a Public Hearing on Ordinance No. 2019-01 the Parks and Recreation Advisory Committee Ordinance which will repeal and replace Ordinance No. 2007-14

Councilor Holle requested to remove item II. A. the Town Council Meeting Minutes for June 5, 2019 for further work.

**MOTION:** Councilor Holle made a motion to approve the Consent Agenda with the amendment of removing item II. A.. Councilor Abrams seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**III. DISCUSSION ITEMS**

- A. Bethel House Annual Report to the Community: Linda Smith, Executive Director, Bethel Community Storehouse

Linda Smith, Executive Director gave the annual report for the Bethel Community Storehouse. She spoke about the number of citizens the Bethel Community Storehouse has assisted and about the many dedicated volunteers. She stated that this year marks Bethel Community Storehouse's 32<sup>nd</sup> birthday.

- B. Public Comment on General Matters

**Carol VanDusen** spoke about the Animal Control Ordinance and nuisance dogs in her neighborhood.

**Karen Kiser** stated that she heard Councilor Abrams speak about the Town going solar at a previous meeting and asked for a status update. Councilor Abrams stated it is being reviewed at this time. She also stated that she believed that the Town should focus on paving Church Road instead of extending the sewer collection system. Lastly, she asked about the status of the acquisition of the water system.

**Heather Michell** spoke about the Wastewater Collection System Expansion Project and stated her opposition to extending down Ridgewood Road.

**Janelle Turner** stated that she noticed per the Capital Asset list, Square H was listed as paved in 2005, which it is not. She also spoke about the Comprehensive Land Use Plan and associated survey. She stated that Council needed to focus more on Economic Development Review, the Town needs better enforcement of the Subdivision and Zoning Ordinances, she would like to see all elected officials support Town employees when enforcing ordinances, she would like to see better road design standards, she would like the Town to stay the course on Wastewater, and work towards a source of high-quality water.

**Cheryl Huppertz** stated the Planning and Zoning Commission is discussing an Industrial Zone and will be bringing to Council soon. She stated that this development would bring jobs to the community. Lastly, she stated that she believed that in order for this to happen, the Town needs to have sewer and water to help bring revenue to the Town.

**Chris Orr** stated that the water quality at his home was affected on Saturday, June 15<sup>th</sup> and per a conversation with EPCOR Water, he was told that the Town of Edgewood was responsible for the poor water quality and to contact the Town.

**Paula Sucher** spoke about Horton Road and stated her concern about the chip seal project. She also stated that she was concerned about the water quality issue and asked about the notification process for contaminated water.

**Tom Torres** with EPCOR Water stated that the Town held a Water Fun Day on Saturday, June 15<sup>th</sup> which disrupted the water quality. He stated that the Santa Fe County Fire Department pulled water from multiple hydrants that caused a disturbance in the water. He stated that EPCOR would work with Santa Fe County Fire Department to coordinate so this disturbance does not happen again.

**Keith Callison** stated that Horton Road needs to be upkept. He asked that the road be graded in the meantime while waiting for the road to be chip sealed.

**Julia Wood** stated her opposition to the expansion of the sewer system.

C. Matters from the Councilors

a. **Councilor Audrey Jaramillo**

Councilor Jaramillo thanked Tom Torres for answering the question of why the water was interrupted. She spoke about the process for notification and suggested the Town put a Policy into place. She also stated that to her knowledge, administration is moving forward with the water system acquisition based on a decision made by a formal Council two years ago, but no actions have been taken. She spoke about Horton Road and stated that the Town is trying to find a contractor to complete the chip seal project.

b. **Councilor Sherry Abraham**

Councilor Abraham stated that she will be attending the Resolutions Committee Meeting for the Municipal League.

**c. Councilor John Abrams**

Councilor Abrams spoke about Horton Road and stated that Council approved to purchase the materials to complete the chip seal project on Horton Road. He also stated that North Horton has been graveled and would like to see it compacted down.

**d. Councilor Linda Holle**

None.

**D. Matters from the Clerk/Treasurer**

Clerk/Treasurer Juan Torres stated that the Road Crew has been placing gravel around town which has pushed back their normal maintenance routines while the gravel is placed. He stated that the Town is still trying to get quotes for a contractor to get the hard surfacing done on Horton Road. He also stated that the Financial Statement for the month of May will be in the next meeting's agenda.

**E. Matters from the Mayor**

Mayor Bassett stated that he spoke with Senator James White regarding Capital Outlay. He stated that Senator White recommended that the Town get any Capital Outlay Projects under contract as soon as possible because there is money, but contractors are limited. He stated that the Town is in search of a contractor to complete the Horton Road project and hopes to get it done soon.

He also stated that he would like to have a Parliamentary training and asked Council about a possible training date of July 12<sup>th</sup>.

**IV. ACTION ITEMS**

**A. Discussion, Consideration and Action on the recommendation to hire Nina McCracken as the Administrative Assistant for the Town of Edgewood Police Department**

Nina McCracken spoke about her background and current employment with Santa Fe County Sheriff's Department. Councilor Holle asked what she does in her current position. Ms. McCracken spoke about her current position and her duties within the Sheriff's Department.

**MOTION:** Councilor Abraham made a motion to hire Nina McCracken as the Administrative Assistant for the Town of Edgewood Police Department. Councilor Abrams seconded the motion.

**VOTE:** Councilor Holle voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Jaramillo voted aye. The motion carried.

**B. PUBLIC HEARING: Discussion, Consideration and Action on amending the Sewer Ordinance of the Town of Edgewood specifically as it relates to exemptions for mandatory connections for residential customers**

Council discussed making some formatting and grammatical corrections to the ordinance.

**Ray Seagers** spoke about including a hardship provision to the ordinance.

**Heather Mitchell** stated her opposition to the expansion of the sewer system collection line to Ridgewood Road.

**Ron Seagel** stated that he felt that Council is adding too many exemptions to the Ordinance, which will lead to most residents being exempt from hooking up to the system.

**Karen Kiser** stated the Ordinance still needs work to better fit the community and stated that she