

MINUTES
TOWN OF EDGEWOOD
PLANNING & ZONING COMMISSION MEETING
DECEMBER 17, 2018 AT 6:00 PM
171 NM 344

1) **Call to Order-Roll call.**

Chairman Stanton called the meeting to order with a roll call at 6:00 P.M.

Commissioners Present: Chairman Stanton, Commissioner Glenn Felton, Commissioner Cheryl Huppertz, Commissioner Stephanie Herrera, Commissioner Steve Foxe, Commissioner James Lee
Commissioners Absent: None

Staff Present: Tawnya Mortensen, Michelle Schmidt

Public Present and signed in:

John Bassett

2) **Approval of Agenda.**

Chairman Stanton asked for a motion to approve the agenda. Commissioner Felton motioned to approve the agenda. Commissioner Lee seconded the motion. All voted aye.

Action: The Agenda was approved unanimously.

3) **Approval of the Minutes of 11/19/18**

Chairman Stanton asked if there were any changes or corrections to the Draft Planning & Zoning Minutes for November 19, 2018. Commissioner Lee found a mistake on Discussion Item 4 on the 4th line. It reads "deal end" rather than "dead end". Tawnya Mortensen said she'd make the correction. Commissioner Huppertz motioned to approve the minutes with the change. Commissioner Felton seconded the motion. All voted aye.

Action: The Minutes of November 19, 2018 were approved with the change.

4) **Discussion Item – Road Surfacing Document (Report on Aspen Rd) –** Chairman Stanton

introduced the item and asked Road Supervisor Norton Henninger to come forward. Mr. Henninger began by stating that it would be best for the Commissioners to focus on the arterial roads in the Town rather than the collector roads. He then asked if the Commissioners had questions for him. Commissioner Huppertz asked what roads need the most maintenance? Mr. Henninger stated that Horton, East and West Venus and Nugent need the most attention. Commissioner Felton asked what type of surface Nugent have. Mr. Henninger answered that Nugent has 2.5 miles of gravel. Mr. Henninger added that it would be helpful if the Commissioners would look at paving sections of arterial roads that end onto pavement. For example, West Venus would be a road that ties into pavement on both ends. Chairman Stanton asked Mr. Henninger to look at the list that has already been created and give his recommendation on what should stay on the list and what should come off. Mr. Henninger stated that all the collector roads south of I40 that is on the list are good candidates, Square H would be an easy candidate but shouldn't be high on the list. West Venus is a good candidate, but Mustang will be problematic due to the narrowness of it and utilities need to be moved. Pinto road should be taken off since it's a dead end. Cactus road is also a good candidate since so many people use it as well as our police heading to Church Street. A brief discussion continued about adding Aspen Road onto the list due to the high traffic on that road. It was agreed to take off Pinto

and add Aspen. Tawnya Mortensen and the Commissioners worked on the reasoning for the choices and will take a final look at it on January 7th. **Action:** There wasn't any action taken on this item.

5) Discussion Item – Industrial Zoning

Chairman Stanton introduced the next item and asked staff to present. Tawnya Mortensen explained that we need to find an area in the Town for an Industrial Zone, preferably on the east side of Town by the Waste Water Plant. Along with zoning an area, we need to change the wording in our Zoning Ordinance regarding the section on Industrial Zoning. She added that what we have now sounds more like a Commercial area rather than Industrial. She asked the Commissioners to find other Ordinances from other municipalities that we can get ideas from.

Action – No action was taken.

6) Grading & Drainage Ordinance Changes

Chairman Stanton introduced the next item and asked staff to present. Tawnya Mortensen explained that we have a need to add some language in the G&D Ordinance regarding Right-Of-Way Excavation/Restoration so when our roads get torn up from utility digging, we have regulations in place that we can go by. She went on to explain that the rules are close to what NMDOT has in place. She added that while we are making this addition we need to fix the fee area that wasn't completed from a few years back. A brief discussion ensued, and Chairman Stanton entertained a motion.

Commissioner Huppertz motioned to approve the changes and send to Town Council with Commissioner Felton seconding the motion. All voted aye.

Action – Motion to approve and send to Town Council was approved.

7) Public Comment – Mayor Bassett approached the podium to thank Chairman Stanton for his time served on the Planning and Zoning Commission and presented him with a Certificate of Appreciation.

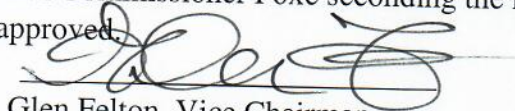
8) Matters from the Chair and Commission Members None

9) Matters from the Staff - Tawnya Mortensen thanked Chairman Stanton for his time as well. She also reported that MRCOG will be having a Spring Training in April that all need to attend.

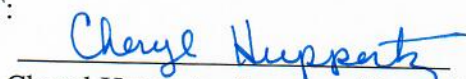
10) Calendar Update & Future Agenda Items –

The next meeting will be January 7, 2019 at 6:00 pm. We will hear a Subdivision and possibly a Conditional Use Permit.

11) Adjourn – Chairman Stanton entertained a motion to adjourn. Commissioner Felton motioned to adjourn with Commissioner Foxe seconding the motion. All vote aye. The motion to adjourn at 7:36 pm was approved.


Glen Felton, Vice Chairman

ATTEST:


Cheryl Huppertz, Secretary/Commissioner