



**Edgewood, New Mexico  
GRADING and/or ACCESS PERMIT**

Permit No. \_\_\_\_\_

Date of Issuance \_\_\_\_\_

**APPLICANT**

**CONTRACTOR**

\_\_\_\_\_  
Owner Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Street Address/PO Box

\_\_\_\_\_  
Street Address/PO Box

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
(Area code) Phone Number

\_\_\_\_\_  
(Area Code) Phone Number

\_\_\_\_\_  
Legal Description of Property:

- **DRIVEWAY/ACCESS PERMIT \$35.00**
- **APPLICANT IS RESPONSIBLE FOR ALL REVIEW FEES FROM THE TOWN'S CONSULTANT, THESE WILL BE DUE PRIOR TO PERMIT ISSUANCE.**

**CHECKLIST**

- Flood control studies shall be performed by a qualified design engineer licensed with the State of New Mexico and a complete drainage report shall be submitted to the Town for approval.
- Analysis of any and all watershed areas affecting the proposal site development shall be incorporated into the report and design of flood control/drainage structures.
- Total surface runoff from the proposed improved site into existing or future developments shall not exceed the runoff from that area of land prior to development.
- Surface and underground drainage shall not be altered or diverted in any way that creates damage or flooding to other existing developments or areas.
- For purposes of hydrological studies and design, the design engineer shall utilize methods and procedures as outlined by the **New Mexico State Highway and Transportation Department Manual, Volume 1, Hydrology, latest edition.**
- All drainage structures shall be designed to carry the 50-year storm runoff. All drainage ponds shall be designed to hold the 100-year storm runoff
- The design engineer shall be responsible for showing all necessary supporting data and criteria on plans, specifications, or in the drainage report with respect to flow capacities, structural soundness, public safety, etc.
- All drainage structures and construction methods shall conform to the **New Mexico Standard Specifications for Public Works Construction, latest edition.**
- Ponding areas used in drainage facilities shall be landscaped.
- All water containment structures, which have water open to the air, shall empty within 24 hours either through percolation into the soil or through outlet structures designed to ensure a controlled release of water that will not cause flooding or erosion.
- THE APPLICANT SHALL ATTACH A COPY OF A CURRENT CERTIFICATE OF INSURANCE AS EVIDENCE OF GENERAL LIABILITY. (300,000)**
- THIS PERMIT IS VALID FOR A PERIOD OF ONE YEAR FROM THE DATE OF ISSUANCE.**

\_\_\_\_\_  
Signature of Applicant, Date  
Or Duly Authorized Representative

\_\_\_\_\_  
Approval Signature, Date  
Town of Edgewood, New Mexico