

PLANNING & ZONING COMMISSION
6:00 P.M. SEPTEMBER 21, 2009
EDGEWOOD, COMMUNITY CENTER
26 E. FRONTAGE ROAD
MINUTES

1. Call to order

Commissioner Fulwiler called the meeting to order at 6:00P.M.

Commissioners Present: Wilhite, Fleming, Fulwiler, Bassett.

Commissioners Absent: Jackson, Turner.

Staff: Ms. Mahalick A.I.C.P., Administrator

2. Approve agenda

Action: Commissioner Wilhite made a motion to approve the agenda. Commissioner Fleming seconded the motion. The motion carried unanimously.

3. Approve minutes of 8-24-09 & 9-8-09

Action: Commissioner Fleming made a motion to approve the minutes of August 24, 2009.

Commissioner Wilhite seconded the motion. The motion carried unanimously.

Action: Commissioner Wilhite made a motion to approve the minutes of September 8, 2009.

Commissioner Fleming seconded for discussion. All Commissioners voted nay. The motion died.

Action: Commissioner Fleming made a motion to table this item until the October 5th, 2009

Commission Meeting. Commissioner Wilhite seconded the motion. All Commissioners voted aye. The motion carried.

4. Open Space Ordinance discussion.

Ms. Mahalick reviewed this item for the Commission and asked them to take a look at both State Statutes and the Open Space Ordinance regarding permitting.

At this time the Commission entered into discussions regarding the Open Space Ordinance.

Commissioners requested staff ask the State to withdraw their permitting for Section 32. It was agreed through general consent that staff would report back at the October 5th meeting.

5. Capital Improvement Plan/Santa Fe Fire & Rescue

At this time Commissioner Turner was present.

Commissioner Turner read a portion of the Ordinance and asked if there had been any changes in the state funding since this was adopted and if Santa Fe County had made any changes to their Ordinance.

Ms. Mahalick responded she was not aware of any changes but she would confirm this. She added that Santa Fe County had conducted a study and found that the impact fees were still reasonable.

Commissioner Turner asked for the current ISO rating and if there was a list of the funds that the Town has contributed.

Ms. Mahalick stated that it depended on the section area; a rating of 6 or 7 respective to North or South of the Range Road area. She added that she did have a list of the funds from the Town and could provide them for the Commission.

The Commission entered into discussions regarding impact fees collection and expenditure as well as the status of the new fire station.

6. Gateway Sector Plan

Ms. Mahalick discussed the handout she provided for the Commission and asked them to review it and consider where they would like this to go; this would be brought back at the October 5th meeting.

7. Guidelines for coordinating with Governing Body.

Ms. Mahalick reviewed this item for the Commission.

The Commission entered into discussions regarding these guidelines making suggestions in dealing with the Press and statements that are taken from the meeting recordings rather than the actual meeting. The Commission requested a flow chart of the chain of command for the Committees as well as a purpose statement. They also discussed proper public noticing for time and location of the meetings.

Ms. Mahalick stated she would work on this, send it out as an email and the Commission can discuss it at a later meeting.

8. Public Comments.

None.

9. Calendar Update.

Ms. Mahalick reviewed the upcoming Agenda and Calendar Items with the Commission.

Ms. Mahalick stated she would provide a copy of the Campbell Development Agreement for the Commissioners to review before the meeting.

10. Adjourn.

Action: Commissioner Fleming made a motion to adjourn. The motion carried unanimously. Commissioner Fulwiler adjourned the meeting.