

**The Town of Edgewood  
PARKS AND RECREATION ADVISORY COMMITTEE MEETING**

Town of Edgewood Community Center  
6:30 pm, Thursday, July 24, 2008

**Minutes**

**Members:** Loretta Olson, Paul McClure, Jim Edmiston, Chris Meuli  
**Parks & Recreation Department Program Manager:** Roger Holden

- 1) **Call to Order:** Jim called the meeting to order at 6:38 pm
- 2) **Public Comment:** Jim advised public comment is welcome anytime during the meeting.
- 3) **Approve Agenda: July 24, 2008 Meeting:** It was requested that the agenda be amended so that 5a swap with 5b since the Soccer representative will be late. Loretta made a motion to approve the agenda as amended; Paul seconded; motion passed.
- 4) **Approve Minutes: March 22, 2008 and June 26, 2008 Minutes:** Chris made a motion to approve the minutes; Paul seconded; motion passed.
- 5) **Old Business, Reports:**
  - a) **Fields:** "Field Their Dreams" Athletic Fields
    - i) Presentation by SoilSecrets representative; Eric Burr: **Not in attendance.**
    - ii) Presentation by Organic Technology representative re: polymers; Jacinda Witt:
      - **Water is a big issue and Roger will follow up with questions as to not delay the presentation.**
      - **The company has been in business for 16 years and receive CES (Co-operative Education Services). Helping schools buy in bulk.**
      - **They do not want the facility to be compromised because of the infrastructure**
      - **They do soil testing, consult with an architect, landscaper, etc. to make sure the soil is vegetated before laying the product.**
      - **List of recommendations:**
        - Sod: Soil prep system only - does not guarantee sod, etc. They prefer to start from scratch and use a mix of fescue, rye & bluegrass. This mix stands up to mass traffic areas.**
        - **Don't build if you won't maintain. Average cost is \$1400-\$2000/per acre in nutrition annually. Average cost from start to finish for a 2 acres soccer field is 5-6K per acre with four follow-up maintenance visits for \$300-\$600/acre - varies due to nutritional needs.**
        - **Timeline: Two weeks to seed with a growth time of 120-150 days. Best time to plant is in April. High traffic areas can be reseeded at anytime.**
        - **Replacement not necessary if nutrition is maintained.**
    - iii) Planning, design work request status: **Sent to Dennis Engineering - no response yet.**
    - iv) Site Survey; Highland High School Artificial Turf: **Roger will set up a time for a site visit.**
    - v) Irrigation water situation; determine water usage
    - vi) **Action Items:**
      - (1) Approve to Recommend to Council athletic field type, quantity and layout:
        - (a) Type:
          - (i) Artificial
          - (ii) Sod
          - (iii) Grass
        - (b) Quantity of fields
        - (c) Types of fields; Soccer, Football, Baseball; softball, little league, etc.
        - (d) Layout of fields
        - (e) 42 acres or 82 acres?
        - (f) Priorities; infrastructure, fields, facilities, parking, etc.

**Loretta made a motion to approve to recommend to Council - grass/seed with three soccer/football fields and use in-kind labor. Layout to be similar the slide #8 that Roger presented with priorities to be: infrastructure, fields, parking then facilities; Chris seconded; motion passed.**
  - b) **Trails:**
    - i) Wal-Mart Trail comments: **Submitted comments & photos to Council/Wal-Mart - no feedback**

as of yet.

- ii) Hwy 66/333 trails site survey with NM DOT; status report: **The survey has incorporated most of the recommended changes.**
  - iii) Trails Construction Meeting of July 15, 2008; report: **Mark Reinke advised that trails be built with a minimum amount of maintenance. Section 34 suggestions were to incorporate -  
Signage, Fencing, No Smoking signs and keeping ATV's out.  
- Gave estimated cost of creating the various trails - amount not available tonight.  
- Edgewood 7 to 217 parallels the Wildlife Safe Passage Trail in front of Wildlife West.**
  - iv) Regional Trails Council meeting; July 29, 9:30 Tijeras: Sandia Ranger Station: **This is to define the East Mountain Region**
    - (1) Agenda; review proposed: **passed out**
    - (2) MOU; review draft: **Final goal is to link all trails**
    - (3) **Action Item:**
      - (a) Approve RTC MOU.: **Loretta made a motion to approve; Chris seconded; motion passed.**
  - v) Tijeras Canyon Wildlife Safe Passage Coalition; report
    - (1) I-40, Hwy 217 to Hwy 344 Wildlife Fencing: **To include an electric mat. There will be a button to allow the public, dogs, horses, etc to pass. This area has the highest rate of wildlife accidents from Edgewood to Albuquerque.**
      - (a) Project to start in November
  - vi) West Frontage Road trail from Hwy 344 to COLTPAC
    - (a) Estimated cost to design and construct trail= \$10,000.
    - (b) Review interface with Wildlife Safe Passage Fencing Plan.
- c) **Open Space:**
- i) Open Space and Trails Ordinance
    - (1) **Action Item:**
      - (a) Approve to recommend to Council, Open Space and Trails Ordinance 2008-03
  - ii) Fence and Gate Policy: **Chris made a motion to approve as amended; Loretta seconded; motion passed.**
  - iii) COLTPAC 30 Acre Cooperative Agreement; status: **Work in progress**
  - iv) City of Albuquerque Open Space, 165 acres.
  - v) Section 34 planning;
    - (1) Work Request; survey, access road, parking, fencing: **Work in progress. Have five years to incorporate Master Plan.**
    - (2) **Action Item:**
      - (a) Approve to recommend to Planning Dept., Annexation of BLM Section 34, 248+ acres: **Paul made a motion to approve; Chris seconded; motion passed.**
  - vi) State Land Office Section 32/29; report
    - (1) Meeting with homeowners associations
    - (2) Thinning project
    - (3) Commercial Lease
    - (4) **Action Item:**
      - (a) Approve to recommend to Planning Dept., Annexation of Section 32 and 40 acres of Section 29 being leased by Town.: **Loretta made a motion to approve; Paul seconded; motion passed.**
- 6) **New Business:**
- i) Advisory Committee Membership;
    - (1) **Action Item:**
      - (a) Accept resignation of Advisory Committee member Roger Alink: **Paul made a motion to accept; Chris seconded; motion passed.**
    - (2) **Action Item:**
      - (a) Accept nominations for position.
      - (b) Approve to recommend to Council Advisory Committees nomination for vacated position.  
**- Tabled until August 5<sup>th</sup> to accept further applications.**
  - ii) Infrastructure Capitol Improvement Plan.
    - (1) **Action Item:**
      - (a) Approve to recommend to Planning Dept. and Council, Parks and Recreation Department ICIP. **This has been revised and prioritized. Loretta made a motion to approve; Paul**

**seconded; motion passed.**

iii) BLM 80 acres, south of Section 32 and east of SASS.

(1) Usage; Open space, trails, motorized vehicles:

**(2) Action Item:**

(a) Approve to recommend to Council:

(i) Lease application and Management Plan for open space and trails.

(ii) Approve to recommend to Planning Dept. Annexation of 80 acres into Town

- **Chris made a motion to approve; Paul seconded; motion passed**

7) **Other:**

i) Sub-Committees;

(1) Schedule meetings: **Tabled until next meeting**

8) **Public Comment:** None

9) **Next Advisory Committee Meeting; August 28, 2008, 6:30 PM, Edgewood Community Center.**

10) **Adjournment:** Chris made a motion to adjourn at 9:57 pm; Paul seconded; motion passed.

**Respectfully Submitted:**

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Loretta Olson, Secretary

Jim Edmiston, Chairman