

**MINUTES**  
**TOWN OF EDGEWOOD**  
**REGULAR COUNCIL MEETING - DECEMBER 6, 2017 @ 6:30 P.M.**  
**EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD**

**CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Rita Loy Simmons, John Abrams, Sherry Abraham and Linda Holle.

Also Present: Clerk/Treasurer Juan Torres, Chief Ron Crow, Deputy Clerk Carla Salazar, and Staff Rebecca Sanchez.

**PLEDGE OF ALLEGIANCE.**

**I. APPROVAL OF AGENDA.**

**MOTION:** Councilor Abrams made a motion to approve the Agenda.  
Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

**II. CONSENT AGENDA.**

- A. Town Council Meeting Minutes for November 15, 2017
- B. Planning and Zoning Commission Meeting Minutes for November 6<sup>th</sup>, 2017
- C. Planning and Zoning Reports for the months of October and November 2017
- D. Municipal Court Report for the month of November 2017
- E. Renumbering of Resolution 2017-19 to 2017-20 (Change is to re-number only)
- F. Town of Edgewood Election Resolution No. 2017-21 (Presented in English and Spanish)
- G. Town of Edgewood Resolution No. 2017-22 Imposing a Temporary Moratorium on Annexations to the Town of Edgewood
- H. Town of Edgewood Resolution No. 2017-23, 2018 Holiday Calendar

**MOTION:** Councilor Simmons made a motion to approve the Consent Agenda withholding Item A the Town Council Meeting Minutes of November 15, 2017.  
Councilor Abrams seconded the motion.

**MOTION:** Councilor Abraham then made a motion to also withhold Item F the Town of Edgewood Election Resolution No. 2017-21 from the Consent Agenda so that it could be read into the record.  
Councilor Abrams amended his second to also include the removal of Item F from the Consent Agenda.

**VOTE:** All Councilors voted aye to approve the remaining items on the Consent Agenda. The motion carried.

A. Town Council Meeting Minutes for November 15, 2017

Councilor Simmons stated she had some comments on some of the items in the Town Council Meeting Minutes of November 15, 2017.

On the discussion of rules governing the conduct of Council meetings, Councilor Simmons stated that public discourse can and sometimes is discordant but that by and large our Council meetings are relatively agreeable. Councilor Simmons added that the handling of the two-minute rule must be done because we cannot allow the meeting to be hijacked and most of what is discussed, can be discussed in 2 minutes. Councilor Simmons added that by and large on the issue of texting, the Council members do not text during meetings and she believes it is legitimate to have cell phones on our person for emergencies and does not believe there have been abuses.

Councilor Simmons also stated that Councilor Abraham has on occasion asked for information but that information is not always forthcoming and asked for us to be more circumspect in getting her the information requested.

Councilor Simmons also stated that the Census was coming up and she understood there may be highly invasive questions in the census interviews.

Councilor Abrams then requested one other slight edit to the minutes under his comments. He suggested that along with lighting the Town Christmas Tree that the Town light nine trees in sequence, two trees starting on December 12<sup>th</sup> with one additional tree lit on each of the following eight nights.

**MOTION:** Councilor Abrams made a motion to approve the Town Council Meeting Minutes for November 15, 2017 with changes.  
Councilor Simmons seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

F. Town of Edgewood Election Resolution No.2017-21 (Presented in English and Spanish)

Councilor Abraham requested that Resolution No. 2017-21 be read into the minutes. Mayor Bassett then read Resolution No. 2017-21, in English, into the minutes as follows:

**ELECTION RESOLUTION  
TOWN OF EDGEWOOD  
Resolution No. 2017-21**

Be it Resolved by the Governing Body of the Town of Edgewood that:

A. A regular municipal election for the election of municipal officers shall be held on March 6, 2018.

 Initials

Polls will open at 7:00 A.M. and close at 7:00 P.M.

- B. At the regular municipal election, persons shall be elected to fill the following elective offices:
1. ONE Councilor for a four-year term.  
ONE Councilor for a four-year term.
- C. Precincts 15, 18, 73, 84, & 85 are consolidated for the regular municipal election.
- D. The following location is designated as the polling place for the conduct of the regular municipal election:
1. Edgewood Community Center, #27 E. Frontage Road, Edgewood, NM
- E. Absentee Voting. Applications for absentee ballots may be obtained only from the office of the Municipal Clerk. All applications for an absentee ballot must be completed and accepted by the Municipal Clerk prior to 5:00 p.m., March 2, 2018. After 5:00 p.m. on March 2, 2018, all unused absentee ballots will be publicly destroyed by the Municipal Clerk. The Municipal Clerk will accept completed absentee ballots delivered by mail, or in person by the voter casting the absentee ballot, by a member of the voter's immediate family, or by the caregiver to the voter until 7:00 p.m. on March 6, 2018.
- Absentee ballots may be marked in person in the office of the Municipal Clerk during the regular hours and days of business, beginning on Tuesday, January 30, 2018 and closing at 5:00 p.m. on Friday, March 2, 2018.
- Early Voting. Early voting on paper ballots counted by electronic vote tabulator will be conducted in the office of the Municipal Clerk during the regular hours and days of business, beginning on Wednesday, February 14, 2018 and closing at 5:00 p.m. on Friday, March 2, 2018.
- F. Persons desiring to register to vote at the regular municipal election must register with the County Clerk of Santa Fe County not later than Tuesday, February 6, 2018 at 5:00 P.M., the date on which the County Clerk will close registration books.
- G. All Declarations of Candidacy shall be filed with the Municipal Clerk, Town Hall 1911 Historic Route 66, Edgewood, New Mexico on Tuesday, January 9, 2018 between the hours of 8:00 A.M. and 5:00 P.M.
- H. The casting of votes by qualified municipal electors shall be recorded on ICE Vote Tabulators.

**MOTION:** Councilor Abrams made a motion to approve Town of Edgewood Election Resolution No.2017-21 (Presented in English and Spanish and read into the minutes in English.)  
Councilor Abraham seconded the motion.

**VOTE:** Councilor Holle voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye and Councilor Simmons voted aye.  
The motion carried.

**III. ACTION ITEMS:**

A. Discussion, Consideration and Action on the appointment of Larry Miller to the Lodgers Tax Board of the Town of Edgewood

Mayor Bassett introduced Mr. Miller to the Council who then introduced himself and gave a brief history of his business in Edgewood and his interest in serving on the Lodgers Tax Board of the Town of Edgewood.

**MOTION:** Councilor Simmons made a motion to appoint Mr. Larry Miller to the Lodgers Tax Board of the Town of Edgewood.  
Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

B. Discussion, Consideration and Action on the appointment of Debbie J. Goss to the Lodgers Tax Board of the Town of Edgewood

Mayor Bassett referenced the letter Ms. Goss submitted indicating her interest in serving on the Lodgers Tax Board of the Town of Edgewood.

**MOTION:** Councilor Abrams made a motion to appoint Debbie J. Goss to the Lodgers Tax Board of the Town of Edgewood.  
Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

C. Discussion, Consideration and Action on the re-appointment of Cheryl Huppertz to the Planning and Zoning Commission of the Town of Edgewood for a term of two years (January 2018 - December 2019).

Mayor Bassett stated Ms. Huppertz is willing to serve and be re-appointed to the Planning and Zoning Commission of the Town of Edgewood.

**MOTION:** Councilor Simmons made a motion to re-appoint Cheryl Huppertz to the Planning and Zoning Commission of the Town of Edgewood for a term of two years (January 2018 - December 2019).  
Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

- D. Discussion, Consideration and Action on the re-appointment of Delaney Barrett to the Planning and Zoning Commission of the Town of Edgewood for a term of two years (January 2018 - December 2019).

Mayor Bassett asked the Council to re-appoint Mr. Delaney Barrett to the Planning & Zoning Commission of the Town of Edgewood.

**MOTION:** Councilor Abrams made a motion to re-appoint Delaney Barrett to the Planning and Zoning Commission of the Town of Edgewood for a term of two years (January 2018 - December 2019).  
Councilor Holle seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett then asked Mr. Barrett if he would like to speak to the Council. Mr. Barrett thanked the Council for the opportunity to serve and to continue serving on the Planning & Zoning Commission of the Town of Edgewood.

- E. Discussion, Consideration and Action on the appointment of Bryce Simons to the Parks and Recreation Advisory Committee to replace and finish out the term of Al Humble and whose term will expire July 2018

Mayor Bassett asked the Council to appoint Mr. Bryce Simons to the Parks and Recreation Advisory Committee of the Town of Edgewood. He stated that Mr. Roger Holden, Parks & Recreation Director for the Town of Edgewood, supported this recommendation.

**MOTION:** Councilor Simmons made a motion to appoint Mr. Bryce Simons to the Parks and Recreation Advisory Committee to replace and finish out the term of Al Humble and whose term will expire July 2018.  
Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

- F. Discussion, Consideration and Action on the appointment of Michael Morrow to the Parks and Recreation Advisory Committee to replace and finish out the term of Paul McClure and whose term will expire July 2019

Mayor Bassett asked the Council to appoint Mr. Michael Morrow to the Parks and Recreation Advisory Committee of the Town of Edgewood. He stated that Mr. Roger Holden, Parks & Recreation Director for the Town of Edgewood, supported this recommendation.

**MOTION:** Councilor Simmons made a motion to appoint Mr. Michael Morrow to the

Parks and Recreation Advisory Committee to replace and finish out the term of Paul McClure and whose term will expire July 2019. Councilor Abraham seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

#### **IV. DISCUSSION ITEMS:**

A. Matters from the Moriarty Edgewood School District – Mr. Tom Sullivan  
Mr. Tom Sullivan, Superintendent of the Moriarty Edgewood School District, announced he will retire in June 2018. He is assisting the District in a search for his replacement.

Mr. Sullivan also announced that the Board of Directors of the Moriarty Edgewood School District will be holding a bond election on February 6<sup>th</sup>. He will bring the Governing Body more information on that election in January.

B. Citizens Police Academy Graduation – Chief Ron Crow  
Chief Ron Crow presented graduation diplomas to those students who just completed the 9-week Town of Edgewood Citizens Police Academy. Among those present to receive their diplomas were: Councilor Linda Holle, Stephen Rael, Nicole Maxwell, Jan Parks and Julie Bassett. Those not present, but also graduating were: April Shadden, Robert Johnson, Shane Schumacher, and Julia Wood.

The graduates present spoke individually and shared that they enjoyed the class very much and recommended it for others and hoped it would be repeated.

Chief Crow thanked the Governing Body for allowing him to hold the class and for approving the overtime necessary to have his officers participate in the class.

C. Public Comment on General Matters  
**Ms. Susan Simons** announced the Pet Pantry and the Santa Paws Photos for Pets Event, would be held December 23<sup>rd</sup> from 10 to 4 at the Community Center.

Ms. Simons announced she is circulating a petition to include a question on the ballot of the next election, as to whether packaged liquor should be sold on Sundays after noon in the Town of Edgewood. She stated the petition was not to approve those sales, but simply to get a question on the ballot for the community to decide whether Sunday packaged liquor sales should be allowed. Ms. Simons had some petitions with her in case anyone at the meeting wanted to sign it or take one with them to help circulate the petition.

**Mr. Tappan Mahoney** stated that in listening to the audio of the last meeting, he wanted to comment that the Town had a minimum of eight customer connections on Walker Rd and that if there are any questions of him by members of the Governing Body he would be glad to meet with them and talk to them at any time.

Mr. Mahoney then passed out a handout which he stated was his response to a letter he received from Town Staff rejecting his petition for sewer service.

Councilor Abraham asked Mr. Mahoney if the connections he referenced on Walker Rd. were residential connections or commercial connections. Mr. Mahoney answered that they were a combination of both.

**Ms. Janelle Turner** spoke about the issue of subdivisions stating that the Town had an election coming up and she suspects this will work its way into the election in one way or another. She wanted to refer to something Councilor Simmons said in one of the workshops when the Subdivision Ordinance was being revised; that is, that the serial subdivision process is what built Edgewood. Ms. Turner stated that was correct then and that unfortunately throughout its history the Town of Edgewood has kept trying to keep doing that. She wanted to remind the Governing Body that it is a legal requirement of the Town of Edgewood to protect its citizens and that the promotion of subdivision practices which lead to inadequate utilities and roads that will not support emergency vehicles is very wrong.

Ms. Turner then addressed the issue of the anti-donation clause. She wanted to remind the Governing Body that it is very difficult for public entities to give money to private endeavors. However, the Town's attorneys have opined that if Town Councilors draw their salaries from the taxpayers that at that point it becomes their money and they may indeed donate it to private organizations. The next time members of the Governing Body are advocating giving money to private organizations she will be there asking if they are willing to donate some of their own money from the Town before they obligate the Town and the taxpayers.

#### D. Matters from the Mayor

##### 1. Fire Impact Fee Discussion

Mayor Bassett referenced the information in the agenda packet which was a draft of the proposed changes to the Fire Impact Fee Ordinance of the Town of Edgewood. He indicated changes and additions and deletions he thought were necessary and stated these were highlighted. He reviewed the changes, asked for Council input and discussion and finally asked Council to take the information home, read it over carefully, think about it, offer an opinion on it or offer changes or additions. He stated it would be brought forth as an action item early next year. There was some discussion about the draft between the Mayor and members of the Council.

##### 2. Facilities Update

Mayor Bassett gave an update of the work now being done at the old Fire Station/new Police Station. Mayor Bassett also announced that NMFA had finally approved the last amendment and work could now start on the new Town Hall at Edgewood Elementary.

Councilor Abraham asked if we could do something nice at the entrance to the new Town Hall and perhaps paint the front identifying both the Town Hall and the Library.

Mayor Bassett then stated that he had attended the ground breaking of the new Estancia Valley Charter Academy.

#### E. Matters from the Councilors

**Councilor Holle** stated she thought we were ending the year well with the groundbreaking of the

new charter school, and some new businesses holding grand openings and the Christmas Tree Lighting. She also stated she had attended the First Choice Community Health Board Meeting with Former Councilor Ring and she planned to continue attending those meetings in the future.

**Councilor Abraham** stated that she had spoken to Staff about creating a Master Plan flow chart and would like to see that move forward. She also stated her concern about vendors on the side of the road and if they are licensed or not and asked if Staff can enforce them having a business license. Finally, Councilor Abraham stated her concern that we do not currently have a contract with the company running the Waste Water Treatment Plant and she would like the Town to get something in place or hire someone.

Councilor Simmons thanked the Mayor for agreeing to attend the meeting at Bernalillo County as she would be busy that day.

Councilor Simmons then wanted to acknowledge one employee who is very quiet but very diligent as she goes about her duties and that is Dora Garcia, the Town Finance Specialist. All the members of the Governing Body agreed that she does a great job as did Mr. Torres.

F. Matters from the Clerk/Treasurer

Mr. Torres thanked everyone for participating in the Christmas Tree Lighting

**V. ANNOUNCEMENTS and/or CALENDAR REVIEW.**

- A. Next Regular Council Meeting – December 20, 2017 @ 6:30 p.m.
- B. Town Office closed ½ day on Friday, December 8, 2017 for a staff holiday potluck
- C. Legislative Breakfast: Tuesday, December 12, 2017 beginning at 8:30 am at the Community Center Annex
- D. Candidate Information Class – Wednesday, December 13, 2017 @ 5:30 p.m.

**VI. FUTURE AGENDA ITEMS**

- A. December 20<sup>th</sup>: PUBLIC HEARING: Infill Annexations Zone Designations. Area Northeast of I-40 and East of NM 344. Quasi-Judicial procedure.

**VII. ADJOURN.**

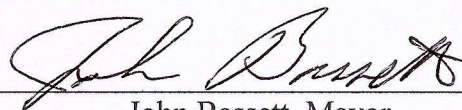
**MOTION:** Councilor Simmons made a motion to adjourn the meeting of December 6, 2017.  
Councilor Abrams seconded the motion.

**VOTE:** All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of December 6, 2017 at 8:00 p.m.



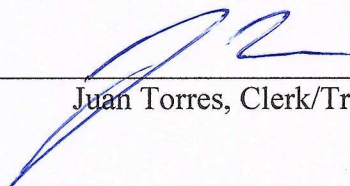
PASSED, APPROVED AND ADOPTED THIS 20<sup>th</sup> day of DECEMBER 2017



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John Bassett, Mayor

ATTEST:



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Juan Torres, Clerk/Treasurer