

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING - APRIL 19, 2017 @ 6:30 PM
EDGEWOOD COMMUNITY CENTER – 27 E. FRONTAGE RD.

CALL TO ORDER.

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham, Rita Loy Simmons, John Abrams & Chuck Ring

Also, Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, and Police Chief Ron Crow

PLEDGE OF ALLEGIANCE

1. APPROVAL OF AGENDA.

MOTION: Councilor Abraham made a motion to approve the Agenda with the removal of Item 2.
Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

2. APPROVAL OF MINUTES.

a. Approval of the Draft Regular Council Meeting Minutes of April 5, 2017

This Item was removed from the Agenda as the minutes were not presented for approval.

3. APPROVAL OF CONSENT AGENDA

a. Acknowledge receipt of the Draft Library Board Meeting Minutes and Library Report for the Month of March, 2017

MOTION: Councilor Simmons made a motion to approve the Consent Agenda
Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

4. PROCLAMATION NAMING SATURDAY, APRIL 22ND, 2017 PAT BURNS DAY IN THE TOWN OF EDGEWOOD

Mayor Bassett read the following proclamation naming Saturday, April 22nd, Pat Burns Day in the Town of Edgewood:

WHEREAS, many seemingly indifferent passers-by along our streets, highways and trails toss out trash which accumulates in parking lots, and along roads and rights-of-way; and

WHEREAS, many people who live in Edgewood and those who travel through may recognize Pat Burns as the woman they always see picking up trash along our roads and rights-of-way, but may not know her name; and

WHEREAS, Pat Burns works endlessly in a never-ending cycle of cleaning up after the careless; and

WHEREAS, through the efforts of Pat Burns, Edgewood is a cleaner and more beautiful place to live.

 Initials

NOW THEREFORE BE IT RESOLVED, that I, Mayor John Bassett proclaim April 22nd, 2017 (Earth Day) as Pat Burns Day in the Town of Edgewood; and

BE IT FURTHER RESOLVED, that The Town of Edgewood encourages all residents, businesses and community organizations to follow the example of Ms. Burns and take up the challenge to keep streets and roads in Edgewood clean and litter free.

Ms. Burns then received her proclamation, in written form, from the Mayor. The Governing Body as well as those in attendance applauded and lauded her efforts and accomplishments.

Ms. Burns then addressed the Governing Body and indicated that while she was not prepared to speak she did want to say that the nice thing about this was that people were paying attention and that sometimes passersby stop and thank her and give her gifts. She is hopeful that she is motivating people to help and to think twice about throwing trash out onto the road. The Mayor then thanked her again for her efforts.

5. GUEST SPEAKER

a. Mr. Pat Varela, Santa Fe County Treasurer

Mr. Varela was not in attendance at the meeting,

6. ACKNOWLEDGEMENT AND DISCUSSION OF PLANNING AND ZONING COMMISSION MEETING MINUTES

a. Discuss and acknowledge receipt of the Planning & Zoning Commission Meeting Minutes of March 22 2017

MOTION: Councilor Abraham made a motion to acknowledge receipt of the Planning & Zoning Commission Meeting Minutes of March 22 2017
Councilor Abrams seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

7. A REPORT FROM THE PLANNING AND ZONING DEPARTMENT OF THE TOWN OF EDGEWOOD – Ms. Tawnya Mortensen

Ms. Mortensen gave an update on the business of the Planning & Zoning Department of the Town of Edgewood. She gave the count of completed and pending reviews as well as code enforcement actions.

She mentioned that the work on amending the subdivision and zoning ordinances is on-going.

She then spoke about the recently completed annexation and asked the Governing Body for their opinion of how staff should proceed with notification of the annexation.

Councilor Abraham said she would like people in the annexation area to be notified by letter

The Mayor added that we may also want to do something in the paper and layout a plan. He mentioned we may have to go around and welcome people in and see if the zoning fits with them. He said that would be the decent thing to do.

8. SELECTION OF 2017 CDBG PROJECT

a. Presentation, Discussion and Action concerning potential Community Development Block Grant Projects

Ms. Salazar gave a quick report on the results of the two public meetings held soliciting from the public their ideas on what potential projects the town might apply for funding for under the CDBG Program Guidelines.

She said there was a large turnout for the meetings and that based upon input from the public the following suggestions were brought forward:

The need to apply for grants to expand our wastewater infrastructure
The need to bring affordable housing to the Town
The need to have youth development programs

She then said only one specific, fully formed, almost shovel ready project was brought forward for consideration and that it was infrastructure for the new proposed First Choice/WIC Clinic in Edgewood.

She then asked Krista Kelly, representing First Choice Community Healthcare, to come forward and speak to the council about the proposed project.

Ms. Kelly addressed the council. She said the project they proposed for CDBG was an infrastructure project that would serve the new proposed First Choice/WIC Clinic in Edgewood as well as other public facilities located in that same area. The proposed project would already meet several of the different criteria for CDBG. The proposed project would also be an economic benefit to the community as the proposed development around the clinic begins to be built out.

Ms. Kelly then spoke about the totality of the First Choice Clinic Project and talked about where the financing for the entire project stood and what was being done to finish the funding packet.

Councilor Simmons asked Ms. Kelly to tell the council what the acronym WIC stood for. Ms. Kelly answered Women, Infants and Children.

Councilor Ring asked Ms. Kelly to explain the connection between First Choice and the WIC Facility in Moriarty. Ms. Kelly explained that the WIC Facility in Moriarty would be closing and they would be moving it to the First Choice facility in Edgewood

Councilor Abraham stated she thought the proposed project sounded like a good fit to apply for CDBG Funds

Clerk-Treasurer, Juan Torres asked the Mayor and Council to keep in mind there would be a match component to this grant of 5% of the grant total.

 Initials

Ms. Salazar said the application would be for \$750,000.00 so there would be a \$35,000 match required.

Mr. Torres asked the governing body to keep that in mind as they went into their upcoming budget meeting.

MOTION: Councilor Simmons made a motion to approve sublimating a CDBG Grant application for an infrastructure project for the proposed new First Choice Clinic/WIC facility in Edgewood
Councilor Ring seconded the motion.

ROLL CALL

VOTE: Councilor Ring voted aye
Councilor Abraham voted aye
Councilor Simmons voted aye
Councilor Abrams voted aye
The motion carried.

Resolution No. 2017-09 authorizing the submission of a New Mexico CDBG Program Application to the Department of Finance and Administration/Local Government Division and designates the Mayor as the Authorized Representative to act in all matters in connection with this application and the Town's participation in the New Mexico CDBG Program.

MOTION: Councilor Abrams made a motion to approve authorizing the submission of a New Mexico CDBG Program Application to the Department of Finance and Administration/Local Government Division and designates the Mayor as the Authorized Representative to act in all matters in connection with this application and the Town's participation in the New Mexico CDBG Program.
Councilor Simmons seconded the motion.

ROLL CALL

VOTE: Councilor Abrams voted aye
Councilor Simmons voted aye
Councilor Abrams voted aye
Councilor Ring voted aye
The motion carried.

9. MATTERS FROM THE MAYOR.

a. Appointment of Mr. Craig Wood to the Planning and Zoning Commission of the Town of Edgewood

Mayor Bassett asked Mr. Wood to come up to the Podium and introduce himself.

Mr. Wood then addressed the Governing Body and begin by introducing himself. He stated he had just moved back to Edgewood recently. He is the Business Development Director for Blake's Lotaburger and a commercial agent for a few other investment groups. He said he would like to see the community grow.

MOTION: Councilor Ring made a motion appoint Mr. Craig Wood to the Planning & Zoning Commission of the Town of Edgewood.

 Initials

Councilor Abraham seconded the motion.

ROLL CALL

VOTE: Councilor Ring voted aye.
Councilor Abraham voted aye
Councilor Simmons voted aye
Councilor Abrams voted aye
The motion carried.

b. Appointment of Mr. Ralph Hill and Mr. Chad Shumpert to the Parks and Recreation Committee

MOTION: Councilor Simmons made a motion to appoint Mr. Ralph Hill to the Parks and Recreation Committee.
Councilor Abraham seconded the motion.

ROLL CALL

VOTE: Councilor Abrams voted aye.
Councilor Simmons voted aye
Councilor Abraham voted aye
Councilor Ring voted aye
The motion carried.

MOTION: Councilor Simmons made a motion to appoint Mr. Chad Shumpert to the Parks and Recreation Committee.
Councilor Abraham seconded the motion.

ROLL CALL

VOTE: Councilor Ring voted aye.
Councilor Abraham voted aye
Councilor Simmons voted aye
Councilor Abrams voted aye
The motion carried

c. Town of Edgewood Facility Update


The Mayor gave an update on the facilities. He said the Santa Fe County Commissioners had voted to transfer the Fire Station and the property it sits on to Edgewood. Up next is a trip to the Board of Finance and then to NMFA to complete the transfer.

Additionally, he mentioned that the Horten Rd. project has been completed with the movement of the gas meters to their new location.

He also handed out an invitation to the Ribbon Cutting for the new Stanley Cyclone Center and invited and encouraged everyone to attend.

Finally, he mentioned that the electric sign is now up in front of Chili Hills. Councilor Simmons mentioned we might need an ordinance to manage how the sign is used. The consensus was an ordinance was not needed but some simple operating rules would work.

10. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

 Initials

Councilor Ring talked about Santa Fe County making the First Choice Clinic their CDBG project of choice. He also said the clinic was close to reaching their final funding goal but there was a little more to do

Councilor Abraham talked about the NM Arts Project which will see the Town of Edgewood receive five pieces of temporary public art. She mentioned there were 25 qualified entries from which 5 were selected. The pieces will be installed in front of the Library and Police Station, in the Soccer Field Park, and at Wildlife West. She is also hoping we will be able to create an arts trail brochure of sorts.

Councilor Simmons mentioned she had been taking advantage of the services Santa Fe County was providing at the Seniors Citizen Center in Edgewood including a visit to see the personnel there from the Santa Fe County Assessor's Office. She also mentioned what a good facility the Senior Center is.

11. TOWN OF EDGEWOOD POLICE REPORT – Chief Ron Crow

a. Police Report and Animal Control Report for the month of March, 2017

Chief Ron Crow presented his statistical report for the month of March. He also mentioned calls have gone up since the annexation and that dispatch has been having some difficulties incorporating the new annexation data but are working on it. He also said he and his officers are driving the new neighborhoods and introducing themselves.

Chief Crow then reported that the Police Department had a very successful Easter Egg Hunt event and that they had two more tip-a-cop events coming up. He then stated he and the Sargent have begun work on a tentative Citizens Police Academy and more information would be forthcoming.

MOTION: Councilor Abrams made a motion to approve the Police Report and Animal Control Report for the month of March, 2017
Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

12. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.

Ms. Linda Burke with the Edgewood Chamber of Commerce spoke about working with the town on some upcoming events, specifically Carla Salazar on Run, Rally, Rock and Roger Holden on promoting the trail system in Edgewood. Also, Tawnya Mortensen and Michelle Schmidt will be speaking at the Chamber lunch meeting tomorrow. She then read a list of some upcoming events:

May 6 th :	A shotgun event at Founders Ranch,
May 6 th and 7 th :	Wind Festival at Wildlife West
June 3 rd :	Edgewood Chamber of Commerce Chuckwagon Mixer at Wildlife West
June 15 th – 25 th :	Cowboys Days and SASS End of Trails
June 18 th :	Father's Day Car Show
June 24 th :	Wildlife West begins their Chuckwagon Season/Wildlife Festival
July 28 th – 29 th :	Music Festival at Wildlife West

 Initials

She then mentioned that New Mexico Medical will be opening their new urgent care here in Edgewood.

13. MATTERS FROM THE CLERK/TREASURER

a. Appointment of Review Committee to rate and rank RFP's for Audit Services

Mr. Torres recommended the following be appointed to the review committee to rate and rank RFP's for Audit Services: Mayor John Bassett, Juan Torres, Carla Salazar, Dora Garcia and after asking for a Councilor to volunteer for the committee; Councilor Ring.

MOTION: Councilor Simmons made a motion to approve the stated review committee to rate and rank RFP's for Audit Services.

Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

b. Appointment of Review Committee to rate and rank RFP's for IT Services

Mr. Torres recommended the following be appointed to the review committee to rate and rank RFP's for IT Services: Mayor John Bassett, Juan Torres, Carla Salazar, Rebecca Sanchez and Councilor John Abrams.

MOTION: Councilor Simmons made a motion to approve the stated review committee to rate and rank RFP's for IT Services

Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

c. Update on the Wastewater Treatment Plant (Technical Analysis Memorandum)

Mr. Torres mentioned HDR had been awarded the contract to do the Technical Analysis Memorandum on the Wastewater Treatment Plant and that contract negotiations were underway.

14. ANNOUNCEMENTS and/or CALENDAR REVIEW.

- a. Regular Council Meeting – May 3, 2017 @ 6:30 p.m.
- b. Budget Workshop – April 25, 2017 @ 9:00 a.m.
- c. Arbor Day – April 28th @ 11:00 a.m. at Edgewood Elementary (Future site of the Town of Edgewood Library – In the Courtyard)
- d. Joint Council/Commission Subdivision Ordinance Workshop – Date and Time TBD

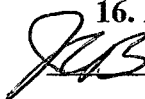
Mayor Bassett announced the above listed calendar review.

15. FUTURE AGENDA ITEMS.

- a. May 3, 2017: A Public Hearing on adoption of proposed amendments to the TOWN OF EDGEWOOD ORDINANCE NO. 2014-05 creating a Planning Commission for the Town of Edgewood.

Mayor Bassett announced the above listed future agenda items.

16. ADJOURN.

 Initials

MOTION: Councilor Simmons made a motion to adjourn.
Councilor Ring seconded the motion.
VOTE: All Councilors voted aye. The motion carried.

Mayor Bassett adjourned the meeting of April 19, 2017 at 7:40 p.m.

PASSED, APPROVED AND ADOPTED THIS 3rd day of MAY 2017



John Bassett, Mayor

ATTEST:



Juan Torres, Clerk/Treasurer