

**MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – NOVEMBER 2, 2016 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD**

1. CALL TO ORDER.

Mayor Bassett called the meeting to order at 6:30 p.m.
Councilors Present: Rita Loy Simmons, Sherry Abraham, and Chuck Ring
Councilors Not Present: John Abrams
Also Present: Clerk/Treasurer Juan Torres, Deputy Clerk Carla Salazar, and Staff
Rebecca Sanchez

2. PLEDGE OF ALLEGIANCE.

3. APPROVAL OF AGENDA.

MOTION: Councilor Abraham made a motion to approve the Agenda with changes.
Councilor Ring seconded the motion.

Councilor Abraham requested Item #10, Matters from the Municipal Judge William H. White of the Agenda be moved up to after the Acknowledgement of the Consent Agenda.

VOTE: All Councilors voted aye. The motion carried.

4. APPROVAL OF MINUTES.

a. Approval of the Draft Regular Council Meeting Minutes of October 19, 2016

MOTION: Councilor Ring made a motion to approve the Draft Regular Council Meeting Minutes of October 19, 2016.
Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

Councilor Abrams arrived at 6:35pm.

5. ACKNOWLEDGEMENT OF CONSENT AGENDA.

a. Acknowledge receipt of the Planning & Zoning Commission Meeting Minutes of October 17, 2016

Councilor Abraham asked about Mayor Bassett's reason for speaking at the Planning & Zoning Commission Meeting held on October 17, 2016. Mayor Bassett stated strictly for training purposes. Councilor Abraham requested Planning and Zoning Commissioners receive additional training through the Municipal League. Councilor Simmons requested Mayor Bassett stop attending Planning and Zoning Meetings.

MOTION: Councilor Abrams made a motion to approve the Acknowledgement of Consent Agenda.
The Motion died for a lack of second.

The Councilors expressed their concerns about the Planning and Zoning Meeting of October 17, 2016. Councilor Abrams stated since the Motion died due to lack of second the Governing Body needs to continue to the next item number.

Mayor Bassett brought up concerns of his predecessor Brad Hill attending Planning and Zoning Meeting with no criticism from the Council. He brought a letter from Randy Van Vleck from the New Mexico Municipal League stating his concerns of Mayor attending the Planning and Zoning Meetings. In the letter Mr. Van Vleck stated, "I think it is absolutely essential that you refrain from attending that part of the commission meeting that deals with pending cases and even potential cases." In the letter Mayor Bassett sent to Mr. Van Vleck it explained that he does not attend the meetings during the portions of a quasi-judicial hearing or make decisions at these meetings. Mr. Van Vleck stated, "this is a good start and should insulate you and the town from potential legal liability." He also included the Minutes of the Commission are the Commission Minutes and that the Governing Body does not have the authority nor jurisdiction to make changes to those minutes. Mayor Bassett stated the Towns Attorney Marcus J. Rael, Jr. stated similar answers to Mr. Van Vleck, but included that, "a Mayor or Council may participate in a work session or discussion item of the P & Z agenda where a particular case or application is not discussed." Councilors requested that Mayor Bassett not make attendance at our P & Z Meetings a habit and to uphold the integrity of the Town, also requesting the Commissioners receive additional training with the New Mexico Municipal League and MRCOGG.

6. RESOLUTION 2016-20 DECLARING THE ELIGIBILITY AND INTENT OF THE TOWN OF EDGEWOOD TO SUBMIT A TRESTLE BRIDGE APPLICATION TO THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR FEDERAL FISCAL YEAR 2018/2019 TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS.

Mr. Juan Torres stated Resolution 2016-20 is allowing the Town of Edgewood to submit an application for the Transportation Alternatives Program (TAP) Funds. He stated this would allow for the installation and completion of the Trestle Bridge. The total amount for completion would be \$411,000 of that \$59,841.60 would be the Town's match. He stated there could be in-kind costs and we are currently working on getting the value of the bridge itself as our in-kind match.

MOTION: Councilor Ring made a motion to approve Resolution 2016-20 Declaring the eligibility and intent of the Town of Edgewood to submit a Trestle Bridge application to the New Mexico Department of Transportation for federal fiscal year 2018/2019 Transportation Alternative Program (Tap) Funds.
Councilor Abraham seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

7. APPROVAL OF THE LEASE AGREEMENT BETWEEN MESD AND THE TOWN OF EDGEWOOD

MOTION: Councilor Simmons made a motion to accept the lease agreement between MESD and the Town of Edgewood.
Councilor Abrams seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abraham voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

The Town office and Library will be leasing the old Edgewood Elementary. The lease agreement will begin on December 1, 2016, and the library would be the first to move in. It was discussed that with the new building lease, the Library will expand to a total of 8,000 square feet and the Administration Offices will expand to a total of 7,000 square feet. The total annual cost for the building would be \$9,999.94. Mayor showed his appreciation for Councilor Abraham assisting with this lease. Councilor Ring showed his appreciation for the Moriarty Edgewood School District and thanked them for their assistance with the lease.

8. MATTERS FROM THE MAYOR.

a. Approval of the appointment of Mr. Lorenzo Stanton to the Planning and Zoning Commission of the Town of Edgewood.

Mayor Bassett informed the Council of Mr. Stanton's accomplishments, skills, and career overview. He included Mr. Stanton worked on the Commission in 2012 for a few months until his job at the time deterred him in another direction.

Mr. Stanton stated he has been in the area since 2000 and the reason for wanting to join the Commission is to be more active in the community and become familiar with the area he lives in. He stated he worked for Intel and now is working for Sandia National Laboratories.

Councilor Abraham stated we need someone from the development community as we are required to have one on the board. Mayor Bassett stated we are currently down two Commissioners which will allow for us to appointment tonight and still have one opening for the required position of the development community. Councilor Abraham asked if Mr. Stanton was familiar with the Town's Ordinances. Mr. Stanton stated Mr. Larry Sullivan is willing to help with any questions he may have and willing to assist with additional training.

MOTION: Councilor Simmons made a motion to approve Mr. Lorenzo Stanton to the Planning and Zoning Commission of the Town of Edgewood.
Councilor Abrams seconded the motion.

VOTE: Councilor Abrams voted aye. Councilor Simmons voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. The motion carried.

b. Approval of the appointment of Mr. James Lee Jr. to the Planning and Zoning Commission of the Town of Edgewood.

Mayor Bassett informed the Council of Mr. James Lee Jr.'s accomplishments, skills, and career overview. He stated Councilor Simmons has recommended Mr. Lee to the Town of Edgewood P & Z Commission.

Mr. Lee stated he has been an Edgewood resident for twenty years. He informed us that he is a registered professional engineer in the state of Virginia, and included his accomplishments, skills, and career overview.

MOTION: Councilor Simmons made a motion to approve Mr. James Lee Jr. to the Planning and Zoning Commission of the Town of Edgewood.
Councilor Abrams seconded the motion. Councilor Ring requested with discussion.

Councilor Ring showed his appreciation for Mr. James Lee Jr. serving in the military. Councilor Abraham asked if Mr. Lee was familiar with the Town's Ordinances. Mr. Lee stated he has spoken with Larry Sullivan the Planning and Zoning Administrator and has read some information. He also stated that he has a background in general civil engineering.

VOTE: Councilor Ring voted aye. Councilor Abraham voted aye. Councilor Simmons voted aye. Councilor Abrams voted aye. The motion carried.

c. Code Enforcement/Planning Assistant

Mayor Bassett stated Bonnie Pettee has resigned and the Town will be posting an opening for a Code Enforcement/Planning Assistant. The Council is concerned about the Code Enforcement being a dangerous position and believes that it should be separated from the Planning Assistant. The reason behind this is because the Code Enforcement position needs special training and should be certified to deal with possible angry residents. The Council has requested Chief Crow look into his Officers being able to handle Code Enforcement issues, and Mayor Bassett is requesting the Council look into other options and bring them back for discussion.

9. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Ring stated the planning for First Choice is still continuing, along with the search for funding.

Councilor Abraham requested the Contract for the Chamber of Commerce be placed on the next Agenda, along with a Closed Session to discuss personnel matters.

Councilor Simmons showed her appreciation of Smith's donating their parking lot for a Trunk or Treat Halloween.

10. MATTERS FROM THE MUNICIPAL JUDGE WILLIAM H. WHITE

a. Judge White will present his report for the month of October 2016.

Judge White stated there is still no insight with the budget for Municipal Courts due to the State short fall. He stated he will update us with any new information received.