

MINUTES
TOWN OF EDGEWOOD GOVERNING BODY
BUDGET PREPARATION WORKSHOP – APRIL 16, 2016 @ 10:00 A.M.
EDGEWOOD COMMUNITY CENTER, #27 E. FRONTAGE ROAD, EDGEWOOD, NM

- **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 10:00 a.m.

Councilors Present: Chuck Ring, Sherry Abraham, Rita Loy Simmons, and John Abrams

Also present: Mayor John Bassett, Steve Shepherd, Dora Garcia, and Rebecca Sanchez

- **PLEDGE OF ALLEGIANCE.**

1. **APPROVAL OF AGENDA.**

MOTION: Councilor Abrams made a motion to approve the Agenda.
Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.

2. **2016-2017 BUDGET PREPARATION DISCUSSION.**

Town Administrator Steve Shepherd discussed the GRTs and their variation throughout the year. Utility costs have increased and will be monitored closely; solar panel installation may be a future consideration. Attorney and engineering fees have decreased, while insurance costs have increased.

Increases to the budget for the road fund were discussed. The infill annexation will likely take place later this month, requiring additional signage. Mr. Shepherd stated funding would be available for maintaining the town roads, though private roads would not be included. Councilor Ring remarked property tax revenue would increase in the new fiscal year, due to the infill annexation.

Mr. Shepherd stated overtime expenses have decreased, with the exception of the Police Department. Mayor Bassett remarked that due to the infill annexation, Police Department and Animal Control employee overtime is projected to increase. Councilor Abraham requested the next budget meeting include the projected annexation fees and costs.

Discussion turned to the wastewater treatment plant budget. The proposed budget for next fiscal year is reduced from the current year. Mr. Shepherd stated the wastewater treatment plant may need new equipment. Councilor Ring asked how the Town knows if the restaurants have been doing their job with the use of wastewater. Mr. Shepherd replied someone would need to conduct water testing in the future. Mayor Bassett stated a dedicated person is needed, possibly a Code Compliance Officer/Wastewater and Planning and Zoning is in need of a Planning Administrator. Councilor Simmons stated New Mexico Rural Water Association is a good resource and could possibly assist the Town with some of its concerns. Councilor Ring stated the Police Department is qualified to assist with Code Compliance.

Other items discussed included the possibility of creating a BMX track, the need for additional patrol vehicles for the Police Department, and an increase in pay for Town employees.

Mayor Bassett suggested budget reviews be conducted quarterly. The Councilors agreed that starting July 1, 2016 the budget would be reviewed every ninety days.

The Governing Body discussed requests from various organizations seeking financial support from the Town of Edgewood, including: the Estancia Basin Resource Association (EBRA), Estancia Valley Economic Development Association (EVEDA), the Edgewood Chamber of Commerce, Route 66 Arts Alliance, and Wildlife West Nature Park.

3. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting of April 16, 2016. Councilor Ring seconded the motion.

VOTE: All Councilors voted aye. The motion carried.


Mayor Bassett adjourned the meeting of April 16, 2016 at 12:32 p.m.

PASSED, APPROVED AND ADOPTED THIS 4th day of MAY, 2016



John Bassett, Mayor

ATTEST:



Juan Torres, Clerk - Treasurer