

MINUTES  
TOWN OF EDGEWOOD  
REGULAR COUNCIL MINUTES - JANUARY 4, 2016 @ 6:30 P.M.  
EDGEWOOD COMMUNITY CENTER - 27 E. FRONTAGE ROAD

• **CALL TO ORDER.**

Mayor Bassett called the meeting to order at 6:30 p.m.

Councilors Present: Sherry Abraham and Chuck Ring

Also Present: Clerk/Treasurer Juan Torres and Deputy Clerk Carla Salazar

• **PLEDGE OF ALLEGIANCE.**

**1. APPROVAL OF AGENDA.**

**MOTION:** Councilor Abraham made a motion to approve the Agenda.

Councilor Ring seconded the motion with a change. His wish is to remove item 4a. (Discussion on local zoning and ordinance oversight applicability to the building of the Estancia Valley Classical Academy in Edgewood) from this agenda and place it on the agenda of the next regular council meeting of 1/18/16 when the other councilors will be present. Councilor Abraham was amiable to that change.

**VOTE:** All Councilors voted aye. The motion carried.

**2. APPROVAL OF MINUTES.**

Approval of the Draft Regular Council Meeting Minutes of December 21, 2016

**MOTION:** Councilor Ring made a motion to approve the minutes of December 21, 2016.

Councilor Abraham seconded the motion

**VOTE:** All Councilors voted aye. The motion carried.

**3. MATTERS FROM THE MAYOR.**

a. Parking on Plaza Loop Rd. for deliveries.

Mayor Bassett talked about a complaint he received from a citizen about large delivery trucks parking on Plaza Loop when making deliveries to Pizza Barn. The citizen indicated that she was almost hit in her car by another vehicle which was going around the delivery truck. The Mayor indicated he spoke to the owner of Pizza Barn and the delivery driver about the issue. Mayor Bassett, Councilor Abraham and Councilor Ring discussed different possible solutions with input from Public Works Director Norton Henninger and Police Chief Ron Crow both of whom were in the audience.

The discussion moved on to talk about delivery trucks to Walmart not using the indicated truck route for their deliveries. Mr. Henninger indicated he had ordered some directional signs and would be placing them next week.

**4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**

Councilor Ring: None

Councilor Abraham: None

**5. MATTERS FROM THE MUNICIPAL JUDGE.**

Judge William White will present his report for the month of December 2016

Judge White presented his written report for the month of December to the governing body and then stood for questions.

**MOTION:** Councilor Abraham made a motion to accept the Judges Report for the month of December, 2016.

Councilor Ring seconded the motion

**VOTE:** All Councilors voted aye. The motion carried

**6. PUBLIC COMMENTS OF GENERAL MATTERS. Limit to 2 minutes per person.**

*At this point in the meeting at 6:47 p.m. Councilor Abrams joined the proceeding via telephone.*

**7. MATTERS FROM THE CLERK/TREASURER.**

- a. Town of Edgewood Resolution No. 2017-01 authorizing participation in the Local Government Road Fund Program administered by the New Mexico Department of Transportation.

Mr. Torres presented for the approval of the council Resolution No. 2017-01 authorizing participation in the Local Government Road Fund Program administered by the New Mexico Department of Transportation. This resolution specifically takes MAP (Municipal Arterial Program) funding allocated for Entrada del Norte and moves it to Church Street

Councilor Abraham asked if the total project cost the same  
Mr. Torres answered in the affirmative

Councilor Abraham asked how we would address the drainage issues  
Mr. Torres indicated we now have an NMFA Grant for a Drainage Study which will be undertaken so we can better understand the drainage issues

Councilor Abraham made note that the actual contract read from Church Street to NM State Road 344 to Williams Ranch Rd.

Mr. Torres indicated we were just going to use the funding for one piece of the whole project area

**MOTION:** Councilor Ring made a motion to approve Town of Edgewood Resolution No. 2017-01 authorizing participation in the Local Government Road Fund Program administered by the New Mexico Department of Transportation

Councilor Abraham seconded the motion

**VOTE:** Councilor Abraham voted aye  
Councilor Ring voted aye  
Councilor Abrams voted aye

- b. Property Tax Discussion.

Mr. Torres indicated that the council had discussed property tax earlier in the year during the budget process. He had three handouts which he passed out and then referenced. The first handout was the

Municipal Street Fund Budget He asked the council to look at the transfer in column and see that we have budgeted \$572,610.00 to transfer in to the road budget from the general fund. The proposed mill levy would offset that subsidy so we don't hurt the general fund as much. The second handout was mill levy estimates which calculated out what each mill would cost. It also included a chart showing what each mill levy would cost property owners on 1/3 of the assessed property value.

Mr. Torres said if the council decides to move forward with a mil levy he recommends the 3 mil option that would bring in \$314,535.00 next year that would help offset the general fund subsidy

Councilor Abraham asked if the handout took in the annexation.

Mr. Torres answered that it did not include the proposed infill annexation and only included the current municipal boundaries

Council Ring asked what would happen if the annexation was approved

Mr. Torres answered that it depended on the timing of the annexation and when the council adopts a mil

Mayor Bassett and Mr. Torres said it would impact the next fiscal year when we see the money come in if we enact before the end of this fiscal year

Mr. Torres then asked the council to look at his third handout which showed neighboring municipalities that already impose mil levy's

Mr. Torres made mention that the mil levy can be imposed for a variety of reasons but he recommends that the mil levy when imposed be specifically for the roads.

Mr. Torres said Mil Levy can be changed by resolution year to year

Mayor Bassett asked if we enacted the mil levy by March if it would be in for the April property valuations

Mr. Torres answered in the negative. It would come in the April of 2018 evaluations

There was then a discussion of the calendar and fiscal year distinctions

Mr. Torres then asked the council 3 questions:

Do you want to impose a mil levy and if so for how much?

Councilor Abraham said she wanted more councilors here for input

Councilor Ring agreed

Councilor Abraham asked if we could do up to 7 mil with a resolution

Mr. Torres said yes

Councilor Ring asked if we could put this item on the next council meeting agenda

Mayor Bassett said Mr. Torres would be gone

Councilor Abram asked that we put it on the agenda for February 1st

c. Construction Fee Permit Fees

Mr. Torres passed out a handout showing construction fee permits and fee schedules from different municipalities. He indicated having a building inspector would pay for itself and bring more revenue to the Town. Right now all building fees go to the state. He asked the councilors to consider adding a building inspector in the next fiscal year.

Councilor Ring asked if having our own building inspector would speed up the building application process

Mr. Torres answered in the affirmative

Wastewater Operator (s)

Mr. Torres asked the council to consider getting our own wastewater operators positions filled this fiscal year.

Councilor Abraham asked for annual salary plus benefits and compare them to what we currently pay

Councilor Abraham asked for the same thing on the building inspector position

Mr. Torres indicated we would do more research and bring back to the council more information

*At this point in the meeting at 7:08 p.m. Councilor Abrams left the proceedings.*

#### **8. ANNOUNCEMENTS and/or CALENDAR REVIEW.**

Next Regular Council Meeting – January 18<sup>th</sup>, 2017 @ 6:30 P.M.

NOTE: Town Hall offices will be closed on Monday, January 16<sup>th</sup>, 2017 in observance of the Dr. Martin Luther King Jr. Holiday

Joint Council/P&Z Commission meeting now set for January 7<sup>th</sup>, 2017 @ 2:30 PM

The Quarterly Budget Review will take place during the Regular Council Meeting of February 1<sup>st</sup>, 2017

#### **9. FUTURE AGENDA ITEMS.**

More discussion on positions for Wastewater Operators, Building Inspector and the potential property tax

*Linda Burke gave a quick update on Edgewood Chamber of Commerce business*

#### **10. CLOSED SESSION.**

As per motion and roll call vote and pursuant to NMSA 1978, 10-15-1 (H)(8) the following will be discussed in Closed Session: Discussion of the purchase, acquisition or disposal of real property.

**MOTION:** Councilor Ring made a motion to go into closed session.  
Councilor Abraham seconded the motion

**VOTE:** Councilor Ring voted aye  
Councilor Abraham voted aye

**MOTION:** Councilor Abraham made a motion to come back into open session and affirmed that only discussion of the purchase, acquisition or disposal of real property took place in the closed session.

Councilor Ring seconded the motion affirmed that only discussion of the purchase, acquisition or disposal of real property took place in the closed session.

Mayor Bassett affirmed that only discussion of the purchase, acquisition or disposal of real property took place in the closed session.

**VOTE:** Councilor Abraham voted aye  
Councilor Ring voted aye

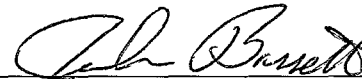
**11. ADJOURN.**

**MOTION:** Councilor Abraham made a motion adjourn  
Councilor Ring seconded the motion

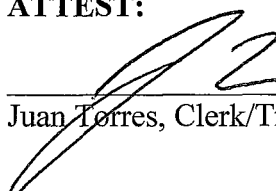
**VOTE:** All Councilors voted aye. The motion carried

Mayor Bassett adjourned the meeting of January 18, 2017 at 7:44 p.m.

**PASSED, APPROVED AND ADOPTED THIS 18<sup>th</sup> day of JANUARY, 2016**

  
\_\_\_\_\_  
John Bassett, Mayor

**ATTEST:**

  
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Juan Torres, Clerk/Treasurer

