

MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JULY 3, 2013 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD

• **CALL TO ORDER.**

Mayor Hill called the meeting to order at 6:30 P.M.

Councilors Present: John Abrams, Chuck Ring, Rita-Loy Simmons.

Councilors Absent: Sherry Abraham.

Also present was Ms. Kay Davis, Administrator, and Ms. Estefanie Muller, CMC, Clerk-Treasurer.

• **PLEDGE OF ALLEGIANCE.**

1. APPROVAL OF AGENDA.

MOTION: Councilor Abrams made a motion to approve the Agenda as presented. Councilor Ring seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. The motion carried.

2. APPROVAL OF CONSENT AGENDA.

A. Approval of the Regular Council Meeting Minutes of June 19, 2013.

B. Acknowledge Receipt of Planning & Zoning Commission Meeting Minutes of June 25, 2013.

Councilor Abrams requested a couple of corrections to the Council minutes, page 2, item 4 should be FERPA.

Councilor Simmons requested a correction to the Planning & Zoning Commission Minutes, page 2, line 13, the words to be removed “that I most”, and line 39 to state “Ms. Davis”.

MOTION: Councilor Abrams made a motion to approve the Consent Agenda with corrections to both the Council and Planning Commission Minutes. Councilor Simmons seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

3. MATTERS FROM THE MAYOR.

A. Discussion on Section 16 Meeting- Scheduled for August 3, 2013.

Mayor Hill discussed the meeting for Section 16 that is scheduled for August 3, 2013 at 11:00 a.m. at the Community Center and he encouraged Council to attend as well as the public.

B. Update – Meeting with Santa Fe County Manager Katherine Miller & Board of
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County Commissioners (BCC) meeting.

Mayor Hill reviewed this item stating they had had a good meeting and are looking forward to making some changes with Town facilities. He also discussed the Joint Planning Agreement Signing Event with the State Land Office that is scheduled for Friday July 12, 2013 at 9:30AM at the Community Center.

4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Simmons stated she had attended the MRCOG Water Resource meeting and described their education initiative whose purpose is to fund a Regional Water Conservation Program in elementary schools within the MRCOG area.

Councilor Abrams discussed the Health Plan and Policy Commission stating once they have completed the Final Health Plan he will present it to the Council. He also discussed improvements to the trails stating material would be delivered and was looking for community volunteers to help out on the weekend of the July 13th.

Mayor Hill commended Councilor Abrams for his work on the Commission stating it is extremely important work.

Councilor Ring stated he would like to send out cudors to the Police Department and the Chief now they department is up to full strength. He also thanked Mr. Roger Holden and his committee for their work cleaning up the old Midway Trading Post as part of the Route 66 Revitalization Project.

Mayor Hill added that this Community is extremely lucky to have Mr. Holden.

5. MATTERS FROM THE ATTORNEY.

None.

6. MATTERS FROM THE MUNICIPAL JUDGE.

A. Judge White will present his report for the month of July 3, 2013.

Judge White presented his report to the Council and asked if they had any questions. He discussed some Supreme Court rule changes that have been made to the way the courts operate and how cases are handled. He described the changes that will affect the Town including the requirements for a Certified Court Interpreter. He read a portion of his own comments sent to the Justices regarding this new requirement. He added the problem he has with this is that cuts into the limited resources they have in a small community. He presented other Court related issues and concerns for the Council and Public.

7. EDGEWOOD POLICE DEPARTMENT - Chief Fred Radosevich.

A. Approval to hire Chris Garcia, Certified Police Officer.

Chief Radosevich asked for the approval to hire Mr. Chris Garcia for the position of Certified Police Officer. He described Mr. Garcia's credentials and background for the Council.

MOTION: Councilor Ring made a motion to approve Mr. Chris Garcia for the position of Certified Police Officer. Councilor Abrams seconded the motion.

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VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. The motion carried.

B. Oath of Office to be administered.

At this time the Oath of Office was administered to Mr. Chris Garcia by Judge White.

8. PUBLIC COMMENTS OF GENERAL MATTERS.

Ms. Lori Trammell requested a moment of silence for the 19 Firefighters that passed away. It was observed.

Mr. Joe Mudd, the CEO of Standby One discussed wild land fire response. He described his work with other communities and some of the concerns for this area. He also discussed the Light the Night product that can be utilized in power outage events.

Mr. John Carpenter discussed the Clean-Up of the Midway Trading post stating there had been 65 participants and they have scheduled another day on July 13, to do some more painting. He asked for volunteers. He also discussed a group called Living Room Conversations that is working to bring people with different political opinions together to learn from each other and work towards common goals. He added that he is pleased by the sense of community he has found here in Edgewood and encouraged people to keep it up.

9. MATTERS FROM THE ADMINISTRATOR/PLANNER.

A. Approval to hire Ms. Barbara Apodaca as Secretary/Receptionist.

Ms. Davis introduced Ms. Barbara Apodaca stating she will be a good addition to the Town and asked for their consideration to hire her for the position of Secretary/Receptionist.

Mayor Hill requested approval from Council to hire Ms. Apodaca to the position of Secretary /Receptionist.

MOTION: Councilor Simmons made a motion to approve the hiring of Ms. Barbara Apodaca for the position of Secretary/Receptionist starting July 15, 2013. Councilor Abrams seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

Mayor Hill stated this is a new position that he recognized as being needed under the restructuring or positions in an effort to make things more efficient and functional. Our highest priority is to serve our residents and public and this will go a long way in helping with that.

B. Award of Contract for the Public Works Facility Solar Photovoltaic System.

Ms. Davis reviewed this item for the Council stating they had received two bids for the system.

Mayor Hill stated they were very close in price and they had a recommendation from the Engineer to accept the bid from Affordable Solar as tis was the more efficient system.

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MOTION: Councilor Abrams made a motion to accept the bid from Affordable Solar in the amount of \$21,575.00 on the recommendation of Dennis Engineering. Councilor Simmons seconded the motion.

Mayor Hill stated he had worked with both of these companies outside of the Mayor's Office and feels they are both excellent companies.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. The motion carried.

Councilor Ring asked about the status of the wind turbine.

Ms. Davis responded a tech had looked at it and there is a part that needs to be replaced and it has been ordered.

C. Per Town of Edgewood Personnel Policy – Employee Evaluations Update.

Ms. Davis reviewed this item for the Council stating they were in the process of conducting the performance evaluations for the staff.

Mayor Hill stated he felt this was an important human resource tool and it is important as elected officials that this process be properly conducted.

D. Discussion of the 2015-2019 Infrastructure Capital Improvement Plan (ICIP).

Ms. Davis reviewed this item for the Council stating this listed the 4 items the Council had deemed the top priorities.

Mayor Hill stated they had made some changes to both the process and the schedule and the Council will need to be looking at this in August and asked them to be aware this is coming forward.

E. Update on IT Security Questions.

Ms. Davis reviewed this item for the Council stating she had provided all of the information and documentation from Bohannon-Houston. She added that if the Council has any additional questions or concerns, a representative could be available at the next meeting.

Councilor Abrams stated he had a technical document for the Council's review as well. It was produced in August of 2012 by the FBI regarding Cloud services. He asked them to pay special attention to section 3 and some of the appendixes at the end. He cautioned the Council to be careful as they proceed.

Mayor Hill suggested that Councilor Abrams meet with the IT people then bring information back to the Council.

10. **RESOLUTIONS.**

A. Resolution No. 2013-12 A Resolution to Proclaim Extreme or Severe Drought Conditions and to Ban the Sale and Use of Certain Fireworks within the Boundaries of the Town and its Wildlands.

Mayor Hill reviewed this item for the Council stating the fire danger remains even though there has been some rain.

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At this time a comment was heard from a member of the Wildland Fire Division cautioning that even with the rains the danger persists.

MOTION: Councilor Abrams made a motion to adopt Resolution 2013-12 Proclaiming Extreme or Severe Drought Conditions and to Ban the Sale and Use of Certain Fireworks within the Boundaries of the Town and its Wildlands. Councilor Simmons seconded for discussion.

Councilor Simmons asked for clarification on the time limit for these bans. Mayor Hill stated he had asked legal counsel to look at changing the Town Ordinance as well.

VOTE: Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

Mayor Hill added the Chief will be on patrol over the 4th of July weekend.

11. ANNOUNCEMENTS and/or CALENDAR REVIEW.

A. Regular Council Meeting – July 17, 2013 @ 6:30 P.M.

B. Regular Council Meeting – August 7, 2013 @ 6:30 P.M.

C. Regular Council Meeting – August 21, 2013 @ 6:30 P.M.

Mayor Hill reviewed this item for the Council. He asked for prayers for Councilor Abraham and her family.

12. FUTURE AGENDA ITEMS.

A. Public Hearing – July 17, 2013 – Approval to submit the 2013-2014 Final Budget to the Department of Finance & Administration.

Mayor Hill reviewed this item for the Council stating at the meeting of August 7, the financial advisor for the Town, Mr. Paul Cassidy, will be making a presentation to the Council.

13. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting. Councilor Ring seconded the motion.

Mayor Hill Adjourned the meeting at 7:27 PM

PASSED, APPROVED and ADOPTED this 17th day of JULY, 2013

Brad E. Hill, Mayor

ATTEST:

Estefanie B. Muller, CMC, Clerk-Treasurer