

**MINUTES  
TOWN OF EDGEWOOD  
REGULAR COUNCIL MEETING – JANUARY 16, 2013 @ 6:30 P.M.  
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD**

**CALL TO ORDER.**

Mayor Hill called the meeting to order at 6:30 PM.

Councilors Present: Chuck Ring, Rita-Loy Simmons, John Abrams, Sherry Abraham.  
Also present were Ms. Kay Davis, Town Administrator, and Ms. Estefanie Muller, CMC,  
Clerk-Treasurer.

**PLEDGE OF ALLEGIANCE.**

**1. APPROVAL OF AGENDA.**

**MOTION:** Councilor Abrams made a motion to approve the Agenda as presented.  
Councilor Ring seconded the motion.

Mayor Hill stated he had added one item under Matters from the Mayor.

**VOTE:** Councilor Simmons voted aye. Councilor Ring voted aye. Councilor  
Abrams voted aye. Councilor Abraham voted aye. The motion carried.

**2. APPROVAL OF CONSENT AGENDA.**

A. Approval of the Regular Council Meeting Minutes of January 2, 2013.

B. Acknowledge Receipt of the Library Report for the month of December, 2012. The  
Library Board meeting of December 20, 2012 was cancelled and no Minutes are  
available.

C. Acknowledge Receipt of the Animal Control Report for the month of December 2012.

D. Acknowledge Receipt of the Police Report for the month of December 2012.

**MOTION:** Councilor Abrams made a motion to approve the Consent Agenda as  
presented. Councilor Abraham seconded the motion.

**VOTE:** Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor  
Ring voted aye. Councilor Simmons voted aye. The motion carried.

**3. MATTERS FROM THE MAYOR.**

A. State of the State by Governor Martinez.

Mayor Hill stated the snow storm Monday night prevented them from traveling to Santa  
Fe on Tuesday. He added they had prepared packets for their Legislators this session,  
requesting Capital Funds through the I.C.I.P. He encouraged Council to attend if they  
have time.

Mayor Hill introduced Moriarty-Edgewood School Superintendent Karen Couch to  
discuss the upcoming school bond election.

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Ms. Karen Couch stated the bond election will come before the public on February 2013 in the amount of \$19 million dollars which is in line with the amount of the bond election 4 years ago. She added they had accomplished everything they had set out with the previous bond including improvements to some of the schools in Edgewood. She outlined some of the improvements and additions they would be using funds from the new bond and how they will benefit the entire community and not just the students and staff.

Councilor Ring hoped they could continue to have discussion on partnering for a wastewater system. He also asked about the retirement of previous bonds.

Ms. Couch responded they retire them over a 12 year period and don't sell new ones until the old ones have been retired. She added they also pay more when the funds are available to do so.

Councilor Ring asked if this would have an increased cost to the property owners if the property values rise after the bond issue.

Ms. Couch responded that she did not know but felt the students are worth it. She added it is important to deliver on the projects we set out to accomplish with the funds and they have a track record for doing so.

Ms. Audrey Jaramillo also discussed the bond election stating they are worthwhile projects and appreciates their support.

**4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.**

Councilor Simmons requested a Proclamation in honor of the Mayor Hill's father Mr. Chester Hill, whose ninetieth birthday is January 20<sup>th</sup>.

Mayor Hill added his father was born in Edgewood and is the oldest living native.

Councilor Simmons also discussed the progress on the Public Works building asking when it might be finished.

Mayor Hill stated they are going to meet with the contractor on Friday and should have a better idea of the completion date then. He added the Town had received a call from a citizen on East Venus thanking the road department, especially Mr. Karl Schuman for his work on their road.

Ms. Davis added the lady stated she felt Mr. Schuman always took good care of them and was very kind.

Councilor Ring requested a letter commending Mr. Schuman be placed in his personnel file.

Councilor Abraham asked about the Town Website and asked if the Town could write a letter to the Chamber thanking them for the Christmas Event.

Mayor Hill responded they should all get together and talk about the status of the Website.

**5. MATTERS FROM THE ATTORNEY.**

Mayor Hill stated Mr. Rael was recovering from surgery and plans to attend the next Council Meeting.

**6. MATTERS FROM THE MUNICIPAL JUDGE.**

A. Judge White will present his report for the month of December 2012.

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Judge White was not present.

Mayor Hill stated he had met with the Judge earlier but he was not feeling well and thought he should stay home to avoid exposing people unnecessarily. He added they had discussed some potential training for the Town Police Officers.

Councilor Ring added there is a fund raiser for the Edgewood Food Pantry at Valley View Church Friday, January 25, 2013 which will include a pie auction.

**7. PRESENTATION FROM NORTH CENTRAL REGIONAL TRANSIT DISTRICT.  
Mr. Anthony Mortillaro and Mr. Daniel Barrone.**

Mr. Daniel Barrone provided a presentation describing the service area, communities included and a brief history.

Mr. Anthony Mortillaro discussed past ridership as well changes and improvements they would like to see this next year that will increase these numbers and improve the quality of the service. He also highlighted some of the environmental benefits to this service. He discussed the additional equipment and facilities that will be acquired and installed this next year including 8 new vehicles equipped with GPS capability.

Councilor Ring asked about the income level of the riders and their reason for utilizing this service.

Mr. Mortillaro responded that based on a survey the average riders makes less than \$17,000.00 annually and the reason they utilize this service varies between not having a vehicle or limited finances for transportations to school, work or for health related appointments.

Councilor Ring stated that anyone who would like to take a ride on the Blue Bus, it picks up passengers here at the Community Center at 6:30 a.m.

Mr. Mortillaro stated this route mostly serves commuters and hopefully in the future as demand increases they can add some midday trips for this area. He added they would be reaching out at community meetings as they move forward in updating their service plan. This will allow the communities an opportunity to communicate their transit needs.

Councilor Simmons asked if they had an idea of the average cost per rider.

Mr. Mortillaro responded it was about \$20.00 per ride.

**8. PUBLIC COMMENTS OF GENERAL MATTERS.**

Ms. Susan Simons discussed the future Animal Control Facility and the sign that used to posted at the site. She added she would be happy to utilize her 501 3C status to apply for grants to help build the facility.

Mayor Hill responded the sign had been removed because the facility is not going to be built anytime soon. He added it is important when you put up a sign advertising a future home. There has to be a realistic expectation it will happen soon and this is not case at that site. He continued stating they had looked at an interim solution but it was not approved by the Environment Department, but there may be opportunities with Santa Fe County after the new Fire Station is completed. He agreed in the long term that site is

dedicated for an Animal Care Facility, just not in the near future and thus the sign was removed. He encouraged any organization to assist the Town with this project and stated it is on the I.C.I.P.

**9. MATTERS FROM THE ADMINISTRATOR.**

A. Approval of Lease Agreement for the Edgewood Library.

Ms. Davis reviewed this item for the Council stating the Attorney had approved the contract as well.

Mayor Hill stated the monthly lease amount did not change.

**MOTION:** Councilor Ring made a motion to approve the Lease Agreement for the Library. Councilor Abrams seconded the motion.

**VOTE:** Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. The motion carried.

Councilor Ring indicated he would like to keep the discussions going about a new facility.

Mayor Hill stated he agreed and they could do that when they begin looking at the budget for next year. He added Santa Fe County should be a part of those discussions as well.

B. Approval of Job Description for “Animal Care Technician” Permanent Part-Time Animal Control Assistant.

Ms. Davis reviewed this item for the Council stating it had been developed by the Attorney and the Animal Control Officer.

**MOTION:** Councilor Ring made a motion to approve the Job Description for Animal Care Technician. Councilor Abrams seconded the motion.

**VOTE:** Councilor Simmons voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. The motion carried.

C. Approval of Pay Scale for the Animal Care Technician.

Ms. Davis reviewed this item for the Council requesting they apply the pay scale adopted in 2010 in which this position is listed. She added that once he has met the 6 month probation he would be increased to half way to the midpoint for this pay rate.

**MOTION:** Councilor Abrams made a motion to approve the Pay Scale of the Animal Care Technician. Councilor Ring seconded the motion.

**VOTE:** Councilor Abraham voted aye. Councilor Abrams voted ay. Councilor Ring voted aye. Councilor Simmons voted aye. The motion carries.

D. Approval of the 2011-2012 Annual Audit Report.

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Mayor Hill reviewed this item listing the three findings and describing the reasons they occurred and the plan to remedy each of the issues.

**MOTION:** Councilor Abrams made a motion to approve the 2011-2012 Annual Audit Report. Councilor Ring seconded the motion.

**VOTE:** Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Ring voted aye. Councilor Simmons voted aye. The motion carried.

E. Approval to Remove Debris on property located at 40 El Prado Drive.  
Ms. Davis reviewed this item for the Council stating she had received three bids for the removal of debris and cleanup of this property and was asking for approval to move forward.

**MOTION:** Councilor Simmons made a motion to approve the low bid from Southwest Abatement. Councilor Abrams seconded the motion.

**VOTE:** Councilor Simmons voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. The motion carried.

**10. APPROVAL OF THE FINANCIAL REPORT FOR THE MONTH OF DECEMBER 2012.**

Mayor Hill reviewed this item for the Council stating the GRT report will be a few days late but they will have it e-mailed to the Council when it is available. He added the Administrator indicated the balances and cash flow are still healthy and the Town is in good shape.

**MOTION:** Councilor Ring made a motion to approve the Financial Report as presented. Councilor Abrams seconded the motion.

Councilor Abrams asked to remind the Council that the trail improvements will include an expense he would like them to keep that in mind as they begin to look at the budget. Mayor Hill stated they had also become aware of a grant and that the Town Engineer will be applying for it.

Ms. Davis described the location of the trail included in the grant.

Councilor Abrams asked if they had received a response from the Department of Transportation.

Ms. Davis responded she had not heard back from them regarding the portion along 344.

**VOTE:** Councilor Simmons voted aye. Councilor Ring voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye.

**11. ANNOUNCEMENTS and/or CALENDAR REVIEW.**

A. Grand Opening – Domino’s Pizza – January 26, 2013 @ 2:00 P.M.

B. Groundbreaking for Edgewood Open Space – February 1, 2013 @ 2:00 P.M.

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- C. Regular Council Meeting – February 6, 2013 @ 6:30 P.M.
- D. Regular Council Meeting – February 20, 2013 @ 6:30 P.M.
- E. Annual N.M.M.L. Municipal Day – February 20, 2013 @ 10:00 A.M.

**NOTE:** The Town Hall Offices will be closed on Monday, January 21, 2013 in observance of Martin Luther King Jr. Day.

Mayor Hill reviewed this item for the Council and reminded Council of the N.M.M.L. Municipal Day Event.

Councilor Simmons discussed the passing of the MOLI Chairman Linda Jaramillo.

Mayor Hill discussed some of the functions of the Municipal League that are helpful and valuable to small communities like Edgewood who don't have the resources of larger cities.

**12. FUTURE AGENDA ITEMS. (Meeting of February 6, 2013)**

- A. Discussion on submittal for the Local Government Road Fund.
- B. Discussion on submittal for the Municipal Arterial Project. (MAP)
- C. Public Hearing – Amendment to Personnel Ordinance.

Mayor Hill reviewed this item for the Council. He also stated he had received the resignation from a member of the Planning & Zoning Commission whom he asked to stay on and serve until his position could be filled. He added they will be actively recruiting and advertising for people to serve on the Commission.

**13. ADJOURN.**

**MOTION:** Councilor Simmons made a motion to adjourn. Councilor Abrams seconded the motion.

Mayor Hill adjourned the meeting at 7:48 P.M.

**PASSED, APPROVED and ADOPTED this 6<sup>th</sup> day of FEBRUARY, 2013**

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Brad E. Hill, Mayor

**ATTEST:**

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Estefanie B. Muller, CMC, Clerk-Treasurer