

**MINUTES
TOWN OF EDGEWOOD
REGULAR COUNCIL MEETING – JANUARY 2, 2013 @ 6:30 P.M.
EDGEWOOD COMMUNITY CENTER - #27 E. FRONTAGE ROAD**

CALL TO ORDER.

Mayor Hill called the meeting to order at 6:30 PM.

Councilors Present: Chuck Ring, John Abrams, Sherry Abraham, and Rita-Loy Simmons.
Also present were Ms. Kay Davis, Town Administrator, and Ms. Estefanie Muller, CMC,
Clerk-Treasurer.

PLEDGE OF ALLEGIANCE.

1. APPROVAL OF AGENDA.

MOTION: Councilor Abrams made a motion to approve the Agenda as presented.
Councilor Simmons seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor
Abraham voted aye. Councilor Ring voted aye. The motion carried.

2. APPROVAL OF CONSENT AGENDA.

A. Approval of the Regular Council Meeting Minutes of December 19, 2012.

MOTION: Councilor Abrams made a motion to approve the Consent Agenda as
presented. Councilor Ring seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abraham voted aye. Councilor
Abrams voted aye. Councilor Simmons voted aye. The motion carried.

3. MATTERS FROM THE MAYOR.

A. Presentation of Plaque of Appreciation for Ms. Karen Mahalick.

Mayor Hill made a brief presentation thanking Ms. Mahalick for her time and service to
the Town of Edgewood and presented her with a plaque. He invited Ms. Mahalick and
members of the public and Council to speak.

Ms. Mahalick thanked Mayor Hill and Council as well as previous Mayors for taking a
chance and allowing her to serve. She added it had been a great experience even through
some of the problems and that she was grateful for the experience.

Mr. Bob Stearley thanked Ms. Mahalick for her service and dedication to the Town and
that she was an incredible benefit.

Councilor Ring thanked her for the creation of the Town Logo adding he receives
compliments on the logo all the time.

Commissioner Bassett thanked Ms. Mahalick for her service and stated she was a
valuable source of information, that he had learned a lot from her over the years, and he
was proud of the work they had done.

Mr. Johnny Walker stated that Ms. Mahalick was the first Town Official he met when
they moved to the area. He added she was top notch and he was a better person for
knowing her.

____Initials

Councilor Simmons thanked Ms. Mahalick for her work beginning as a volunteer, then growing with the Town. She wished her luck in her future.

Ms. Janelle Turner stated she had also served on the Planning & Zoning Commission and would not have been successful at it without Ms. Mahalick. She also discussed Ms. Mahalick's ability to work within the tight budget to ensure the Commissioners received proper training. She thanked Ms. Mahalick for taking a chance on her because she learned a lot and it was a wonderful experience.

Councilor Abrams thanked Ms. Mahalick as well.

4. MATTERS FROM THE COUNCILORS and/or ANNOUNCEMENTS.

Councilor Simmons thanked the Town Staff for contacting her when a fence goes down. Mayor Hill discussed the power outage from a vehicle hitting a power line last Sunday and thanked Town staff for their response.

5. MATTERS FROM THE ATTORNEY.

Mayor Hill stated Mr. Rael was still recovering from surgery and would return to work as soon as possible.

6. PUBLIC COMMENTS OF GENERAL MATTERS.

Mr. Johnny walker asked about the I.C.I.P. and if roads were still a priority on that list. Mayor Hill responded the I.C.I.P. had been submitted and that roads are still a priority. He also discussed the progress they are making on the Town website.

Ms. Turner asked from the audience if it was an onerous task to update the existing website.

Mayor Hill responded that they are transferring the mechanism and may be able to make some immediate upgrades but for the long term the goal is to make it a much better site.

Ms. Turner identified a number of documents on the site that are outdated.

Mayor Hill asked her to please notify Ms. Davis of the specific documents so she may address the issue. He added he would be attending a meeting tomorrow evening with regional Mayors and Legislators to discuss our needs so we may secure some resources as we move forward.

7. MATTERS FROM THE ADMINISTRATOR.

A. Call for Public Hearing – Amendment to Personnel Ordinance No. 2003-5

Section 2.28.100.J.5. Comp Time.

Ms. Davis reviewed this item for the Council and requested they call for Public Hearing in order to amend the Personnel Ordinance that would allow a payout of accrued Comp Time to help alleviate the Towns liability.

Mayor Hill added this would go to Public Hearing and some flexibility can be drafted into the Resolution.

Ms. Davis stated she had received some corrections from the Attorney and would include them in the draft that comes before the Council for the Public hearing.

MOTION: Councilor Ring made motion to call for a Public Hearing on February 6, 2013 to amend the Personnel Ordinance as discussed. Councilor Simmons seconded the motion.

____ Initials

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. The motion carried.

B. Approval to Hire Code Compliance and Planning Assistant.

Ms. Davis reviewed this item for the Council asking for approval to hire Ms. Tracy Sweat for the position of Code Compliance and Planning Assistant.

Councilor Ring asked if the pay rate listed was accurate and if this employee was taking a pay cut to accept this position.

Ms. Davis responded she was not taking a pay cut, this was the beginning hourly wage and that there would be an automatic increase to midpoint after completion of the six month probation period.

MOTION: Councilor Abrams made a motion to approve the hiring of Ms. Tracy Sweat for the position of Code Compliance and Planning assistant. Councilor Simmons seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

8. ANNOUNCEMENTS and/or CALENDAR REVIEW.

A. Regular Council Meeting – January 19, 2013 @ 6:30 P.M.

B. Regular Council Meeting – February 6, 2013 @ 6:30 P.M.

NOTE: The Town Hall Offices will be closed on Monday, January 21, 2013 in observance of Martin Luther King Jr. Day.

Mayor Hill reviewed this item for the Council.

Mr. Bassett stated the date listed for the next regular meeting was wrong.

Mayor Hill agreed it should be January 16, 2013.

9. FUTURE AGENDA ITEMS.

Mayor Hill reviewed this item stating there are a number of birthdays coming up at the February meeting and there will be a presentation from NCRTD at a future meeting. He added they would also be looking at the Library Lease contract as well as the job description and pay scale for the animal control position.

Councilor Abrams stated there would be more information coming forward on the trails also.

Mayor Hill stated he would be setting up a meeting with the Council and members of the Legislature as they will be going into session soon. He also stated the NMML Municipal Day and dinner was coming up and asked the Councilors to let Ms. Muller know if they were planning to attend or not.

10. CLOSED SESSION.

As per motion and roll call vote, pursuant to New Mexico State Statute Section 10-15-1, the following matter (s) will be discussed in Closed Session.

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1. Personnel Matters: 10-15-1(H)(2)

MOTION: Councilor Abrams made a motion to go into Closed Session. Councilor Simmons seconded the motion.

VOTE: Councilor Simmons voted aye. Councilor Abrams voted aye. Councilor Abraham voted aye. Councilor Ring voted aye. The motion carried.

MOTION: Councilor Abrams made a motion to come back into open session. Councilor Simmons seconded the motion.

VOTE: Councilor Ring voted aye. Councilor Abraham voted aye. Councilor Abrams voted aye. Councilor Simmons voted aye. The motion carried.

Councilor Abrams affirmed only the item listed was discussed and no action was taken.

Mayor Hill affirmed only the item listed was discussed and no action was taken.

Councilor Simmons affirmed only the item listed was discussed and no action was taken.

Councilor Abraham affirmed only the item listed was discussed and no action was taken.

Councilor Ring affirmed only the item listed was discussed and no action was taken.

11. ADJOURN.

MOTION: Councilor Simmons made a motion to adjourn the meeting. Councilor Abrams seconded the motion.

Mayor Hill adjourned the meeting at 7:10 PM

PASSED, APPROVED and ADOPTED this 16th day of JANUARY, 2013

Brad E. Hill, Mayor

ATTEST:

Estefanie B. Muller, CMC, Clerk-Treasurer